

Tamworth Sewer Commission Minutes
Tamworth Office
Work Session Monday April 22, 2024 5:00pm

Commissioners: Grant Prillaman- Interim Chair, Paul Priestman, Hillary Behr

Secretary: Genevieve Christy

Public: Dan Flores, SFC Engineering, Timmy Kopczynski of BCM Environmental & Land Law, PLLC

I: CALL TO ORDER: Grant Prillaman, interim chair called the meeting to order at 5:00pm.

II: AGENDA: Grant Prillaman gave a summary of the meeting with NH Department of Environmental Services (DES) that took place in Concord on April 2nd with Scott Hazelton of DES, Dan Flores of SFC Engineering, Grant Prillaman, Karl Behr and Genevieve Christy. The conclusion of the meeting with DES was that the best path to approval of the system was for the commission to file for a new permit that would abrogate the terms of the prior permit. Dan Flores presented what he thinks is the current position of DES regarding approval of the application for a new permit as an amendment as opposed to new construction that would require a field survey. Discussion followed about possible next steps. The agreement was for Dan Flores to clarify with DES what is required for approval of a new permit and also for approval of the applications for change of use now in hand.

The work session was adjourned at 6:15

Public Session Monday April 22, 2024 6:15pm

Commissioners: Grant Prillaman, Paul Priestman, Hillary Behr

Secretary: Genevieve Christy

Public: Karl Behr, Selectman, Timmy Kopczynski of BCM Environmental & Land Law, PLLC

I: CALL TO ORDER: Grant Prillaman, interim chair called the meeting to order at 6:15pm.

II: Agenda – there were changes or additions to the agenda

- **Public Input** – there was no public input.
- **Minutes:** Paul Priestman moved to approve the minutes of the March 22, 2024. Grant Prillaman seconded the motion that was approved unanimously.
- **Financial Reports:** Genevieve Christy confirmed that Jill Pooh had distributed financial reports for March 31, 2024 to the commissioners. Paul Priestman asked that future billings be submitted to the commissioners for approval prior to distribution so that any adjustments to the mailing could be made. Genevieve Christy presented the payables manifest for \$. Paul Priestman moved to approve the manifest. It was seconded by Paul Priestman and approved unanimously.
- **Investments** – Paul Priestman reported on his meeting with the town select board regarding a request for commission to have input on investment of the reserve fund. The Select Board requested that the commission work directly with the Trustee of the Trust Fund. Discussion followed agreeing that Paul Priestman would write a letter to the Trustee inviting them to meet to review investment

options.

- **Record Retention:** Paul Priestman recommended that the commissioners consolidate records in the boxes at the Town Hall. Grant Prillaman will work with Paul Priestman to organize the records and discard any that are no longer needed.
- **Usage/Allocations:** – Grant Prillaman requested an update from the Distillery representative Timmy Kopczynski. Mr. y Kopczynski reported on efforts to comply with DES requirements regarding installation of a grease trap. His firm, BCM Environmental & Land Law, is trying to find another engineer as the previous firm was not able to do the work
- **Other business:** Paul Priestman asked for input on the new flier he had circulated reminding all users in town to dispose of wipes in separate receptacles not. He will laminate the fliers; they will be distributed to all users with the next billing.

II: **ADJOURNMENT:** Grant Prillaman adjourned the meeting 7:41 pm.

Respectfully submitted:

Genevieve Christy, Secretary

Date: _____

Grant Prillaman, Interim Chair

Date: _____

Paul Priestman, Commissioner

Date: _____

Hillary Behr, Commissioner

Date: _____