

TOWN OF TAMWORTH BOARD OF  
SELECTMEN 84 MAIN STREET  
TAMWORTH, NH 03886  
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Selectmen's Meeting 5:30 PM

Thursday September 29<sup>th</sup>, 2022

MEETING MINUTES

CALL TO ORDER: Select Board Members: Karl Behr, Kelly Goodson, Lianne Prentice, Emery Roberts. Richard Doucette, absent.

Roberts makes a motion go to into NON-PUBLIC: RSA 91-A:3, II (b) *session 1*. Goodson seconded. Roll Call Vote: Behr yes, Goodson yes, Prentice yes, Roberts yes.

Doucette arrives.

Roberts makes a motion to come out of non-public at 6:15 pm. Prentice seconded. Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

Doucette makes a motion to seal the Non-public RSA 91-A:3, II (b) *session 1* meeting minutes until October 6<sup>th</sup>, 2022. Behr seconded. Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

IN ATTENDANCE: Select Board Members: Richard Doucette, Karl Behr, Kelly Goodson, Lianne Prentice, Emery Roberts. Emily Verny, administrative assistant. Ed Comeau of Government Oversight. Richard Roberts, Annie Burke, William Farnum, Kathi Padgett, John Cleveland, Bruno Siniscalchi, Linda Cook. Via Zoom: Linda Eldridge

CHANGES/ADDITIONS TO AGENDA:

- Non-Public: RSA 91-A:3, II (c) *session 4*

PUBLIC INPUT: None

NEW BUSINESS:

- Department Head Update: Richard Roberts, Highway Department: Very happy with results of paving Depot Rd, grading and gravel application, additional work done on Washington Hill Rd up to Savary Rd. Burk here to represent the Farmers Market (FM). FM wants to stay outside all winter. 1<sup>ST</sup> choice would be to set up in upper section of Town Office parking lot. Saturdays only from 8:00 am – 12:00 pm. Why not do it at school? Want to bring FM crowd to downtown village. If significant snowfall, FM will close and reschedule. Will this take extra time or money from the town? No. Discussion ensued. Roberts confirmed it is ok, if there is a problem we can adjust. Cook asks why is Bunker Hill bridge pavement so high? Roberts confirmed to slow people down.
- Transfer Station RFQ: 4 submissions came in from engineering companies: Weston & Sampson from Portsmouth, HEB from N. Conway, Sanborn Head from Concord, CMA Engineers from Portsmouth. Transfer Station Improvement Committee (TSIC) will review each plan and use the ranking system (a point based system) to assign rank. Select Board (SB) will review and discuss at next week's meeting to request interviews.

- Kathi Padgett: Capital Improvement Plan (CIP) Report is posted online. SB should consider recommendations for spending and projections go out until 2028. Page 11 of report shows variances over the last 6 years. This year recommending increase of \$100,000 to Highway department due to inflation. Cook asks about \$50,000 to software. Padgett confirms its anticipated cost, but ultimately SB decision to negotiate contracts.
- Discussion of tax deeded property sale process: Roberts confirms RSA has change and town no longer needs to hold onto properties for 3 years before selling. Public auctions are successful and fair. If house is filled with belongings should it be cleared? Discussion ensued. Responsibility of town is to make it safe prior to selling it. SB will check with legal counsel and report back.
- Select Board title discussion: RSA states that SB members can be called by any title that the board determines. Behr makes a motion to be called the Select Board. Doucette seconded. Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts recused.
- Rec Coordinator update and discussion: No applicants as of yet. Job description needs to highlight opportunity to expand and be posted again in newspaper and on indeed. What to do in the interim? Verny will talk with School and Pickleball club to organize, Behr will be liaison for Outing Club to have someone step up as temporary liaison. Discussion ensued.
- Brainstorm use of American Rescue Plan Act (ARPA) funds: Excess of just under \$150,000
  - Here are suggested ideas thus far:
    - Sewer Feasibility Study
    - Transfer Station Project
    - Exit Door in Main Office
    - ~~Capital Reserve for future Capital Expenses~~ - not possible

Prentice would like to consider using ARPA funds for a small stipend for town employees as merit pay. Prentice will get numbers on how many employees there are. Discussion ensued. Roberts suggests using ARPA funds to repair HVAC needs in the Town Office building. Verny confirms that Tim McGlew had investigated this and suggested the current system was so flawed it would be difficult to repair. Discussion ensued. Verny will get an energy assessment for Town building. Doucette suggests using ARPA funds possibly for Transfer Station (TS) scale. Discussion ensued. Roberts suggests waiting to make decisions. Goodson confirms sewer feasibility study determines if project is feasible. Roberts concern is that the sewer project does not benefit the entire town. Discussion ensued. Doucette makes a motion to spend \$5,000 of ARPA funds on the sewer feasibility study. Goodson seconded. Roberts clarifies that his reason for voting no is because this is to fix the problems of the current septic system and that is up to the sewer commission. Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts no. Any renovations to the Town Building (exit doors or walls) should consider TNCA plans if/when approved. Discussion ensued.

#### OLD BUSINESS:

#### ADMINISTRATOR REPORT:

- Andrea Kennett children's book: language to describe Town Office building is approved
- Meeting Times posted to website: should be accessible by Town Office staff. Verny will discuss this with Becky Mason.
- Vault Concerns: bill will not be paid until unfinished work is completed.
- Account Balance: \$3,634,379

#### SIGNATURE FILE:

- Roberts makes a motion to approve: Accounts Payable \$82,790.89 Seconded by Goodson. Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.
- Roberts makes a motion to approve: Payroll \$34,388.07 Seconded by Goodson. Roll Call Vote:

Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

- Roberts makes a motion to approve Meeting Minutes September 22<sup>nd</sup>, 2022 Seconded by Goodson.  
Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

#### SELECTMEN'S UPDATE:

Doucette: Attended library presentation by Dr. Robert Newton regarding aquifers and water protection.

Behr: Nothing

Goodson: Was not able to attend the Lakes Region Planning Commission (LRPC) meeting. Nothing further.

Prentice: Personnel Committee meeting on Tuesday to go over town employee survey responses. Planning Board meeting last night, will get clarification from Elaine on revenues & expenditures. Will plan a weeding day for Veteran's memorial, wants to coordinate a Veteran's Day ceremony. Suggestions welcome. A committee to maintain this may be a good idea. Cemetery maintains the lawn but nothing further.

Roberts: SB offered the Police Department Sergeant position to Brittany Pearly. She will start within the next 2 weeks. Discussion ensued.

PUBLIC INPUT: Cook confirms we need to approve Non-Public session minutes from previous week.

8:10 pm Roberts makes a motion to go into NON-PUBLIC:

- RSA 91-A:3, II (e) *session 2*
- RSA 91-A:3, II (a) *session 3*
- RSA 91-A:3, II (c) *session 4*

Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

8:55 pm Roberts makes a motion to come out of NON-PUBLIC. Roll Call Vote: Doucette yes, Behr yes, Goodson yes, Prentice yes, Roberts yes.

ADJOURNMENT: 8:55 pm

These minutes prepare by: Emily Verny

Select Board Signatures:



