

Minutes of Tamworth Trustees of Trust Funds & Cemetery Commissioners  
Cook Memorial Library and Tamworth Town Office  
1:00 PM, March 22, 2011

Present: Trustees David Haskell, Alex Cook, and John Wheeler

1. The minutes of the October 1, 2010 meeting were approved as written.
2. The 2010 MS-9 and MS-10 forms were presented by John, reviewed and signed.
3. The investment policy was reviewed and approved:
  - a. To use the New Hampshire Public Deposit Investment Pool as the primary investment tool, with Cemetery funds to be held at a local bank with good interest rates (currently Northway bank money market) and a small checking account.
4. Division of responsibilities:
  - a. John will continue taking care of the reserve funds and checking, along with the necessary reports.
  - b. Dave and Alex will take care of the day to day cemetery work.
5. A proposed email to the local government center for clarification of the cemetery commissioners' authority for maintenance of the cemeteries was approved. John will send it.
6. Dave has spoken to the current cemetery contractors concerning the possibility of bidding out the cemetery maintenance. He feels they are not likely to come up with job descriptions and duties. Dave and Alex will work on obtaining specifications from other cemetery commissions as a starting point for preparing our own with the intent of bidding out the work for the 2012 season. It was agreed that it was too late to prepare them for this year.
7. Dave has obtained some more information related to computer cemetery data programs, but needs to do more research. One recommended program costs \$2600 plus \$520 per year. We think the Tamworth Foundation might well fund the purchase, but felt the yearly maintenance cost was high. Dave will do further research and have recommendations at the next meeting.
8. Alex reported the Tamworth Community Guild might be interested in providing funds for the resetting of tipped and fallen gravestones, starting with the Chocorua Cemetery. She thought there might be matching funds available from other sources. Such work would tie into this year's preparations needed to determine which sites need work and which have perpetual care funds available for such to offset the \$2000 budgeted in 2011. Dave and Alex will work on such when the weather is better and John will provide a list of the perpetual care funds sorted by year, and research the mechanism for accepting donated funds for the resetting work.
9. The next meeting will be Tuesday, May 3, at 1 PM at the Cook Library.

The meeting adjourned at 2:16.

Respectfully submitted,

John B. Wheeler