

Police Advisory Committee
May 1, 2017
Cook Memorial Library – Tamworth
7:00 p.m.

Members Present: Chris Canfield, Becky Mason, Melanie Streeter, Lisa Remick, Peter VanderLaan, and Ruth Timchak.

Others Present: Ginny Welch, David Little, Diana Louis, Dick Lennon, John Whacker and Margaret Rieser.

Minutes Recording: Becky Mason

1. Call to Order at 7:05 p.m.
2. Minutes from April 24, 2017 were reviewed. Motion to accept the minutes as corrected made by L. Remick seconded by M. Streeter. Motion passed 6-0.
3. C. Canfield distributed the scribed Listening Session comments for review. He requested that committee members review the comments. Any additions or corrections can be presented at the committee's next meeting.
4. B. Mason had emailed the draft of the survey for review prior to the meeting. Discussion took place with revisions to the survey. R. Timchak will go to the post office to determine if paid return postage can be an option for the survey. C. Canfield stated that he would contact Ann McGarity and Daymond Steer to see if they could place something in the paper about the survey. A motion was made by P. VanderLaan and seconded by L. Remick to print 1700 or more post cards to be EDDM postage and to determine if return postage can be paid. Motion passed 6-0.

Discussion took place regarding the number of surveys per household. If more than one person wishes to complete a survey in the household. Discussion took place to placing surveys at locations in the town to be available to residents. Chocorua and Cook Library and the Town Hall were discussed. Additionally, B. Mason stated that Survey Monkey would be another way that residents could participate in the survey.

Discussion to place regarding where the surveys could be returned to. D. Little stated that the committee could use the Tamworth Foundation mailbox. He stated he would talk to the post office so that they would know where to place the returned surveys.

A motion made by C. Canfield and seconded by P. VanderLaan that a survey be sent to each household with information where additional surveys would be available. Motion passed 6-0.

A motion was made by P. VanderLaan and seconded by M. Streeter to accept the survey with corrections for printing. Motion passed 6-0.

5. Discussion took place regarding the possible recommendations for the Police Department for the recommendation report. Peter presented a Summary of salaries and policies in the surrounding police departments. Different configurations were discussed coverage in the short-term and coverage for long-term. Some of the suggestions were:
 - Advertise for Part-time Chief.
 - As we wait, request Sheriff's Office for supervising Deputy to act as Chief.
 - Implement evaluative process, consider starting from square one with Officer Cooper.
 - Could supervisory deputy oversee part-times?
 - What about the possibility of Public Safety Administrator?
 - Part-time Chief - possibility of part-time Administrative Assistant?
6. Discussion took place regarding placing a paragraph of history of the Police Department and why the Police Advisory Committee was formed by the Board of Selectmen and how detailed to get.

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7. A discussion took place regarding having an additional meeting to review and discuss the recommendation report that is going to be given to the Selectmen. It was decided that we need an additional meeting to review the report several times before presentation. It was determined to add a meeting of the committee for May 18, 2017 at 7:00 PM. This will be given to the Town Administrator to be posted.

Motion made by M. Streeter and seconded by L. Remick, to adjourn the meeting. Voted 6-0.

Meeting adjourned at 9:25 pm

Next Meeting: Monday, May 8, 2017 at 7:00 pm - Cook Library