

August 7, 2018

Parks and Recreation Advisory Committee Minutes

Present: Deb Maille, Casslyn Cook, Jessica Perkins

Meeting was called to order by Casslyn Cook at 5:56pm.

First business on the Agenda was to approve last meetings minutes. Casslyn motioned to approve the minutes and all in attendance agreed.

Deb presented the committee with a survey questionnaire that she had drafted, for the committee to review.

Casslyn presented the committee with a breakdown of Parks and Rec hours for 2015. Casslyn stated she would be working on a breakdown for hours in 2016, 2017 and part of 2018. She stated that in May of 2018 the time sheet format changed and no longer showed a breakdown of hours. She stated she would investigate whether other departments used the same type of time sheets.

The committee discussed the 2018 Boston Flower show, which had 10 in attendance, however a 54-person bus was used for the event. It was discussed with the decline in the numbers for the show that a smaller bus should have been used.

Casslyn explained to the committee that the Tamworth Foundation was a possibility to look at for grants for the department. She stated it would be possible to use that money for scholarships for those who cannot afford programs.

The committee moved to discussing the survey questionnaire. Deb suggested offering an incentive such as a raffle. The logistics of the raffle were discussed. Casslyn stated she would run the questionnaire and the logistics of the raffle by the selectmen. It was decided when the date would be for the cut off for the questionnaire and the raffle. The date was tentatively set for September 11, giving time for parents to fill out the questionnaire if it is sent home from school.

Deb had suggested putting up a reader board at the Tamworth Dump to get more information about the Parks and Rec out to residents. It was discussed that the questionnaire could be placed there as well, but information would need to be updated regularly.

Deb stated she would revise the questionnaire to ask for participants phone numbers only for the raffle. She stated she would email the revised copy to Casslyn to present to the Selectmen.

Casslyn suggested that when presenting to the selectmen our report, that should start with cost analysis, then pool the committee's recommendations, as well as attaching all meeting minutes and breakdowns. Casslyn stated she would ask for copies of policies to attach as well.

There was no public input.

The next meeting was scheduled for August 21, 2018 at 6pm at the Meeting House.

The meeting was adjourned at 7pm.