

Transfer Station Improvement Committee Draft Minutes March 20, 2023
Cook Memorial Library

Call to order: 6:07

Present: Willie Farnum, Richard Doucette Ian Haskell, Maud Anderson, Ellen Farnum (secretary)
Gabrielle Watson (remote) Sue Stowbridge (remote)

Review and Accept Minutes from two separate meetings:

Motion to accept minutes 9-16-23: Maud A., Second: Gabrielle W., **Vote** unanimous

Motion to accept minutes 1-31-23: Gabrielle W. Second: Ian H., **Vote** unanimous

USDA/Papas grant opportunity:

On March 16th Willie and Gabrielle attended a meeting with the USDA at the Tamworth Transfer Station. The USDA staff was showing the transfer station to Congressman Pappas, representatives from Senator Hassan's office and Senator Shaheen's office.

~At the meeting, Willie received support and encouragement for our project from Chuck Henderson, a staff member for Senator Shaheen, and USDA staff members.

~In the next few days Reagan Bissonnette from NRRA will highlight the Tamworth Transfer Station on their Facebook page.

~On Friday March 17 Willie briefly presented information about improvements to the Tamworth Transfer Station to Congressman Pappas' office and discussed the need for funding. There were 22 other applicants with a variety of projects such as building restorations, police body cams, street sweeping equipment, bridges, solar installations, and sewer projects.

Willie will follow up on the conversation with C. Henderson

~Richard noted that it is good to share project milestones with all the donors and supporters of our project.

Northern Borders Regional Commission 'Catalyst' Grant

Richard reported that guidance documents are now available for the Northern Borders Catalyst Grant. Northern Borders grants fund a wide range of things such as water sewer, housing, street improvement. The program is particularly geared for projects that support and improve economic development and promote employment opportunities. The grant may not be a perfect match for our project but does include monies for infrastructure. It also may be less competitive than some grants we are seeking.

There are several meetings planned to help grant applicants.

~New Hampshire: Monday, April 3, 2023, 10:00 AM – 12:00 PM Register in advance for this meeting:
<https://us02web.zoom.us/meeting/register/tZUrcE-hrzgP90iYjEasSCaHkiHMCbAr2tH>

~Applicants from Carroll County: April 7 noon to 1:30.

A letter of intent must be filed by April 21*

Richard suggested changing our next TSIC meeting to Monday, April 10th so that we can review the letter of intent, then submit the letter to the Tamworth Selectboard at their April 13th meeting.

Ellen will reschedule TSIC meeting, and cancel our normal third Monday meeting.

Community Development Finance Authority Grant (CDFA)

CDFA is a state agency. In the past they have funded a number of projects in our area. Several other groups in town are also applying for this grant money. Maud find more information on the grant and will check on dates for submission.

Update on Transfer Station Operation Plan

Willie has met with Glenn and reviewed the transfer station operation plan. Willie will continue to add details. The draft plan will be brought to the Tamworth Selectboard. If approved, the plan will then go to Department of Environmental Services for review, and then back to the town selectboard for the town to adopt.

Discussion of current collection practices at the Transfer station.

Suggestion that the Tamworth Recycling Project (TRP) let people know that batteries and florescent bulbs are accepted on HHW day.

Sanborn, Head & Associates Update

Richard reported that he has met biweekly with the engineering firm, Keats and Willie, for the last month and a half. The engineering firm has been gathering data at the transfer station and has a draft report available. On March 23rd, representatives from Sanborn, Head & Associates will attend a meeting with the Tamworth Select Board.

Discussion: traffic volume at transfer station, future Tamworth population, quantity of materials, etc.

Other Business

TSIC members discussed Warrant article #7 (concerning funding for the transfer station)

Next meeting: April 10, 2020 6:00 pm at Tamworth Town House

To Do:

All Members:

Attend Select Board meeting on March 23rd

Note changed date for next TSIC meeting

Willie:

continue work on Operation Plan then submit to the Tamworth SelectBoard,
Follow up with Chuck Henderson,

Maud:

Gather CDFA Grant information,

Discuss how to advertise HHW with TRP membership, also ways TRP can support the Transfer Station Improvement Project.

Ellen Cancel and reschedule TSIC meeting for April

Discuss how to advertise HHW with TRP membership, also ways TRP can support the Transfer Station Improvement Project.

Adjourn: 7:02