

TOWN OF TAMWORTH
Sewer System Commissioners Meeting

February 19, 2020

MINUTES

Present: Commissioners Chair David Cluff, Robert Farnum and Rebecca Mason.
Public Members: None

I. CALL TO ORDER: At 6:00pm, Chairman, D. Cluff called the meeting to order.

II. NEW BUSINESS:

- Minutes: Motion made by D. Cluff and seconded R. Farnum by to accept the minutes of January 15, 2020. Passed unanimously.
- Manifests: Motion made by R. Farnum and seconded by D. Cluff to sign the manifests for February 19, 2020 for \$1189.18. Passed unanimously.
- New User Rates: - The R.Mason present a possible formula for calculating the new user rates. She explained that she took the total gallons for the system and divided it into the budget and determined a rate of \$1.04/gallon. Using the formula that the base rate must be no lower than \$456.00 per the Block Grant Bond agreement she used that as a base for all users. Which covered 450 gallons. She then calculated everything over the 450 gallons at \$1.04 for the calculated user rate and added it to the base rate for a total user cost. It was determined by the commissioners to continue to evaluate the new user's rates. R. Mason reminded the commissioners that the new rates need to be set as close to March as possible.
- Audit: R. Mason presented the questionnaire from the Auditor's to be completed by the board. the Auditors will be here the last week of February to audit the Sewer System records.
- Survey for Residential Users: R. Mason presented the survey to be sent to residential and apartment users to see if a more accurate gallons per day could be obtained and to compare what is stated on the tax cards. Some revisions were suggested. R.Mason to send out by the end of next week.
- Company for Sewer Maintenance: Discussion regarding the issue of maintenance for the tanks and pumps. Mr. Cluff will contact Lamprey and try to obtain the information concerning the maintenances performed and a schedule.

- Generator : R. Farnum reported that he had tried to start the generator. The battery was dead so he replaced it. The generator will still not turn over. Additionally, R. Farnum placed a lockbox on the building so that the key is secure and available. R. Farnum will check on the size of the generator in place in regards to the wattage.
- Water Meters: D. Cluff stated that we could obtain water meters from F.W. Webb regarding the measuring of water flow entering a building. If this is a possible solution to determine the gallons per day usage it would be started on the Tamworth Town owned buildings first. It was discussed that this might be a more accurate way to determine gallons per day than using calculated transient figures. At present, R. Mason is obtaining actual attendance numbers from the library, Town Office, Town House, Tax Collector and Tamworth Community Nurses.
- Alarms - D. Cluff presented an alarm system that could be used. It requires a hard wire line which is not present. Discussion ensued. It was determined to leave the present alarm system in place.
- Next meeting: Date to be determined.

III. ADJOURNMENT: Commissioner Cluff made a motion to adjourn the meeting. The motion was seconded by Commissioner Mason and passed unanimously. Meeting adjourned at 7:00 pm

Respectfully Submitted,

Rebecca Mason
Secretary

David Cluff

Rebecca Mason

Robert Farnum