

Town of Tamworth

Planning Board

*** PLANNING BOARD WORK SESSION MINUTES ***

May 11, 2016

Meeting was called to order at 7:11 pm by Dom Bergen.

Members Present: Dom Bergen, David Little, Becca Boyden, Pat Farley, Sheldon Perry

Members Absent: Eric Dube, John Roberts, Selectmen's Rep

Alternates Present: Dan Poirier

Alternates Absent: none

Dan is seated for Eric.

Scenic Road Regulation and Applications Discussion: An edited copy was distributed for discussion this evening. A note will be added in the footer re: what changes look like, deleted and inserted text. Make final draft available also.

Hearing date will be added to the Revised line. Change revised line to amended.

Section 1 AUTHORITY – Make this all one sentence: add , after sections: small t on the .

Sec II PURPOSE – change to “to protect and enhance”

Sec III GENERAL PROVISIONS - under Jurisdiction, remove wording about being in effect. Define – pertain to those roads which have been designated as scenic roads by town meeting.

Administration – remove “town of Tamworth”, “in terms of” - ...work to be done and with the inspection of the work to ensure

Criteria – OK as is

Enforcement – remove “town of Tamworth”

Exceptions – OK as is

Penalties –change to ...who violates any provision of this regulation shall be guilty of a violation and liable
.....remove the RSA

Waivers - Change “wherein” to “If,” Planning Board,(add comma), change first period to a comma. Make the capital T on the a lower case t. Keep the rest the same.

Approval before construction – change to “An applicant must be granted a permit by the Planning Board before the work can begin.”

Severability – OK

Amendments – OK

Effective Date – shall say amended. Insert date of hearing.

Definitions –

Abutter –change to “ street or stream” strike river.

Board – OK

Plan – remove “which is presented to the Board”

Public Hearing - OK

Scenic road – Those roads within the Town of Tamworth, as listed in Appendix A

Tree –

Application – OK

Cost – Change to Fees. use the bracketed language below. Change Appendix C.

- Change the numbering at the end for appendices and label them with letters.

Public Hearing – time place “and” date

Decisions – ok

Forms – OK

General Requirement – OK

Plan – OK

Description – change with to ‘which’ – Period after condition. The application shall also include photographs and descriptions of any stone walls to be affected.

Waivers – ok

Erosion Control – OK

Other Permits – Change to read - Other permits are the responsibility of the applicant. The Board will only issue a permit if all other required permits, such as but not limited to, Dredge and Fill and Alteration of Terrain, have been received by the applicant and submitted with the application.

Types of Applications – add form #s to the descriptions PB-ROAD-A15 and PB-ROAD-A16

Effective Date – fix spelling

Appendices – these will change to Appendix A- List, Appendix B Map and Appendix C Fees

Appendices will be attached.

Application forms will not be attached to the regulation.

Fee schedule will need to updated to reflect \$7 changing to \$20 fee.

Appendix in subdiv regulation will need to be changed as well. Scenic Road fees will need to be added. David will work on updating Appendix C - Tamworth Planning Board Fee Schedule. More information is needed about other town regulations to see where the fee schedules are – Becca will do this.

Add fees to the application

APPLICATIONS:

Remove property location line

Add application fees on page 2

Move plans attached to front page

Leave applicant comments line

Attach description of work to be done – make it a required item

In endorsement, remove comma and add that, remove being

Waiver form – change to read - waiver granted/waiver denied.

Invite tree service to a meeting to discuss their policies on wood chips. Public hearing to be scheduled after that meeting, tentatively June 22, 2016.

Subdivision Regulations and Applications Discussion: to be continued at a work session on June 8, 2016.

A motion to adjourn was made at 9:18 pm by Becca. Pat seconded. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk