

Draft TSIC 11-21-22
Transfer Station Improvement Committee Agenda
Monday, November 21, 2022. 6:00pm at the Cook Library

Call to order

Present: Kelly Goodson, Richard Doucette, Ian Haskell, Willie Farnum, Maud Anderson, Gabrielle Watson, Sue Stowbridge (remote) Ellen Farnum (Secretary)

Review and accept minutes 10/17/22

Motion to approve: Kelly G, Second: Richard D.

Vote: unanimous

**Request for secretary to resend minutes with the agenda each month*

Review Request For Proposal (RFP)

Discussion: TSIC members reviewed proposals from two firms chosen by the Tamworth Select Board: **CMA Engineers and Sanborn and Head Associates**. There were several questions and points to be considered.

~Both proposals plan to use HEB as consultants

~As part of the overall proposal cost, Sanborn &Head includes the NH DHR study. This has already been done, so price should be adjusted accordingly.

~Sanborn & Head more expensive than CMA proposal.

~Sanborn & Head has a much faster timeline. This is critical to saving money for the town, as it will keep construction inflation costs down.

~Sanborn & Head offered a more detailed proposal.

~Sanborn & Head proposal includes a plan for how current transfer station will be managed during active building/construction phase.

Questions:

~who is doing borings?

~Energy efficiency

Motion by Richard D. Second Willie F

TSIC recommends that Sanborn and Head be chosen for the project design, the final price to be negotiated.

Vote: unanimous

~If available, TSIC members will attend next selectboard meeting to answer questions

2. Grants:

NH the Beautiful Recycling Equipment Grant:

This is a simple grant application. NH the Beautiful will pay 20% of equipment (Balers, crushers etc.)The grant is awarded on a rolling schedule, every 2 months.

<https://nhthebeautiful.org/municipal-recycling-and-storage-equipment-grants/>

If grant is awarded, the town would have up to 9 months to purchase and install equipment.

~TSIC members decided that the timeline for this grant will not work as we will not be ready for equipment until '23. We will therefore wait to apply for this grant.

EPA Grant

The EPA Grant will award between \$500,000 and \$4 million to municipalities. It is very competitive. Only 25 grants will be given nationwide, one in each of the 9 EPA regions. TSIC needs to submit an Intent to submit application (due December 15, 2022). The final application is due January 16, 2023.

~TSIC will not have the information needed to apply for the grant and meet the guidelines this year. We hope to apply for this grant in the future, once we have the design completed and have a more accurate idea of the total project cost.

Northern Border Grant:

~ This grant will be available in 2023. If Tamworth qualifies for this grant, (based on the demographics of the town), TSIC members will apply.

Letter/questions from the public

Ellen received an email with suggestions and questions from a member of the public about the status of the Transfer Station Project. TSIC agreed to send out an update of the project. Ellen will write a draft and submit to Gabrielle and Maud for review. We will post in the Town Newsletter and on the Tamworth Exchange.

Other Business

Kevin Lambert from the USDA Public Relations contacted Willie for a publicity update. Willie will submit a brief statement.

To Do:**ALL MEMBERS:**

Attend December 1st Select Board Meeting (if your schedule allows)

Willie:

Submit revised publicity update to Kevin Lambert

Ellen:

Write draft of a brief publicity update, send to Maud and Gabrielle for review, then post on Tamworth Exchange and in the town newsletter

Maud and Gabrielle:

Review draft publicity statement

Meeting Adjourned: 7:25

E Farnum minutes