

TOWN OF TAMWORTH  
84 MAIN STREET  
TAMWORTH, NH 03886

SPECIFICATIONS FOR SEASONAL MAINTENANCE PROPOSALS

**CONTRACTS**

There are three contracts to be awarded and contractors may submit proposals for any or all of them. Cemetery numbers are from the “Tamworth Cemeteries, Graveyards, Burial and Memorial Sites” map.

**CONTRACT ONE: MAIN ACTIVE CEMETERIES NORTH**

- 41. Chocorua Cemetery, Deer Hill Road
- 42. Fowlers Mill Cemetery, Chinook Trail
- 45. Wonalancet Cemetery, Chinook Trail

**CONTRACT TWO: MAIN ACTIVE CEMETERIES SOUTH**

- 43. Riverside Cemetery, Whittier Road
- 44. Ordination Rock Cemetery and Town Pound, Cleveland Hill Road
- 52. Veterans Memorial, Tamworth Village

All the locations in contracts one and two are to be mowed and trimmed every two weeks from the onset of spring until the beginning of August. From the beginning of August until the end of the grass growth season, mowing and trimming will be done every four weeks. The Veterans Memorial may need more frequent mowing. Any changes in the schedule, including more, or less, frequent mowing due to the growth of grass, will be done by mutual agreement of the Cemetery Trustees and the contractor.

**CONTRACT THREE: OUTLYING NON-ACTIVE CEMETERIES**

All outlying cemeteries are to have spring and fall clean ups and to be mowed once shortly before Memorial Day and then according to the following schedule:

Map #	Name	Frequency every..	Number of mowings per summer, excluding spring and fall cleanups:
2	Ames	3 weeks	
4	Bickford-Moulton		1 time
6	Chapman		2 times
10	Gilman	3 weeks	
12	Great Hill		1 time
16	Head/Neally	3 weeks	
23	Meader		3 times
25	Pease	3 weeks	
30	Smith		time
31	Stevenson		2 times

For outlying cemeteries without grass, time shall be spent picking up branches and debris and tidying up the area. Any changes in the schedule, including more, or less, frequent mowing due to the growth of grass, will be done by mutual agreement of the Cemetery Trustees and the contractor.

#### ALL CONTRACTS:

In addition, all locations in each contract will receive a thorough spring clean up to rake as needed and remove fallen trees, branches and debris. Interior stone walls shall have debris removed from them. Any stone walls adjacent to roads shall be cleared of all brush and made suitable for the regular mowing schedule. No debris is to be dumped on adjacent property. Any work that is needed and beyond the contractor's ability shall be mentioned promptly to the Trustees.

Any clean up that exceeds one pickup truck load of material per cemetery will be negotiated for a price by the Cemetery Trustees and the contractor. Raking of leaves, pine needles, etc., should be done only to prevent long term build up of duff layers that obscure stones, coping, and walls, etc.

#### ADDITIONAL AND UNSCHEDULED SERVICES

Each year the Cemetery Trustees will identify additional work beyond what is contracted for. For example; clearing overgrown brush from a section of wall, taking down small diameter trees, etc. Contractors will be able to propose a price for work to be done. A date for completion of the additional work will be agreed on. If the work is not completed by the agreed upon date, the agreement is null and void and no payment will be due.

Any additional and unscheduled work will be billed separately as net 30 days.

#### CHARGES

The contractor will furnish all labor and equipment for the performance of this contract. The contractor will furnish invoices by the 15th of each month with dates, hours involved, location and type of maintenance performed for the Town during the previous month to:

Tamworth Cemetery Trustees  
Attn; Maintenance  
84 Main St.  
Tamworth, N.H. 03886

RFP specs 092619