

## TOWN OF TAMWORTH SELECT BOARD

Select Board Meeting 5:00 pm

Thursday, December 14th, 2023

### Meeting Minutes

CALL TO ORDER at 5:00 pm

In attendance: Bruno Siniscalchi, Allen Libbey, Amy Berrier, Ed Comeau of Government Oversight, Select Board Members: Emery Roberts, Karl Behr, Lianne Prentice, Steve Schaeffer, Richard Doucette.

Roberts makes a motion to go into NON PUBLIC at 5:01 pm under RSA 91-A:3, II, (a) session #1, RSA 91-A:3, II, (b) sessions #2, RSA 91-A:3, II, (b) session #3. Schaeffer seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.

Roberts makes a motion to come out of NON PUBLIC at 6:07 pm. Doucette would like to add a Nonpublic RSA 91-A:3, II, (c) Session #4 at the end of this meeting. Schaeffer seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.

**Department Head Update Road Agent, Richard Roberts** gives an update on the highway department, storm clean-up, equipment and the end of the year budget being in good shape.

**Honorary Citizen Request for Dudley Laufman:** Amy Berrier requests a signature of honorary citizenship for Dudley Laufman, who is a NH dance caller musician. Tamworth has a long-standing tradition of contra dances. Dudley is 93, he has national recognition, he's been coming to Tamworth since 1965 for every New Years Eve. Honorary citizenship is completely symbolic. Prentice makes a motion to confer honorary citizenship to Dudley Laufman in recognition of nearly 50 years of service to Tamworth. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.

**Town of Sandwich vs. Town of Tamworth Consent Decree (re: Sandwich Perambulation)** Paul King encourages the Board to not sign the consent decree document and explains the language of the decree, which he believes is a mistake regarding the Tamworth/Moultonborough line. King also provides a recommendation on rewording the decree. Once updated, the decree should be presented to the lawyer.

**Trees cut between Town land & Aspinall property** Prentice explains that Scott Aspinall brought this to her attention at the last Planning Board meeting. His property abuts the Town Office, and there are 5- 7 ash trees that need to be taken down, Aspinall is asking permission to take them down. These trees are on the line of the property. The board will check with Richard Roberts about removing them.

**Town Administrator Report:** The current total of accounts is: \$2,072,983. This includes Accounts Payable. The Town Office conference room closed January 5<sup>th</sup> & 22<sup>nd</sup> from 8:00 am – 4:00 pm for audit & training.

### SIGNATURE FILE:

- Roberts makes a motion to approve Meeting Minutes, November 30<sup>th</sup>, 2023.. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts abstains. 4 yes, 1 abstention.
- Roberts makes a motion to approve Nonpublic meeting minutes, November 30<sup>th</sup>, 2023, RSA 91-A:3, II, (d) . Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts abstains. 4 yes, 1 abstention.

- Roberts makes a motion to approve Retail Registration, Map 212, Lot 23, Sub lot 7. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Roberts makes a motion to approve 2023 Municipal Assessment Data Certificate. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Roberts makes a motion to approve Intent to Cut, Map 413, Lot 19 - Access Road: Meader Road. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Roberts makes a motion to approve Intent to Cut, Map 212, Lot 23, Sub lot 6 - Access Road: Plains Road (Rt. 41) Roberts abstains. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 4 yes, 1 abstention.
- Roberts makes a motion to approve Intent to Cut, Map 407, Lot 103 – Access Road: Philbrick Neighborhood Rd. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Roberts makes a motion to approve Yield tax on Timber Cut, Map 411, Lot 33 Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Roberts makes a motion to approve Abatement & Supplemental Bills on Map/Lot:
  - o Map 407 Lot 005
  - o Map 410 Lot 124
  - o Map 216 Lot 202
  - o Map 206 Lot 64
  - o Map 404 Lot 41
  - o Map 216 Lot 219
  - o Map 216 Lot 253
  - o Map 216 Lot 268
  - o Map 208 Lot 34

Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.

- Roberts makes a motion to approve Payroll: \$42,207.56. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Roberts makes a motion to approve Accounts Payable: \$956, 159.14. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. 5 yes, 0 no.
- Cash Used: \$11,800,143.50

#### SELECT BOARD UPDATE:

**Doucette** went to Concord on 12/6 for annual flood plain training. Interviewed the code compliance applicants. Attended a Conservation Commission meeting. Went with Schaeffer to look at a piece of land in Tamworth that could be a future sight of a transfer station if we choose to ever move, which will be on agenda for next week for discussion.

**Behr** summarizes the minutes from the Library Trustees meeting.

**Schaeffer** toured the potential transfer station properties and will bring findings to the Transfer Station Improvement Committee meeting on Monday.

**Prentice** has been working with the attorney on the personnel policy. Besides the additions and edits, there was an enormous amount that had to be updated. The plan to move forward is one more review of the changes with the attorney in early January. The draft will be emailed to the board on the 5<sup>th</sup> and discussion on Jan 11<sup>th</sup> meeting agenda. Assuming its approved, it will be shared with employees in early February and have an education session that they can learn about the updates to the policy. It would be adopted and into effect after the town meeting. Any changes would be prorated. Also attended the LRPC executive board meeting this week. Attended the Planning Board subdivision regulations meeting and public hearing, updated draft will be posted on the website. Shauna Peterson has taken over as chair of the Veterans Committee and there are 2 new volunteers.

**Roberts** has been away. No update.

**PUBLIC INPUT:**

Bruno wants to know how far along we are on the planning of a new transfer station. Doucette confirms we are comparing moving the transfer station vs remodeling the current one. This is just the initial exploring options phase and comparing prices.

Maureen is frustrated with the new meeting schedule. There needs to be better communication with the community regarding when the public sessions will start. Discussion ensued. The board agrees we can be clearer week to week with approximate start times for the public sessions.

Roberts makes a motion to come go into NON-PUBLIC under RSA 91-A:3, II, (c) session #4 at 6:51 pm. Schaeffer Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes

Roberts makes a motion to come out of NON-PUBLIC at 7:01 pm. Prentice Seconds. Roll Call Vote: Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.

Roberts makes a motion to adjourn at 7:01 pm.

The minutes prepared by: Emily Verny

Select Board Approval:

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Emery Roberts

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Karl Behr

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Lianne Prentice

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Richard Doucette

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Steven Schaeffer