

TOWN OF TAMWORTH

SELECT BOARD OFFICE

Select Board Meeting: 6:00 PM

Thursday, April 13, 2023

Meeting Minutes

CALL TO ORDER: At 6:00 PM Select Board member Behr called the meeting to order, present are Ted Morgan, Bruno Siniscalchi, Kelly Rines, Select Board members Behr, Prentice, Schaeffer, Doucette, Town Administrator Myer, Ed Comeau, on Zoom, Leslie Johnson, Maureen and Jim Diamond, Roberts entered at 6:08.

CHANGES/ADDITIONS TO AGENDA:

- Paving Bid Discussion
- Cook Library Raffle Permit request
Veteran's Tax Credit Map 408 Lot 30
- Veterans Tax Credit Map 202 Lot 14
- Veterans Tax Credit Map 208 Lot 13
- Veterans Tax Credit Map 218 Lot 114
- Solar Exemption Map 414 Lot 30
- Elderly Exemption Map 216 Lot 204
- MS 232 2023
- DRA Town Warrant for uploading.
- Nonpublic RSA 91 – A:3 (c)
- Remove: Transfer Station Staffing Discussion
- Energy Committee Update, Ted Morgan

NEW BUSINESS:

- Scout Sapling Sale Prentice – Andrew Nelson is the scout leader for Pack 235. He spoke with Glenn Johnson about a fundraiser on Earth day, at the Transfer Station. They are selling Red Pine Saplings. April 23 & 24th. No action necessary.
- TCNA Fundraising - Letter of Support Request, June Aprille – Updated on the TCNA building Project there is an opportunity for a large award from DCFA. Aprille read the draft letter for the public record. Prentice motioned to sign the letter of support as presented by TCNA, Roberts second, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. Roberts asked about the costs of the project, currently it is estimated at \$1.3M.
- Paving Bid Discussion: There are two bids for the paving work this year. The bid from GMI is \$117,737.90, while the price from R&D is \$227,687.30 for the same work. The Road Agent recommends the town hires GMI Paving. Roberts motion to approve the proposal from GMI for the paving of Washington Hill Road and Depot Road, and and the reclamation of Great Hill Road in the amount of \$117,737.90. Schaeffer seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. Rines asked about Scott Bridge repair, Roberts informed her that it will be repaired this spring/summer. Richard Roberts has found a company that can do the bridge for much less.
- Cook Library Raffle permit request – Roberts motioned to approve the request, Behr seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Energy Committee Update presented by Ted Morgan. The committee has been negotiating with RBG to conduct an energy audit for the Town Offices. The price will be \$4,600 dollars, of which the town has to pay 25%. The Tamworth Foundation has approved a grant for this amount. The Committee will now apply to CDFA to cover the remaining amount. Prentice made a motion to authorize the Energy

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Committee to apply for a CDFA grant in the amount of \$3,450, Behr Seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.

OLD BUSINESS:

- Finalize Committee Roles – Select board discussed if a SB member needs to be on the MWV Economic Development Committee, Schaeffer reported that membership is required for certain grants an access to information on a variety of things. Prentice noted that the Lakes Region Planning Committee is a planning board nominated position, and not a required position for the Select Board. Roberts motioned to approve board assignments for 2023. Schaeffer seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Evaluations of Department Heads: We had already voted to change the timing for evaluations, what is presented today is the cover letter to department heads, they would sign and return to acknowledge that there is a change, and the talking prompts for reporting the Select Board . So we are just making sure it is all set to go. Myer will schedule evaluations for 5:00 on the April 25th.

ADMINISTRATOR REPORT:

- Account Balance: \$2,491,390

SIGNATURE FILE:

- Roberts motioned to approve Select Board Meeting Minutes, April 6th, 2023 Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Nonpublic Meeting Minutes, RSA 91-A:3 (a), Session #1, April 6th, 2023, Nonpublic Meeting Minutes, RSA 91-A:3 (a), Session #2, April 6th, 2023, Nonpublic Meeting Minutes, RSA 91-A:3 (c), Session #3, April 6th, 2023, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Gravel Tax Levy, Map 214, Lot 162, Sublot 002, \$246.60 Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Gravel Tax Levy, Map 201, Lot 039, \$ 848.44 Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Timber Tax Levy, Map 206, Lot 018, \$1,165.58 Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Fundraising Letter of Support for TCNA Addition Project
- Cook Memorial Library Raffle Permit
- Roberts motioned to approve Payroll Manifest, \$52,735.41, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes. Doucette raised a discussion on the comments section of the time sheets. Doucette motioned to require staff to write in how overtime is spent when there is overtime. Schaeffer seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Veteran's Tax Credit Map 408 Lot 30, Veterans Tax Credit Map 202 Lot 14, Veterans Tax Credit Map 208 Lot 13, Veterans Tax Credit Map 218 Lot 114, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Solar Exemption Map 414 Lot 30, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve Elderly Exemption Map 216 Lot 204, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Roberts motioned to approve MS 232 2023, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.

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- Roberts motioned to approve DRA Town Warrant for uploading, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.
- Total Cash Used: \$3,595,966.47

SELECT BOARD UPDATE:

Doucette: Had a biweekly meeting with Sanborn Head, Willie Farnum, Steve Schaeffer, Gabrielle Watson, and Keats Myer attended. Plans are being mailed here and more discussion will follow on traffic flow.

Behr: Attended the Library Board of Trustees meeting. Chrystal Farris has joined the Board as Anne Chant has retired from her board position. They are working on the replacement of the AC units. Plant sale is 6/3. Raffle is in June. Library's digital history site will enable us to see the Tamworth town records on line. Town House fire escape – there was a request to the foundation for Bergeron to do an inspection, this was denied. Inspection was \$1,320, the design was going to be more than that.

Schaeffer: Nice intro meeting with the Economic Development Committee - they're looking at doing two forums. Also looking at planting a tree for a loved one. See if the street fair should be brought back. For consideration: Laura Pike as the new chair, and Wyatt Berrier as the vice chair, and there is a new commissioner Eleanor Aparico. **Prentice** –Finalized the evaluation forms and related documents.

Roberts: spoke with Richard Roberts about road and bridge updates.

PUBLIC INPUT: Rines asked how Easter went, Behr reported that it was a fun day in the village, with 30 kids on the History Center Lawn and Remick Park, and the Easter Bunny showed up. Played games and a great time was had. Maureen asked Richard if there is an update on Transfer Station grant request from Congressman Pappas' office. He replied no. She appreciated Cathy Graham's thorough report in this week's minutes. Lots of good references linked in her document.

NON-PUBLIC: Roberts motioned to go into non public. RSA 91 – A:3 (c), Session #1, RSA 91 – A:3 (c), Session #2 at 7:12 PM, Prentice seconded, roll call vote, Doucette yes, Behr yes, Schaeffer yes, Prentice yes, Roberts yes.

ADJOURNMENT: Roberts motioned to adjourn at 7:40 pm.

Emery Roberts

Karl Behr

Richard Doucetter

Lianne Prentice

Steve Schaeffer

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Final Board Assignments 2023

<u>Board, Commission, Etc.</u>	<u>Representative(s)</u>	<u>Alternative</u>
Capital Improvement Plan	E. Roberts	K. Behr
Road Study	E. Roberts	S. Schaeffer
Cook Library Trustees	K. Behr	R. Doucette
Sewer Commission	K. Behr	R. Doucette
Veteran's Committee	L. Prentice	E. Roberts
Joint Loss Management	L. Prentice	K. Behr
Planning Board	L. Prentice	E. Roberts
Cemetery Trustees	R. Doucette	E. Roberts
Conservation Commission	R. Doucette	S. Schaeffer
Energy Committee	R. Doucette	K. Behr
Municipal Records	S. Schaeffer	E. Roberts
Transfer Station Improvement Committee	S. Schaeffer	R. Doucette
Economic Development Commission	S. Schaeffer	E. Roberts

Department Liaisons		
Roads	R. Doucette	
Recreation	K. Behr	
Police	L. Prentice	
Fire	E. Roberts	
Maintenance	K. Myer/BOS	
Transfer Station	S. Schaeffer	