

TAMWORTH PLANNING BOARD
Draft Work Session Minutes
August 8, 2018

The meeting was called to order at 7:00 pm by Sheldon Perry.

Present: Sheldon Perry, Andy Fisher, Eric Dube, Kathi Padgett

Absent: Becca Boyden, Pat Farley, Aaron Ricker – Selectmen's Representative

Alternates Present: Nicole Maher-Whiteside

Alternates Absent: Dom Bergen

Nicole is seated.

Sheldon spoke about a PDF that was sent out about the requirements from the Registry of Deeds (Lisa Scott). He summarized that the essential information is the meets and bounds and any restrictions on the land in terms of use or rights of property ownership (easements, rights of way, etc.) are essential. RSA 478:1. Study for next meeting.

Social Event: (moved to later in the meeting)

Cell Tower Ordinance: SBA Communications has contacted us about the proposed building of a new tower. Kathi has some information about towers, but a sample ordinance is not available. She was given the name of an author, the attorney for NH Municipal, and a document. She proposes that someone review our ordinance and change whatever needs to be changed in the timing requirements to meet the state and federal requirements. Recently there was an application for minor modification that referred to the Selectmen. There is a new application that may be coming in, and our PWSF Ordinance is reasonably accurate. The Planning Board has to approve the location. A new facility can only happen if it absolutely necessary. The timing restrictions must be updated. Perhaps secure an engineer to provide advice on any applications that come in. The applicant is required to pay for that. Nicole feels that we should be able to discern the information in the Ordinance. She feels that the engineer should be called in for gray areas only. Sheldon feels that we would need the engineer to help us see whether or not any other tower is a possibility before allowing a new tower to be built. We need to know how an engineering study would fit into the timelines that are now required as well. Andy feels that we should hire someone to help us craft an ordinance. Kathi feels we should do the first draft ourselves, then pay someone to review and modify it.

Geo-referencing: There is a sequence about what needs to happen with this. The ball is in the Selectmen's court. The tax card software needs to be updated. It is the Selectmen's responsibility to take care of this. This falls under Town Government expenses. We still need a number for build-out analysis, but it is likely 3-4 years out from now. Andy feels that we need to retitle "geo-referencing" to "correcting the tax maps through geo-referencing". Nicole made a motion to make this change. Andy seconded. APPROVED

Social Event: Pat Farley is the person who has really been leading the charge on this. Her committee came to us with the question about where we are with the Master Plan. The School Board has a plan to form a committee (this October) to look at the Master Plan and see what they are supposed to be doing. Nicole suggests that the Planning Board should meet with each of the other groups to find out where they are with their progress and a timeline for completion of a review. One of the reasons that items have not been completed is that some of them are not wanted by the townspeople. Invite representatives from each group to attend a work session this fall and ask them what they would do to make the plan more realistic. Separate this from the social event. Have each department re-evaluate their portion of the Master Plan. The Planning Board is evaluating the implementation of the Master Plan. Update it as a living document. Sheldon feels that we should itemize the essential departments. The implementation handbook

- Selectmen
- Fire Department
- Police Department
- Highway
- Rescue
- Parks and Recreation
- Conservation Commission
- Transfer Station
- Library
- Emergency Management
- Planning Board
- Economic Development
- School District
- Cemetery Commission
- Capital Improvement
- TCNA?

Meeting Groupings:

- Selectmen (one to be at all the meetings)
- Public Safety - Fire Department, Rescue, Emergency Management, Police
- Planning Board (involved in all meetings)
- Highway Department
- Parks and Recreation, Conservation Commission
- Transfer Station
- Library, Economic Development Commission, Cemetery Commissioners
- School

Housing is a big issue for the Planning Board, as well as the School Board. This also falls on the Selectmen.

The Outing Club, The Arts Council, the trails (30% of the town is open to the public), the music, job availability are all positives for the Town.

We will invite group(s) to work sessions. We need to prioritize and schedule these meetings. How formal do we want to make the meetings?

Scheduling (priority)

1. Planning Board – our role
2. Selectmen -
3. Public Safety
4. Library, Cemetery, Economic Development
5. Parks and Recreation/Conservation Commission
6. Transfer Station/Highway
7. School

Other Business:

Adjournment – Eric made a motion to adjourn at 8:46 pm, Kathi seconded. APPROVED

Respectfully submitted,
Melissa Donaldson
Planning Board Clerk