

# TOWN OF TAMWORTH SELECT BOARD

Select Board Meeting: 5:00 PM  
5:00 Transfer Station RFQ Engineering Firm Interviews  
6:00 General Meeting

Thursday, October 13<sup>th</sup>, 2022

## MEETING MINUTES

**CALL TO ORDER:** Roberts calls the meeting to order at 5:00 pm. Select Members Lianne Prentice and Kelly Goodson are absent.

**IN ATTENDANCE:** Select Board Members Emery Roberts, Richard Doucette, Karl Behr. Emily Verny, administrative assistant. Ed Comeau of Government Oversight. Willie Farnum, Bruno Siniscalchi, Kerry Brooks. Via Zoom: Maureen and Jim Diamond, Linda Eldridge.

### **CHANGES/ADDITIONS TO AGENDA:**

- Transfer Station RFQ review
- Non-Public RSA 91-A-3, II (c)

**RFQ INTERVIEWS:** The Select Board conducted interviews with Sanborn Head, CMA and HEB Engineering firms to discuss the qualifications for Transfer Station improvements. Discussion ensued.

### **NEW BUSINESS:**

- Department Head Update: Health Officer, Louis Brunelle says things are slowing down. DHHS called regarding a concern with a family living condition. Learning a lot regarding what we can and can not do. The biggest thing you run into is how one person perceives their home vs another. A few calls come from renters, in which case the property owner gets contacted, but they are slow to respond. Research the RSA to move things along. Yearly stipend, \$600 plus mileage. If it gets busier then this will have to be revisited, as of now its ok.
- Recreation Coordinator Update: Verny reports that job opening has been posted on NH Recreation and Parks Association website. No other resumes so far. Brooks says most importantly, the school needs open communication regarding scheduling, cancelling, process involved with using facility (dates/times/point of contact). Rec director is responsible for maintaining building, cleaning up salt/dirt, school needs to be informed if equipment gets broken, etc. Discussion ensued. Board thanked Brooks for coming in.
- Transfer Station RFQ review. Doucette reports that USDA needs to clarify how the selection process must happen. Now that the RFQ has narrowed down the selection, we can draft a Request for Proposal (RFP). Discussion ensued.

### **ADMINISTRATOR REPORT:**

- The state is offering energy assistance for increased heating/electrical bills. Is this appropriate to post on the town website? Select Board confirms, yes.
- State Representative candidates have called, is it appropriate for them to come to Select Board meetings? Select Board confirms, as a public meeting, yes.
- Account Balance: \$3,078,386
- Meet the Candidates night

### **SIGNATURE FILE:**

- Roberts makes a motion to approve the Updated junkyard notice for Map/Lot 215-109 Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.

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- Roberts makes a motion to approve the Driveway Permit Application for Map/Lot 206-56 Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
- Roberts makes a motion to approve the Warrants for General Election, November 8<sup>th</sup> 2022 Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
- Roberts makes a motion to approve the PA-29 Veteran's Tax Credit application Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
- Roberts makes a motion to approve the Select Board Meeting Minutes from October 6<sup>th</sup>, 2022 Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
- Roberts makes a motion to approve the October 6<sup>th</sup>, 2022 Non-Public Meeting Minutes. Seconded by Doucette Roll call vote: Doucette yes, Behr yes, Roberts yes.
- Finance Report:
  - Roberts makes a motion to approve the Payroll \$29,308.62 Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
  - Roberts makes a motion to approve the Accounts Payable \$29,399.44 Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
  - Year to Date \$6,770,894.70

### SELECT BOARD UPDATE:

Doucette: Working on the Transfer Station RFQ process and with the Fire Department.

Behr: Went to Library Board of Trustees meeting. Reached out to the contractor for rec department project, he was not on site and not answering phone, need status update. Town house repairs are needed (windowsill and fire escape), will follow up on that. The handicap accessible doors installed outside still leave landing pad inside. Has this been funded? Verny will investigate this.

Roberts: Went to Conservation Committee meeting on Monday night, talked about Groundwater Protection Ordinance.

### PUBLIC INPUT:

Bruno Sinisalchi is curious about plans for the handicapped doors. Maureen Diamond wants to say thank everyone for discussion, likes to hear from the health officer and the discussion with the school gym teacher. Has the Maintenance position been filled? Select Board confirms, yes, Rick Moreau has been hired and now there is an opening at the Transfer Station. Doucette confirms next week we should look at Transfer Station and Rec Coordinator resumes/applications.

### NON-PUBLIC:

- 7:00 pm Roberts makes a motion to go into Non-Public RSA 91-A-3, II (c). Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.
- 7:26 pm Roberts makes a motion to come out of Non-Public. Seconded by Doucette. Roll call vote: Doucette yes, Behr yes, Roberts yes.

**ADJOURNMENT:** 7:26 pm Roberts makes a motion to adjourn.

These minutes prepared by: Emily Verny

## TOWN OF TAMWORTH SELECT BOARD

Select Board Approval:

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