

## **Draft Minutes Transfer Station Improvement Committee**

September 19, 2022 Cook Memorial Library

**Present:** Willie Farnum, Maud Anderson, Richard Doucette, Gabrielle Watson, Kelly Goodson  
Ian Haskell (remote) Sue Stowbridge (remote)

**Call to order:** 6:04

### **Approval of minutes from August 15,2022**

**Motion to approve:** Maud A. **Second:** Richard D.

**Vote:** Unanimous

### **Request for Qualifications (RFQ) update**

~The RFQ has been sent to 61 firms in the state. The date to reply is September 28, 2022.

~Selectboard members Richard D. and Kelly G. will request opening the RFQ replies be placed on the Tamworth Selectboard agenda for September 29<sup>th</sup>. Willie F will plan to attend the meeting.

~Once the documents are made public on September 29<sup>th</sup>, TSIC members will review them. TSIC members will hold a special meeting on **October 3<sup>rd</sup> at 7:00 pm** to draft a recommendation for the selectboard.

### **USDA Grant Update**

USDA Grant money has been allocated to the town of Tamworth.

~At a recent Capital Improvement Program (CIP) meeting, there were questions on how the funds will be shown in the budget for 2023-24. The town finance department will handle these monies.

~Willie F noted that the town website is showing more money for the overall project. In the 2022 warrant article, 50,000 that was to come from the unexpended fund balance was incorrectly added to the \$99,460.00. Willie will correct this.

### **Other Grant Opportunities:**

~Gabrielle W has been researching grants, but would now like another member of the TSIC team to take the lead as she has a heavy workload. Maud A. is interested in researching grants but would like to find another person to work with her.

~Gabrielle noted that Gilford had received money from Lakes Region Planning Commission. (LRPC) Matt Rose is the new contact for LRPC.

~Northern Border Grant: Kelly will send Richard the contact info on the person in charge of this grant.

~Richard D. and Kelly G. discussed using ARPA money: there are funds available at present, but TSIC must apply promptly to the board of selectmen if they hope to use them. Could these funds be used for a scale? (Estimated cost \$80,000.)

The way the warrant is written, we need to spend no more than the 1.4 million approved.

Pulling a scale out would allow more funding for the building.

### **September 8<sup>th</sup> visit to Moultonborough and Gilford Transfer Stations**

Members of TSIC, Tamworth Recycling Project (TRP), Glenn Johnson and the Selectboard were able to tour two facilities near us and to talk staff and three representatives from the Department of Environmental Safety (DES.) Please see attached notes from the visit.

**Other Business:**

~Discussion glass crushing (hauling costs are escalating by 9%.)

~Willie met with Effingham Selectboard and members of the public to discuss ways they could save money with their transfer station.

**To Do List**

**All Members:**

Plan to review RFQ documents after September 29<sup>th</sup> and if possible, attend the October 3 pm meeting.

**Richard D:**

Request RFQ be put on the agenda for the September 29<sup>th</sup> meeting (with Kelly) then copy and distribute materials to TSIC members.

Continue to discuss using ARPA money for scales with other selectboard members (with Kelly)

**Kelly G.**

Request RFQ be put on the agenda for the September 29<sup>th</sup> meeting (with Richard)

Send contact info for Northern Borders Representative to Richard

Continue to discuss using ARPA money for scales with other selectboard members (with Richard)

**Willie F:**

correct finance information on the proposed building on town website

attend September 29<sup>th</sup> Selectboard meeting

**Maud A:**

Seek other people to help with finding grants for the Transfer Station Improvement Project.

**Ellen F:**

Permission to use library on October 3<sup>rd</sup>, then notice meeting on town website

**6:55 pm Motion to Adjourn:** Richard D, Second: Kelly G

Vote: unanimous

Minutes: E farnum