

TOWN OF TAMWORTH
Sewer System Commissioners Meeting
October 10, 2019

MINUTES

Present: Commissioners Chair David Cluff, Norman Cloutier and Rebecca Mason.

Public Members: William Farnum and representative Thompson and Bean.

I. CALL TO ORDER: At 6:00pm, Chairman, D. Cluff called the meeting to order.

II. NEW BUSINESS:

- Minutes: Motion made by D. Cluff and seconded R. Mason by to accept the minutes of September 18, 2019. Passed unanimously.
- Manifest: Motion made to sign the manifest for September 18, 2019 in the amount of \$133.69 made by N. Cloutier and seconded by R. Mason. Passed unanimously.
- Public Hearing: The public hearing was held for the acceptance of the \$30,000.00 from the Tamworth Village Association to the Town of Tamworth. It was passed by the Board of Selectmen to accept and expend the \$30,000.00 on September 26, 2019.
- Correspondences: R. Mason informed the committee that the Gallons Per Day paperwork had been sent to the NH Department of Environmental Services (DES) on September 27, 2019. It was received by DES on September 30, 2019.
- Tamworth Septic System Ordinances: N. Cloutier revised the ordinances for the first review. The Commissioner's reviewed this draft with further revisions. A number of questions still need to be addressed as well as revisions. D. Cluff to follow up on the following questions:
 1. How is DES doing on the review of the received paperwork?
 2. Is this system still a PTOW or Individual system with multiple connections as stated in the March 7, 2019 letter from DES?
 3. What is a wastewater discharge permit and does DES still issue them?

R. Mason to perform the revisions to Draft #1. Draft #2 to be reviewed at the next meeting.

- Annual Maintenance of System: Discussion regarding the pumping of the tank located behind the Behr property. It is a three chamber tank. N. Cloutier stated that in the past one chamber has been pumped each year. It was discussed that these tank needs to get back on scheduled pumping. N. Cloutier informed the Commissioner's that it is difficult to obtain information from Lamprey Septic regarding repairs to the system. N. Cloutier stated a list of repairs/pumping in Dropbox.

N. Cloutier stated that the control panel - behind the store was replaced and the tank was pumped.

N. Cloutier informed the Commissioners that the settling tank needs to be pumped.

He stated that: Chamber #1 - is closest to the river.

Chamber #2 - is in the center.

Chamber #3 - houses the pump.

N. Cloutier informed the Commissioners that Ambrose Brothers Construction installed a magnetic flow meter to measure the waste size. This meter is installed in the control shed.

Motion made by N. Cloutier and seconded by R. Mason for D. Cluff to contact other septic companies to attend a meeting regarding the maintenance of the system.

Passed unanimously.

- Back-Up Generator: N. Cloutier informed the Commissioners that the back-up generator is located behind the Behr property that is part of the easement. It has not worked since around 2007. He stated that Generator Connection would not work on the system until the building was adapted for an air cooling generator. The building was enclosed, which was corrected this last summer. A motion was made by R. Mason and seconded by N. Cloutier to contact the Tamworth Fire Chief to inspect the building and issue a certificate regarding the building's safety R. Mason will follow-up on this. Generator Connections to be discussed at the next meeting.
- Liability Insurance: This issue is still being worked on with the Towns liability company. At present, the system is being covered under the general town property liability, because they did not realize that there is a building present. N. Cloutier to obtain the above ground information of assets.
- Public Comment: W. Farnum questioned the maintenance of the septic field. R. Mason stated that the budget was being worked on and that the fields had been addressed this year.
- New Business: R. Mason stated the septic system needed a file cabinet. Motion made by D. Cluff and seconded by R. Mason to purchase a file cabinet. Passed unanimously.
- Next Meeting: It was decided that the Commissioners would meet again within the next few weeks. Date to be determined and posted. Items for the agenda: New Ordinances for the Tamworth Sewer to be reviewed, maintenances schedule for pumps, manifest and process for application to the system.

III. ADJOURNMENT: At 7:29 pm Commissioner Cluff made a motion to adjourn the meeting. The motion was seconded by Commissioner Cloutier and passed unanimously.

Respectfully Submitted,

Rebecca Mason
Secretary

David Cluff

Rebecca Mason

Norman Cloutier