

Town of Tamworth
Planning Board
*** Capital Improvement Program Committee MINUTES ***
August 28, 2018

The meeting was called to order at 7 pm by Jack Waldron.

Members Present: Jack Waldron, Chairperson, John Wheeler, Sheldon Perry, Rebecca Mason, Kathi Padgett, Susan Ticehurst, Melissa Donaldson, clerk

Members Absent: Suzanne Morgan

Approval of minutes from 7/31/18 - Correction on Town Govt status, add "per year" at the end of the sentence regarding evals. A motion to approve as amended was made by Kathi, seconded by Rebecca. APPROVED

Discussion of Each Department's Status (the spreadsheet is in the draft report)

Town Government – Looking at windows, blinds, and a nest thermometer. They are applying for grants. Rebecca will send info to Jack.

Fire Department – We are \$185,000 short for the purchase of the fire truck. There is a question about the raising and spending time frames. The money is in the general fund, Darlene thinks it can be encumbered. They will check with DRA. The truck is coming in at \$528,000. The ambulance service came into discussion again. This has been pushed out to 2025. The \$240,000 ambulance is in addition to the truck. There is also concern about where it can be housed. Someone will be coming to discuss the \$160,000 needed for the truck.

Police Department – Straight forward

Highway Department – Jack spoke to Richard. The pickup truck has been postponed. Richard feels that the actual bids for the bridge will come in at less than originally thought. Rebecca will find out how the bridge capital reserve is set up. Do we have to appropriate the entire amount in order to be able to spend it even though a portion of it will be in the capital reserve fund? (Correct all 2018s to read 2019 on all the charts)Page 12 fix year 2043 to read 2024. Discussion regarding the numbering of the tables and charts.

Emergency Management – nothing

Parks and Recreation –

Transfer Station – Jack has added some numbers based on discussions he had with Glen. Change the number to \$13,000 for the roof. This and the well will be in 2019. The floor and the septic will be pushed out. Put drill and design into 2020.(\$21000).

Cemetery Commission – John sent description of fences.

Library – fine as is

School – nothing changed. \$50000 moved out to 2024 to help with the bridge.

Planning Board –

There will be a request for \$160,000 for a rescue truck coming in the next few years, they would like it in 2019 but can hold off until 2020.

Move the fire truck \$360,000 out of where it is and into 2022. Put the \$160,000 for the rescue into 2019. They need an additional \$185,000 in 2019 for the remainder of the truck that has been bid currently. Jack will email the fire wards to find out what they are planning. 2021 and 2022 will each have \$265,000 in them for the next new trucks.

The roof on the town office will be more than \$50,000 if they choose to go with the metal. Rebecca will approach them to see if it can be pushed out to 2020, and change it to \$80,000.

Recommend changing police department's 2019 number to \$50000. Reduce the other two cruisers by \$5000 each as well.

We will also need to add the concrete floor on the transfer station – 2019?

The extra \$185,000 is in question (fire truck) – will that hit 2019?

We still need to do ratings and rankings.

We will meet on September 12 at 7 pm. We need to post that we will be holding a hearing on September 18 at 7pm.

Change cemetery to commission instead of commissioners.

5.8 has not been updated. It is the consensus of the board that it should be updated to contain 2017 report and 2018 budget. Jack will get the information from the town clerk. The Treasurer will have the conservation fund. We do not have software for maps. The lists of roads and bridges will be in the report.

Remove chart 4.6 and 4.7.

Perhaps the Departments should be responsible for doing the ratings and priorities.

Other Business

Adjournment – Kathi made a motion to adjourn at 9:06 pm, John seconded. APPROVED

Respectfully submitted,

Melissa Donaldson
Clerk

Draft