

# TOWN OF TAMWORTH

## SELECT BOARD OFFICE

Select Board Meeting: 6:00 PM

Thursday, March 23, 2023

### Meeting Minutes

**CALL TO ORDER:** Chairman Roberts calls the meeting to order at 6:00 pm.

IN ATTENDANCE: Select Board members Emery Roberts, Lianne Prentice, Karl Behr, Administrative Assistant Emily Verny. Bruno Sinicalchi, Linda Cook, Clark Moses, Deb Marcaurelle, Maud Anderson, Barb Bloomberg, Sue Stowbridge, Gabrielle Watson, Susan Colten, Steven Schaeffer, June Aprille, Willie Farnum, Ed Comeau of Government Oversight. Via Zoom: Leslie Johnson, Maureen & Jim Diamond, Shauna Peterson, Richard Doucette joins at 6:17 pm.

### **CHANGES/ADDITIONS TO AGENDA:**

- Prentice requests Non-Public RSA 91-A:3, II (a)
- Roberts requests Non-Public RSA 91-A:3, II (c)
- Typo corrected Accounts Payable ~~\$315,513.39~~ \$315,531.39

### **NEW BUSINESS:**

- Department Head Reports: Fire Department, Chief Colcord --- *Not in attendance, move onto next item.*
- TCNA Update, June Aprille explains one of the conditions of our memorandum of understanding is to provide a periodic report. No action needed this evening. TCNA reviews the building construction plan, unsettled issues, fundraising update, and projected schedule. TCNA welcomes local contractors to bid on various aspects of the project. Sewer vs septic discussion remains outstanding, and the sewer commission is working on that. It would be OK to build a separate septic system out back, but that would be expensive. The new building is being planned for absolute energy efficiency, there might be a possibility for solar and perhaps the Town would like to join in on a grant for solar for the whole building. Fundraising is comprised of grants and private donations. Scheduled construction aimed for March of 2024. 75% of funding must be in hand at that time, construction estimated to take 6 months. TCNA handled 3,149 encounters in 2022. Discussion ensued.
- Recreation Committee Discussion: Behr explains we are considering reinstating a committee to help the Recreation Department devise a strategic plan. The master plan has a small section dedicated to the recreation department, this master plan was made in 2008 and the planning board is taking on one chapter at a time. We've had 2 different recreation committees in the past – the next step is to take that information and determine what needs to be in place for policy/procedures, fundraising, staffing, details. Liability and volunteering have changed over the last 10 years. Cook states that the work done by the last 2 committees has not gone anywhere, what will this next committee do? Behr says that this committee will take the work from the last 2 committees and make actionable progress. The last committee was charged with making a format for the Recreation Director to follow, but did not go beyond that. Aprille suggests 5–7-member committee with a written charge. Cook asks if the new Recreation Director has been given goals and a timeline? Discussion ensued. Peterson would like to serve on the committee and help set up a framework with long term goals. Richard Doucette joins the conversation by zoom at 6:22 pm. Behr will meet with Shannon to establish committee details. Emily will look for the previous committee reports to post to the website.

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### ADMINISTRATOR REPORT:

- Letter of appreciation from Joanne Rainville honoring Richard Roberts for saving a resident's life.
- Year to Date Cash Used: \$2,726,763.48
- Account Balance \$3,079,610

### SIGNATURE FILE:

- Roberts makes a motion to approve the Select Board Meeting Minutes, March 16, 2023. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.
- Roberts makes a motion to approve the Non-Public Select Board Meeting Minutes, March 16, 2023. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.
- Appointment Form for Deputy Emergency Management Director, Brad Staaterman
- Roberts makes a motion to approve the Abatement for Map & Lot 212-017 in the amount of \$1,699.56. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.
- Roberts makes a motion to approve the Land Use Change Tax A5 & A5-W forms for properties:
  - Map & Lot 205-026-002 in the amount of \$7,650
  - Map & Lot 205-026-003 in the amount of \$7,000
  - Map & Lot 411-051 in the amount of \$2,000
  - Map & Lot 411-051-001 in the amount of \$5,000
  - Map & Lot 414-065 in the amount of \$5,000
  - Map & Lot 412-009 in the amount of \$1,000
  - Map & Lot 410-121 in the amount of \$2,500
  - Map & Lot 205-029-001 in the amount of \$8,500

Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.

- Roberts makes a motion to approve the Accounts Payable: \$315,531.39. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no. Siniscalchi questions why the accounts payable is so high, Verny states there was a school payment, plowing and sand.
- Roberts makes a motion to approve the Intent to Excavate: Map & Lot 201-039. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.

### SELECT BOARD UPDATE:

- Behr: Met with the Recreation Director for discussion.
- Prentice: Attended the Planning Board last night, LRPC will have a regional meeting Monday the 27th at 6:00 pm at Hobbs Restaurant, all Planning Board and Select Board members are invited to come and watch presentations on affordable housing, grant funding and public septic/sewer and water systems. Local Officials workshop on April 6<sup>th</sup> put on by NHMA, 6-hour workshop for all board and committee members.
- Roberts: Reminds everyone to vote on Tuesday, Wednesday evening will be the Town Meeting at 7:00 and encourages everyone to come. Attended the Planning Board meeting via zoom.
- Doucette: Had conversations with Police Chief and Road Agent regarding route 25. Both spoke favorably in the idea of speed feedback signs. Will reach out to NH DOT to determine the costs before bringing information back to the Select Board.

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### **PUBLIC INPUT:**

Siniscalchi asks how long the conference room will be arranged like this? The space is getting tight. Roberts states for the foreseeable future, the office space is small, and it is distracting to have different people in the same office doing different jobs. Roberts says if the Select Board meetings continue to have a good turn out with the public audience, then we can consider making a change for a larger meeting space.

Linda Cook says at the March 2<sup>nd</sup> meeting we noted we would advertise for a lifeguard but there is no posting on the website. No, it has not been posted, we were waiting to hear back from the state with more information. Has anyone heard back from the State? We will ask Shannon.

Watson reports the Energy Committee is looking at doing energy audits on town buildings. There are resources available to help fund this, one CDFA grant funds 75% of the audit costs but the town would have to come up with the other 25%, which the committee is would like to ask the Tamworth Foundation to cover the 25%. Watson proposes we budget \$8,000 for an energy audit for the school which would include looking at their energy profile – and would like to request permission to ask the Tamworth Foundation for \$2,000 to equal the 25% matching costs for the CDFA grant proposal. What happens if we don't get the grant? It would be null and void, or we would have \$2,000 in the Energy Committee budget to proceed with other plans. Discussion ensued. Doucette makes a motion to approve the \$2,000 grant request from the Energy Committee to the Tamworth foundation. Behr seconds. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.

Ed Comeau suggests grant assurances should be listed and reviewed before signing off on the grants. A few years ago, the Select Board accepted a grant to put in sidewalks without realizing the town was then responsible for keeping the sidewalks clear as part of the grant assurances.

### **SANBORN HEAD TRANSFER STATION PROJECT UPDATE:**

Doucette introduces and welcomes Sanborn Head to the public meeting and gives a brief update on what Sanborn Head has been working on regarding collecting data and the conceptual design of the new facility. Sanborn Head presents a PowerPoint with an overview of the traffic observations, disposal data, peak usage times and msw vs. recycling. Sanborn Head then presents the conceptual design of the new building. Discussion ensued. Doucette advises that this is a conceptual design has all the bells and whistles, but if the EPA funding does not come through then this building may become smaller and adjust what is in the design. However, the most floor space that we can afford is what we should build. Sanborn Head will come back in a month or two with more details and design alternatives. Cook asks if this is the \$4.5 million dollar plan. Sanborn Head states they are not designing to a dollar amount, rather designing to the Town's projected needs and then will start pricing it out and adjusting accordingly. Doucette would like another Select Board member to join the zoom meetings with Sanborn Head. Discussion ensued. Roberts states that we now know projected usage, projected costs but can we estimate costs for 20 years from now? Sanborn Head confirms yes, we can estimate operational costs but we cannot estimate commodity costs. Farnum states it's not only what you can make in revenues from commodity, but what you save in the cost of transporting waste to a landfill. Discussion ensued. Doucette states this presentation should be available on our website, Verny confirms it will be added to the Transfer Station page. Discussion ensued.

Roberts makes a motion to enter Non-Public under RSA 91-A:3, II (a) session 1 and RSA 91-A:3, II (c) session 2

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at 7:48 pm. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.

### NON-PUBLIC:

- RSA 91-A:3, II (a)
- RSA 91-A:3, II (c)

Roberts makes a motion to come out of Non-Public at 8:25 pm. Seconded by Prentice. Roll call vote: Behr yes, Prentice yes, Doucette yes, Roberts yes. 4 yes, 0 no.

**ADJOURNMENT:** Roberts makes a motion to adjourn at 8:26 pm.

*These minutes prepared by: Emily Verny*

Select Board Approval:

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