

Town of Tamworth

Planning Board

*** PLANNING BOARD WORK SESSION MINUTES ***

April 13, 2016

Meeting was called to order at 7:04 pm by Dom Bergen.

Members Present: Dom Bergen, David Little, Eric Dube, Becca Boyden, Pat Farley, Sheldon Perry

Members Absent: John Roberts, Selectmen's Rep

Alternates Present: Dan Poirier

Alternates Absent: none

NH OEP Planning Board handbooks are here. Melissa will obtain 3- 1" binders.

Scenic Road Regulation and Applications Discussion:

David provided an informational packet of scenic road documents. There are three exceptions to the roads on the map. Becca reformatted the regulation and distributed it to the Board. The regulation is missing information about maintenance of scenic roads. Sokokis Pines, Tall Pine Road, Sara Circle, Bryant Mill Road, and Whittier Road are all roads that may be considered for addition. Once the regulation is in order, perhaps the addition and subtraction of scenic roads may be considered. Becca would like to include the list and the map with the regulation packet. Discussion was held regarding what is considered personal property versus property falling under the Scenic Road Regulation.

In definition of scenic roads, it should state "the town roads listed in Appendix II and their right of way."

We need to make a more accurate definition of what a scenic road is.

Should we add a purpose section and a decision criteria section? Between section 2.3 and 2.4 – add a section labeled "Criteria". This section will include wording from RSA 231:158 II, "Any repair, maintenance, reconstruction or paving work done with respect thereto by the state or the municipality, or any action taken by any utility or other person acting to erect, install or maintain poles, conduits, cables, wires, pipes or other structures pursuant to RSA 231:159-189 shall not involve the cutting, damage or removal of trees, or the tearing down or destruction of stone walls, or portions thereof". This will become section 2.04, and the numbering will change down through the list.

There will be a new paragraph labeled EXCEPTIONS, 2.05. This will include wording from 231:158 II – "when such trees or portions of such trees pose an imminent threat to safety or property, and provided further, that a public utility when involved in the emergency restoration of service, may without such hearing or permission of the selectmen, perform such work as is necessary for the prompt restoration of utility service which has been interrupted by facility damage and when requested, shall thereafter inform the selectmen of the nature of the emergency and the work performed, in such manner as the selectmen may require."to end of paragraph

The LRPC meeting at Tri Cap on April 25 at 6 pm, speaking about insect infestations.

Change the heading from Tamworth Planning Board to Town of Tamworth.

Add State of NH after town of Tamworth.

Add revised date. (month day year)

2:10 EFFECTIVE DATE: Effective date of these amended regulations shall be

Footer needs to be made into header. In footer enter date and version number of this document. (v 2.0)

Font Verdana

3:07 – Those town of Tamworth roads as listed in Appendix A. (what to do with roads that do not list right of way amounts?) Review A Hard Road to Travel, if not able to find information needed, refer to attorney) Right-of-ways will be listed in Appendix A.

4:01 – end at application.

4:02 – Change – advertising fee to \$90. Application fee (rather than fee for clerk) \$100. (from subdivision regulations)

4:04 – Criteria – do we need decisional criteria?

Back on Page 1 – Authority Section 1, insert “Purpose” to be section 2. For purpose, use wording “ The purpose of the scenic road regulation is protecting and enhancing the scenic beauty of Tamworth.” From original warrant article.

4:05 Forms – (drop “and shall become party of these regulations”)

5:01 – “the plan shall be of a size and scale to allow....” “The plan must show the size and location of all trees and/or stone walls to be removed or altered.

5:02 – DESCRIPTION – The application must include a data sheet with specifications of the trees, and photographs of affected stone walls. (Becca will work on this wording)

Renumber from here...

Section VI – FORMS (listed, but not attached) Application form and waiver request form. Call this section – TYPES OF APPLICATIONS – reference section 5 of subdiv application

Effective date should move to the end of the document. – Change last section to EFFECTIVE DATE rather than ADOPTION

Section IX – APPENDICES? List and map to be included in this section. 9:01 and 9:02

List of roads will include start and end points, mileages.

Change title on page 2 of the application.

Regulation – OTHER PERMITS – wording needs to be changed to “not been received”

Does floodplain need to be in there?

WAIVER APPLICATION – give road name as opposed to map and lot #

Change "Property Owner " to "Applicant Information"

Housekeeping – font needs to be corrected in top paragraph.

We need to find a way to tie the waiver to the application.

A work session is scheduled for May 11, 2016 at 7 pm.

OLD/NEW BUSINESS

Becca researched the vicinity map wording. Locus map is the wording that other towns are using. "General site location map locating the boundaries of the subdivision and proposed streets in relation to major roads or other features shown on the Town base map" is the wording that Freedom is using. This needs to be taken to a public hearing.

At the next work session we will discuss more revisions on waivers, etc.

The installation of the computer and a printer in the hallway has been relayed to the technician. No charge for copies for 6 months.

Dom will request the password for internet access at the Town Office. We are told that the Town website has been updated to include the new forms.

Melissa will print new copies of the Planning Board documents once David has sent verification that the correct items are on the website.

A motion to adjourn was made at 9:46 pm by Becca. Pat seconded. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk