

**Police Advisory Committee**  
**April 3, 2017**  
**Cook Memorial Library – Tamworth**  
**7:00 p.m.**

Members Present: Chris Canfield, Melanie Streeter, Lisa Remick, Becky Mason, Peter VanderLaan, Mark Anthony, Ruth Timchak.

Others Present: Eric Dube, Ginny Welch, Susan Ticehurst, Diana Lewis, Chele Miller, Nancy Sheriden, Rebecca Boyden and two others..

Minutes Recording: Becky Mason

1. Call to Order at 7:05 p.m.
2. Minutes of the meetings for March 27,2017 and March 30,2017 were reviewed for approval. Motion made by M. Streeter, seconded by L. Remick to accept the minutes of March 27, 2017 as written. Motion passed 6-0 with 1 Abstention.  
  
Minutes for March 30th were discussed, with corrections made. Motion made by M. Streeter, seconded by L. Remick to approve the minutes as amended. Motion passed 7-0.
3. Chris Canfield reviewed some of the key points in "Six Steps to Recruiting a Great Police or Fire Chief"
4. Chris Canfield updated the committee that the Board of Selectmen had approved the Tamworth Foundation Grant for up to \$2000.00.
5. Nancy Sheridan discussed the format and structure that was going to be used regarding the "Listening Sessions" She stated that there would be scribes present. Additionally, she requested some information that could be provided for the listen sessions:

- a. How will the citizens input be sited in the report so that they can see that their input was heard?
- b. Is the survey still going to be done and if so what is the timeline?

This promoted a discussion by the committee regarding the survey, including but not limited to:

- the type of questions that should be asked,
- should the questions be Yes or No or a scale range,
- should the survey be done before we have any suggestions for the Board of Selectmen?

After lengthily discussion, a motion was made by L. Remick and seconded by P. VanderLaan: To complete

the report for the Board of Selectmen before the survey and that the time for the survey to then be determined. Motion passed 7-0.

6. L. Remick and P. VanderLaan updated the committee on their visits to date with area police department. Discussion took place regarding how to make only one contact with local departments instead of multiple contacts by multiple individuals. It was decided that an email will be sent before L. Remick and P. Vanderlaan visit a department and ask the committee members if there is any information that they would like them to try and obtain.
7. The committee was given copies of the post cards that were being sent out to the community for the listening sessions. C. Canfield ask M. Streeter if should would make sure all the meetings were posted, as well as, the listening sessions on one form that could be posted. She agreed.

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8. Committee members agreed to what listening sessions they would attend so that at least two committee members were present. They are as follows:

L. Remick/B. Mason	<b>Monday, April 17</b>	<b>6:30pm</b>	<b>Runnells Hall</b>
R. Timchak/M. Streeter/M. Anthony	<b>Wednesday, April 19</b>	<b>6:30pm</b>	<b>Cook Library</b>
P. VanderLaan/R. Tinchak/M. Anthony	<b>Sunday, April 23</b>	<b>3:00pm</b>	<b>Union Hall</b>

9. R. Boyden spoke regarding the need to have other committee members possible on the committee, such as the planning board and the municipal building committee. She stated that what is in the final report could affect the decisions being made by those committees. C. Canfield stated that everyone is welcome to the committee meetings as they are open to the public. At this time we do allow others to voice their questions, comments and concerns. He stated that all the meetings are posted and that the minutes will be placed on the Town's web page as well. C. Canfield additionally stated that this committee is working very hard to maintain transparency in everything that it is doing.

Motion made by L. Remick, seconded by B. Mason to adjourn the meeting. Voted 7-0.

Meeting adjourned at 8:30 pm

Next Meeting: Monday, April 10, 2017 at 7:00 pm - Cook Library