

# TOWN OF TAMWORTH SELECT BOARD

Select Board Meeting 6:00 PM

Thursday, June 1, 2023

## Meeting Minutes

**CALL TO ORDER:** Select Board member Prentice called the meeting to order at 6:00 pm those present are Doucette, Behr, Prentice, Chief Littlefield, Willie Farnum, Keats Myer, Ed Comeau and on Zoom, Steve Schaeffer, Maureen & Jim, Linda Eldridge.

### **CHANGES/ADDITIONS TO AGENDA:**

Nonpublic RSA 91-A:3 II (b)

### **NEW BUSINESS:**

- Department Head Report: Chief Littlefield – Officer McKee graduated from the training academy, and has had two additional weeks of field training, and is now patrolling on his own.
  - May has been a very busy month, each officer is very busy with heavy caseloads.
    - They are dealing with a lot of juvenile issues, which are very labor intensive and are working on training for school staff on managing juvenile issues.
    - There are a lot of scam calls with people losing money, identity theft.
  - Staffing:
    - Officer Newberry has started parking enforcement at Chocorua lake from Memorial Day to Labor Day.
    - Still need to fill the full time officer position. Littlefield asked for the public's patience as they triage cases.
  - Maureen Diamond thanked the Chief for his report, and his very clear presentation last week on Reach the Beach issues. She is speaking today on a very dangerous condition just east of her house on Page Hill, she was driving west around 12:30 when a wide bodied truck with a wide trailer came along and she was forced onto the dirt shoulder on that road which is very unsafe. Concerned about pedestrians and bicycles on the road. Chief Littlefield is looking into lowering the speed limit as a way to change the google map directions. Google is really the problem. Need to research the corporate method for changing the mapping on google.
  - The Chief is coordinating with Emily Verny, the Rec Coordinator for Fourth of July events.
  - Main street will be closed from 10:00 AM to 2:00 PM from Great Hill Road and Town House parking lot.
- **Land Fill Monitoring** - NH Department of Environmental Services Report & HEB Contract: NHDES has recommended adding testing sites to the ground water monitoring. Doucette motioned to approve the HEB Ground Water Monitoring contract, Behr seconded, Farnum asked the price, it is \$16,500, roll call vote Doucette yes, Behr yes, Prentice yes, Schaeffer yes.
- **Lakes Region Planning Commission** – Annual Meeting - Prentice shared that explained that the meeting is on June 26<sup>th</sup> with an rsvp due by June 12<sup>th</sup>. There will be two awards going to Town of Tamworth residents and committees. Prentice suggested that if anyone on a town committee needs support to pay for the tickets the Select Board will support that. They should reach out to the Town Administrator.
- **Zoning Board Appointments:** By law we are supposed to have 5 members and 3 alternates and meet on an as needed basis. Myer reported that David Little, Becca Boyden, and Dom Bergen have agreed to be reappointed. Prentice motioned to appoint David Little, Becca Boyden, and Dom Bergen to the committee, Behr seconded, roll call vote Doucette yes, Behr yes, Prentice yes, Schaeffer yes.
- **Town Seal Discussion** Behr motioned to use the 250<sup>th</sup> logo with edits to remove the 250<sup>th</sup> references, Doucette seconded. Discussion ensued - Schaeffer liked the logo, roll call vote Doucette yes, Behr yes, Prentice yes, Schaeffer yes.
- **Entry Way to Town Building Discussion:** Doucette would like to post a notice on the exchange inviting input on what should go on the triangle above the town office entryway. Prentice liked the suggestion of rotating art. All agreed to Doucette's suggestion.

#### **OLD BUSINESS:**

- **Town House – RFP Responses & Discussion:** There is one response to the Request for Proposal for the design of the Town House Fire Escape, for \$14,500 from Alba Architects, LLC. There was also a prior proposal from Gosh Ange that was resubmitted to design and build a metal fire escape – the cost of the design was not separated so it is hard to compare. NH Historic Preservation is fine with a metal fire escape, but the problem with their proposal is it didn't include the demolition of the existing escape, it is uncovered, and the cement pads are also not included. Doucette felt we should move ahead with the architect's proposals so as to have a clear design document to bid on and build with. Doucette motioned to accept the proposal from Alba Architects. Behr seconded, Schaeffer asked if we could rebuild the existing structure as is, Myer noted that the Select Board chose to send out an RFP to protect the town from liability concerns. There is \$29,000 appropriated. roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer yes.
- **Northern Borders Regional Commission Grant Application Review & Authorization,** Doucette: Everyone on the Select Board has seen the grant application and TSIC has reviewed and given input. Two percent of the grant amount would go to the Lakes Region Planning Commission to manage the grant. Doucette motioned to submit the grant application to the Northern Borders Regional Commission, Behr seconded, roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer yes. Prentice asked about operational costs of the Transfer Station once the new infrastructure is built, Doucette said those costs would be estimated once the design is finalized. Currently the price is about \$2.5M with equipment included (but no contingency). Farnum noted that there are other places for funding that might pay for equipment. We are still waiting to hear from the EPA about that grant.

#### **ADMINISTRATOR REPORT:**

- Bank Balance: \$1,649,351.
- It's been a busy week as taxpayers come in to pay their bills, they also stop by the Select Board's office.

#### **SIGNATURE FILE:**

- Prentice motioned to approve Select Board Meeting Minutes, May 25<sup>th</sup>, 2023 and the Meeting Minutes, amended to correct Intent to cut Map #403 to Map #409, of May 18<sup>th</sup>, 2023, Behr seconded, roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer abstains.
- Prentice motioned to approve Nonpublic Meeting Minutes, RSA 91-A:3 II (a), Session #1, RSA 91-A:3 II (c), Session #2, May 25<sup>th</sup>, 2023, roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer abstains.
- Prentice motioned to approve Intent to Cut, Map 208, Lot 13, Access Road Gilman Valley Road, Intent to Cut Map 414, Lot 96, Sub Lot 1, Access Road Cleveland Hill Road, and Intent to Cut Map 420, Lot 10, Map 421, Lot 1 & 2, Access Road, Rt. 25 Behr seconded, roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer yes.
- Prentice motioned to approve Certificate of Timber Yield, Map 212, Lot 21, Sublot 6, \$174.82 Behr seconded, roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer yes.
- Contract for Land Fill Ground Water Monitoring with HEB Engineers, \$16,250
- Department Head Evaluation, Glenn Johnson
- Department Head Evaluation, Richard Roberts
- Prentice motioned to approve Accounts Payable Manifest: \$452,826.31 Behr seconded, roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer yes.
- Cash Used: \$5,181,242.84

#### **SELECT BOARD UPDATE:**

**Doucette:** Finished the Northern Borders grant and paddled the Allagash River.

**Behr:** Watered memorial flowers.

**Prentice:** Sent the first completed draft of the personnel committee to the board, will schedule a work session at our next meeting. She also reformatted the subdivision regulations.

**Schaeffer:** Nothing to report.

**PUBLIC INPUT:** Ed Comeau - in reference to the google maps discussion on Page Hill Road, LRPC could be

helpful with this. There is NH DOT, a federal rep, and Representative Mark McConkey. Emily shared that she is exploring an app and webpage for the rec department prentice suggested that she read the tech policy.

**NON-PUBLIC:** 7:11 Prentice motioned to go into nonpublic session for RSA 91-A:3 II (c) Behr seconded roll call vote Doucette yes, Behr yes, Prentice yes, Shaeffer yes.

**ADJOURNMENT:** Prentice motioned to adjourn at 7:36 PM.

Emery Roberts, Chair

Karl Behr

Richard Doucette

Lianne Prentice

Steven Shaeffer