

TOWN OF TAMWORTH

SELECT BOARD OFFICE

Select Board Meeting: 5:45 PM
RSA 91-A:3 II (b) Session #1

Thursday, October 27th, 2022

Minutes

CALL TO ORDER: Selectperson Goodson called the meeting to order 5:45, those present Doucette, Goodson, Prentice, Town Administrator, Keats Myer, Ed Comeau, Government Oversight. Chairman Roberts entered the room at 5:47. Goodson motioned to go into nonpublic RSA 91-A:3 II (b) Session #1 Seconded by Doucette, roll call vote: Doucette yes, Goodson yes, Prentice yes, Roberts yes.

Roberts motioned to come out of non-public at 6:05, Prentice seconded, roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.

Those joining: Bruno Siniscalchi, Sharon Nothnagle, Karel Crawford, John Cleveland

CHANGES/ADDITIONS TO AGENDA: Adding RFQ for Septic Commission. Adding the MS 1 and MS 535 to the Signature File.

Public Input: Karel Crawford represents district 3, and is running to represent the new district 4. She wanted to introduce herself to the Select Board. Moved to Moultonborough 44 years ago. Teaches drivers Ed and teaches at Plymouth High School – noted the speed discussion - and has entered a bill that would allow municipalities to control their speed limits. The SB thank her for coming in.

NEW BUSINESS:

RFQ for Septic Feasibility Study: John Cleveland introduced the RFQ, and Myer asked if RFQ was necessary or if we could go straight to the RFP, Cleveland agreed that we could do an RFP. Doucette asked if the Septic Commission will oversee this process. Discussion about Septic Committee ensued, and those who have timed out, or are resigning, and thus the need for new volunteers. Myer read Karl Behr's edits to the RFP, Doucette offered some additional edits. Cleveland urged the SB to get the contract out and awarded before the end of the year. A discussion ensued about who to send the RFP to. Prentice motioned to accept RFP as amended using edits from Richard and Karl, and give permission for ad hoc group to send RFP to send to engineers, and post on the website, Roberts seconded. Goodson asked for a timeline to get RFP back – all agreed 30 days. Prentice amended her motion to include deadline of 11/30, Roberts second the amendment, roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.

Budget:

- *Update on Process & Timelines:* Myer discussed highlights of the coming budget process to clarify the process for the SB.
- *Department Heads:* Sharon Nothnagle represented the Election & Registration budget and explained that there are fewer elections this coming year and so the numbers are lower. She also mentioned that there are 40 new voters since the primaries and that this was the largest increase she has seen in her 18 years. Kim Trammel presented the Tax Collector/Clerk office budget, and also explained that the warrant article portion of the budget that she manages will be discussed in public hearing. The Select Board also reviewed their own budget and increased the Advertising line to \$2,500 based on increased advertising costs. Roberts asked that we add in 2021 financial data as an additional

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comparison data point, Myer will add in. Most that she has seen in her 18 years.

- Hiring Update – still trying to find a rec coordinator, and transfer station. Still looking for both positions.

OLD BUSINESS:

- Timelines - Deeded Property Sales, Myer explained that the town's legal counsel had not responded to her questions, and deferred agenda item until next week.

ADMINISTRATOR REPORT:

- Account Balance: \$2,932,749
- Audit Draft – Myer shared that the Audit is finally in after a very long delay from the auditor – she requested permission to schedule a presentation with the auditor, all agreed this would be a good learning opportunity.
- Shared the Limited Liability form for Class VI roadway for the Select Board's review, all agreed that they would approve after attorney review.

SIGNATURE FILE:

- Roberts motion to approve the Select Board Meeting Minutes, Thursday October 20th, 2022, Doucette seconded, Doucette yes, Goodson abstain, Prentice yes, Roberts yes. Minutes approval later rescinded to correct clerical error on signature page.
- Roberts motion to approve Nonpublic Meeting Minutes RSA 91 – A II (b) Session #1, Thursday October 20th, 2022, Nonpublic Meeting Minutes RSA 91 – A II (b) Session #2, Thursday October 20th, 2022, Nonpublic Meeting Minutes RSA 91 – A II (b) Session #3, Thursday October 20th, 2022, Nonpublic Meeting Minutes RSA 91 – A II (c) Session #4, Thursday October 20th, 2022, Nonpublic Meeting Minutes RSA 91 – A II (a) Session #5, Thursday October 20th, 2022 Doucette seconded, roll call vote, Doucette yes, Goodson abstain, Prentice yes, Roberts yes.
- Roberts motion to approve Accounts Payable Manifest: \$31,556.63 Goodson seconded roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.
- Roberts motion to approve Payroll Manifest: \$37,906.78, Goodson seconded roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.
- Year to Date: \$7,336,065.21
- Roberts motion to approve MS 1, for 2022, Goodson seconded roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.
- Roberts motion to approve Motion to approve MS 535, period ending 12/31/2021, Goodson seconded roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.

SELECT BOARD UPDATE:

Doucette went to public hearing for the Ground Water Protection Ordinance, which was on Tuesday, less people than last hearing, made a number of edits based on input, a few things taken out of regulation. Good conversation about the changes.

Goodson: Monday attended LRPC committee meeting in Moultonborough, Matt Ross made a great presentation, informed us about USDA grant funds that are now available for creative business ideas related to keeping solid waste out of the waste stream. Hazardous waste days – Tamworth is in top five tier of the 40+ towns that do it. Kelly acknowledged Sue Stowbridge for this. Marketing is very important. Ossipee will no longer be taking hazardous waste drop of location.

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Prentice: Cub scouts will be at Veteran's Day Ceremony – Silver Lake singers too. Personnel Committee met on Tuesday, next meeting is in January, they divided up the work for at-home work, and will reconvene in January. December 14th draft deadline. Samples from Moultonborough, Sandwich Ossipee, as guides. She attended the Planning board meeting last night. Mapping meeting today about GEO referencing/mapping. David Little brought Keats, Emily, and Lianne up to speed – talked about the contract and that it needs to be updated. Lianne will be reaching out to the planning board for additional members to work on mapping project.

Roberts: Attended GPO meeting on Tuesday.

Public Input: Ed asked about the question of sealed minutes, stated that many felt there were too many nonpublic meetings, and that because they are unsealed raised the question of why have a nonpublic? Members of the Select Board explained that it cannot talk about hiring, certain tax deeded property issues, and other items in public, thus the need for non-publics, and that on advice of counsel sealed minute are only for when necessary, at the discretion of the SB. He also asked about the swearing in of the new patrol man Prentice explained how it works. Maureen Diamond: shared that she enjoyed the nice photos of the swearing in of the officers on the police department's Facebook page, and thanked Keats for getting the sound on the Zoom.

NON-PUBLIC: Roberts motioned to go into nonpublic RSA 91-A:3 II (b) at 7:41 pm. Goodson seconded roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.

Roberts motioned to go out of nonpublic at 8:00 pm. Goodson seconded, roll call vote, Doucette yes, Goodson yes, Prentice yes, Roberts yes.

ADJOURNMENT: Roberts adjourned at 8:00 pm

Emery Roberts

Kelly Goodson

Lianne Prentice

Richard Doucette

Karl Behr