

Transfer Station Improvement Committee (TSIC) minutes
April 17, 2023 6:00 pm Cook Memorial Library

Call to Order: 6:12

Present: Willie Farnum, Maud Anderson, Kelly Goodson, Ian Haskell, Steve Schaeffer selectboard representative, Sue Stowbridge, (remote) Ellen Farnum secretary,

Review and Accept minutes from March 20, 2023

Motion to accept minutes: Willie F. Second: Ian H. **Vote:** unanimous.

Traffic Flow for New Transfer Station Design:

TSIC members reviewed the Sanborn, Head & Associate plan for improvements to the transfer station.

Discussion on design, traffic flow and features.

- ~tire storage: consider a covered storage container.
- ~need to find a place to store motor oil (suggested placing on top of compactor hopper area)
- ~ place large wheeled Gaylords in bunkers to collect material. (Material could be brought to the baler without the use of heavy equipment.)
- ~consider two vertical balers, instead of one vertical and one horizontal baler.
- ~ Protect concrete edge of the C&D and Metals dumpsters with metal or boards,

Recommendation for changes in the plan:

1. omit sidewalk, (a trip hazard and makes snow removal difficult.)
2. omit bollards, use cones and ropes to delineate areas (bollards impede ability to remove snow, and are expensive)
3. consider rotating the C & D containers 30 degrees. (There are concerns that trailers backing up would block traffic.)
4. Consider a basement under a portion of the office building: shrinking the office space and putting the electrical and mechanical room underneath. Put office entrance in middle of wall, reconfigure bathroom, kitchen, and weigh scale office area, taking out the dividing walls when possible. (This change would allow the septic flow to work more efficiently and save money as the pipes would not need to cover such a long distance, and the change would remove the manhole expense. It would also allow more space for vehicle traffic)

Letter of Intent to Northern Borders Regional Commission (NBRC)

TSIC received a letter of support for the transfer station project from Pappa's office.

Discussion and review of Letter of Intent:

- ~Applicant details: check rural community population under 5,000
- ~Change project-start date to 2020,

Discussion and Review of Draft Narrative:

- ~4. Outcomes: Include bulleted points from Solid Waste Infrastructure For Recycling (SWIFR)
- ~ correct bail to bale.
- ~*Willie will be responsible for communicating the necessary changes to Richard.*

~The Letter of Intent will be presented to the Select Board this Thursday, April 20th TSIC members are encouraged to attend the meeting at 6:00 pm to demonstrate support for the project and to answer questions.

Next Meeting: Monday, May 15th, 6:00 pm

Adjourned 7:50

Minutes: E. Farnum