

# TOWN OF TAMWORTH

## SELECT BOARD OFFICE

Select Board Meeting: 5:00 PM

RSA 91-A:3 II (b) Session #1

RSA 91-A:3 II (b) Session #2

Thursday, October 20<sup>th</sup>, 2022

### Draft Meeting Minutes

**CALL TO ORDER:** Selectperson Roberts opened the meeting at 5:00 pm, those present: Selectperson Roberts, Doucette, Prentice, Behr, Town Administrator Keats Myer, Ed Comeau. Roberts motioned to go into non Public at 5:00, Behr seconded, roll call vote, Doucette yes, Behr yes, Prentice yes, Roberts yes.

Public Session was called back to order at 6:15. Present were Linda Cook, Peter Barnard, Chief Richard Colcord, Fire Ward Jim Bowles, Sheldon Perry, Alex Moot, John Gotchen, Ed Comeaux. Joined by Zoom, Maureen & Jim Diamond.

Roberts motioned to come out of non-public at 6:15, Behr second, roll call vote, Doucette yes, Behr yes, Prentice yes, Roberts yes.

**CHANGES/ADDITIONS TO AGENDA:** RSA 91-A:3 II (b) Session #3  
RSA 91-A:3 II (a) Session #5

### **NEW BUSINESS:**

- Chocorua Lake Conservancy – Traffic Study Request, Alex Moot gave a summary of dangers of turning into the Chocorua Lake Beach from the northward side of Rt. 16. He asked for Select Board support in applying for a road traffic study, the application for which is due by Nov 1. Selectperson Roberts asked about the end goal, Moot responded that he doesn't know the solution, but feels DOT knows how to find the best solution, and that CLC wants a safer turning spot for that area, and less noise along that roadway. Prentice asked if there are fees, Moot responded that none he knows of. They will need three signatures and data in by 11/1/22. Doucette motioned to support CLC's request for a NH DOT audit, Prentice second, roll call vote, Doucette yes, Behr yes, Prentice yes, Roberts yes.
- Chief Colcord updated to the department, there have been 67 calls made since last report. Paying staff (vs. volunteer system) is making a big difference in getting the help response needed.
- Speed Limit on Rt. 25 – South Tamworth - Speed is now 45 MPH, letter from DOT was posted – Prentice discussed the letter's intent. Norm for that stretch. Discussion ensued about what causes people to speed.
- Employee Recognition – Prentice raised how other towns recognize employees, and should Tamworth do a nice thing like giving all employees a turkey at thanksgiving, and maybe a gift card. Discussion ensued about best way to do this, and all agreed that recognition is important. Cook mentioned that maybe give everyone a \$25 gift card. Lianne will research what employees most was possibly giving three options (food, gas, other?)
- High School Options Committee – Prentice was asked to be on the committee, and feels she can't spend the time they need. They would like someone from the select board. Roberts expressed interest in attending this committee. Prentice agreed to be an alternate.
- Budget – Myer gave a copy of a very rough draft of the budget to the selectboard and then gave a high level summary of what other towns are doing in relation to wages – everything from a flat 2% raise to a high of 8.7% (COLA for SS), and variations between those levels that combined merit and COLAS. After some discussion it was felt more information was needed. Myer agreed to get a

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calendar of key budget dates to the board, scheduled department heads, and find like-town data on salaries.

### OLD BUSINESS:

- Transfer Station Project: Doucette discussed the process, and confirmed that we are good to go with our approach per USDA. Then he asked who should get the RFP – all four firms? Just two? Karl suggested that we go with the two top firms. Doucette confirmed he agrees. HEB has too limited experience with transfer stations. Decision is based on cost & quality, Roberts added that timeline is also important. Doucette discussed that our current siting might require more expensive geo tech kind of pre-design, and other sites might make more sense financially – so this design process could take more time than TSIC anticipated. Questions to be answered this evening: Who gets it and when to issue? Prentice motioned to approve the RFP and to make it available tomorrow. Behr second, roll call vote, Doucette yes, Behr yes, Prentice yes, Roberts yes. Doucette motioned to send the RFP to two most qualified, Behr second, roll call vote, Doucette yes, Behr yes, Prentice yes, Roberts no. Keats will post on website, and send to two firms.
- Town Building Repairs
  - Town Office – Karl has ordered the entrance doors to the building and thinks they will come in the second or third week in November. Karl suggested swapping the doors interior doors for accessibility, and spoke with the fire chief about it, and he was fine with that repair.
  - Town House – Before Tim left, he was going to get a price on a metal fire escape – GoshAuge, came and was going to price the escape, we were unclear on if we received a price. Keats ask Tim who he reached out to. Jeannie is doing the glazing – Keats will see if Tim can come in and spend some time with Rick, the new Maintenance person.
- Junky Yards Next Steps Discussion – discussion about the process was had - and all agreed that in general we should meet with each homeowner and encourage them to keep up the good work. The Businesses will also need to have a face to face meeting.

### ADMINISTRATOR REPORT:

- Account Balance: \$2,674,308
- DES Report on GSP White Lake LLC - they are in compliance.

### SIGNATURE FILE: Robert, Doucette second

- Roberts motioned to approve Select Board Meeting Minutes, Thursday October 13<sup>th</sup>, 2022, Behr seconded by roll call vote, Doucette yes, Behr Yes, Prentice yes, Roberts yes.
- Purchase & Sale Agreement for Mobile Home located at Map 420 Lot 34 Sub lot 100
- Roberts motioned to approve Non Public Meeting Minutes Non Public RSA 911A:3, II (c), Thursday October 13<sup>th</sup>, 2022, Behr seconded by roll call vote, Doucette yes, Behr Yes, Prentice abstain, Roberts yes.
- Roberts motioned to approve Accounts Payable Manifest: \$495,707.1, Behr seconded by roll call vote, Doucette yes, Behr Yes, Prentice yes, Roberts yes.
- Year to Date: \$7,266,601.80

### SELECT BOARD UPDATE:

**Doucette:** TSIC meeting, nothing exciting to report. Behr: in touch with the contractor of the rec bathrooms, he's behind schedule, steel roofing order was help up. Getting close. Will hold final payment until inspected. He thought we should install a little gas furnace to heat the bathroom. Karl will get in to inspect. Lianne and Karl went to the swearing in at the police station. He also went to a septic commission. Robby Farnum and David Clough, Becky Mason is also retiring as secretary. Terms are up and they are not re-upping. Karl will not be at next week's meeting. Prentice: Attended the swearing in ceremony, Sargent and officer had family

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there, and others, it was very nice. Personnel committee meeting was cancelled due to illness. Roberts: nothing to report

**PUBLIC INPUT:** Linda Cooke asked that town house meeting with the maintenance man, Linda or Melanie is present.

**NON-PUBLIC: Roberts motioned to go into Nonpublic** RSA 91-A:3 II (c) Session #4, RSA 91-A:3 II (a) Session #5, Behr Seconded by roll call vote, Doucette yes, Behr Yes, Prentice yes, Roberts yes.

**Roberts motioned to leave Nonpublic at 8:50** Behr Seconded by roll call vote, Doucette yes, Behr Yes, Prentice yes, Roberts yes.

**ADJOURNMENT:** Roberts called to adjourn at 8:53 pm

Emery Roberts

Kelly Goodson

Lianne Prentice

Richard Doucette

Karl Behr