

Minutes of Tamworth Trustees of Trust Funds & Cemetery Commissioners  
Cook Memorial Library  
2 PM, Tuesday, November 15, 2011

Present: Trustees John Wheeler, Alexandra Cook, and David Haskell

1. The minutes of October 18, 2012 were approved as amended.
2. Balance of funds as of 10/31/11 was \$607,303. John Transferred \$180,000 of cemetery funds from a money market account to a CD at Northway, earning \$123 total interest for cemeteries last month vs. \$7 the previous month.
3. Paul King submitted a bill for \$410 for survey work at the Wonalancet cemetery. We requested a proposal for continuing the work to insure the lots are correctly located in the Wonalancet and Chocorua west section cemeteries. We will take this proposal to the Selectmen and add it to our budget request when we meet with them on December 12.
4. John presented a proposed memo to the Selectmen requesting an amendment to the agreement with UUFES for water and energy connections for the Veterans Memorial. It was approved and signed.
5. A bill from Arthurs Memorials for \$55 for work to the Lye family grave markers was approved for payment from the gravestone repair account. John will transfer the \$55 from the Lye perpetual care income account to the Town General fund at the end of the year.
6. The Trustees approved and signed a memo to the Selectmen requesting they combine the Trustees of Trust Funds with the Cemetery Trustees, as we and former trustees have been acting since the 1950's, rather than have two separate sets of trustees as proposed by the Selectmen.
7. Possible cemetery software was discussed. David has been searching for such and showed a video from Pontem Cemetery Management. A lot of time will be required to load the information into the program. David will continue the search with the hope that we will be able to obtain a grant to purchase software this spring.
8. Cemetery handbook: David has obtained a handbook from Mount Vernon as a starter. We will discuss preparing rules and regulations at a later date.
9. The next meeting was scheduled for 2 PM, January 17, 2012 at the Library.
10. The meeting adjourned at 3:18.

Respectfully submitted,

John B. Wheeler