

TOWN OF TAMWORTH
Sewer System Commissioners Meeting
August 6, 2019

MINUTES

Present: Commissioners Chair David Cluff, Rebecca Mason and Norman Cloutier.

Public Members: Melanie Streeter, Katherine Thompson, Scott Aspinall, Karl Behr, Andrew Fisher, Mr. Grasse, Representatives Bean Corporation, Ken Cargill, Casslyn Cook, and several members of the public.

I. **CALL TO ORDER:** At 6:00pm, D. Cluff called the meeting to order.

II. **NEW BUSINESS:**

- **Minutes:** Motion made by R. Mason and seconded by N. Cloutier to accept the minutes. N. Cloutier requested that the minutes be revised under Gallons per Day Outflow Totals to reflect his concern about the information being sent to White Mountain Survey. Additional revisions were discussed regarding that paragraph. R. Mason made a motion to table seconded by D. Cluff to complete the revisions and bring to the next meeting. Passed unanimously.
- **Liability Insurance and W-9 forms:** R. Mason presented two letters to be signed to be sent to the vendors for proof on insurance and documentation of W-9 for Tamworth Sewer records for Aspinall and Remick. Motion made by N. Cloutier and seconded by D. Cluff to sign and send letters. Discussion took place regarding sending a letter to Lamprey Septic as well. Motion passed unanimously. R. Mason will send letter to Lamprey as well, just signing it with typed Commissioners names.
- **Gallons per Day Outflow Totals (GPD):** Discussion took place regarding the gallon per day calculations. N. Cloutier discussed the Distillery and felt that the number of gallons per day should be 154 , as they were a manufacturing business at present time. Mr. Grasse questioned if the distillery should be grandfathered at the 2900 GPD. Mr. Grasse stated that they do serve food to customers occasionally and do have a commercial dishwasher present in the building. N. Cloutier stated that the Library should be 136 occupancy instead of the 211 per his discussion with the Fire Chief. K. Thompson was concerned regarding the increase in the Other Store GPD, stated she was using paper only for service. Mr. Grasse confirmed that the Lyceum uses china serving and has a commercial dishwasher in place. The Townhouse was discussed as a place of assembly and using maximum capacity X GPD per DES manual. Mr. Cargill discussed the issue of using an independent engineer to calculate the GPD. A. Fisher spoke regarding an application for a building project he is working on requires the GPD and a letter from the state to move forward. C. Cook asked what the Commissioner's were using to obtain their GPD numbers. R.Mason informed the group that they were using the State of NH Department of

Environmental Services Subdivision and Individual Sewage Disposal System Design
Rules Table 1008-1 Unit Design Flow Figures.

Motion made by R. Mason and seconded by D. Cluff to revise data from tonight's meeting and bring to the next Commissioners meeting for review. Passed by all present.

- Ordinances: N. Cloutier stated he worked on the TVA Sewer Ordinances to reflect the change of owners and had sent revised draft for the Commissioners for review.
- Liability Insurance: R.Mason asked N. Cloutier if the TVA had cancelled their policy. N. Cloutier stated the policy had been cancelled July 1.
- Certificate of Liability and W- 9 forms: R. Mason stated that she had sent the letters to the companies involved and received the bookkeepers W-9 form back. Mr. Aspinall presented both his certificate of liability and W-9 form at the meeting.
- Next Meeting: It was decided that the Commissioners would meet again within the next few weeks. Date to be determined and posted.

III. ADJOURNMENT: At 7:34 pm Commissioner Mason made a motion to adjourn the meeting. The motion was seconded by Commissioner Cloutier and passed unanimously.

Respectfully Submitted,

Rebecca Mason
Secretary

David Cluff

Rebecca Mason

Norman Cloutier