

## **TAMWORTH PLANNING BOARD**

### **WORK SESSION draft MINUTES**

June 13, 2018

- 1). The work session was called to order by Sheldon Perry at 7 pm.  
Present are: Sheldon Perry, Andy Fisher, Kathi Padgett, Pat Farley, Aaron Ricker, Becca Boyden, Eric Dube

Absent: none

Alternates Present: none

Alternates absent: Dom Bergen, Nicole Maher-Whiteside

A discussion was held regarding the awards being presented at the Lakes Region Planning Commission Annual Meeting.

- 2) Review of Fire Chief Approval Letter – Becca read through the content of the letter. The Chief has been emailing a form back to the Chair of the Planning Board. Discussion was held regarding the format (pdf or word). Becca will contact the Chief to discuss options for the form return. Email is acceptable.
- 3) Planning Board Expenses for CIP – Kathi and Sheldon have been working on the CIP Committee. They are hoping for responses by the middle of July. Becca feels we should discuss the Master Plan before talking about this number. Sheldon is concerned about the timelines. Becca feels we can work this out tonight.
- 4) This discussion was held until after some other agenda items.  
Discussion of Planning Board's implementation of the Master Plan:
  - How are we doing? – We updated the Scenic Road Ordinance and the Subdivision Regulation. Walkways in Chocorua Village were installed. We tried, but did not get a Zoning Ordinance. We did not do a cost of services study. The removal of the Wetlands Ordinance was unfortunate. Groundwater Protection did not pass. We are the only town that did not pass Groundwater Protection. This should be a

priority. Regional impact is definitely a concern. Do we still consider the buildout analysis important? Currently it is planned for 2020, and has a cost of \$15000. We need to research the current cost of this project. Becca will get updated costs. Under the transportation category – there is now parking in the villages of Tamworth and Chocorua. We have road and design standards. We do not have a bike path from village to Whittier. Sheldon would like to ask the Selectmen to make a bike path to Whittier as a priority. Becca seconded. APPROVED

Community facilities – Class VI road study is in progress. CIP was created. Municipal Safety Building Study is being done. The Fire Chief is doing building code approval. We have not created a regional recycling center. If we go to regional we would be forced to do single stream recycling. Review the need of updating Town facilities –falls under the Municipal Building study. The Town has their own sand/gravel now. 29% of our town is land that is open to the public. Steep slopes are dealt with in our subdivision regulations. We are not doing so well at protecting our groundwater. The Conservation Commission is making efforts at protecting wildlife corridors.

Natural hazards – we have an emergency management plan. We have a floodplain ordinance. Do we have a process that ensures that all buildings meet safety codes? (rental properties).

Recreation – currently being addressed – Access to information is needed.

Utility and Public Service – Internet was discussed this evening. Local health ordinance? Incentives for building green?

Cultural and historic resources – we don't have historical districts. Addressed privately.

Regional concerns – our involvement with LRPC is good.

Housing – we allow for cluster development. There are a lot of things that we don't do – design standards, smaller village lots, elderly and low income, criteria for manufactured housing, south facing developments and building codes. We do not have zoning, but we can encourage these things to happen.

Regarding the CIP – for the next 6 years, what do we need? Bring ideas to the next meeting.

Discussion tabled to the next meeting.

- What are our next steps? – Make an accurate summary of tonight's conversations? Sheldon supports a one page synopsis. The social event is intended to ask other departments to do this same type of review.
- 5) Discussion of Library Trustees Letter – FYI- Sheldon read the letter received from the Cook Memorial Library Friends, regarding their strategic planning and their ideas about what they would like to see moving forward. Becca feels we should go through their list and see what items are directed to groups other than the Planning Board. The Board reviewed the list and re-assigned the tasks to library, selectmen, planning board, Economic Development, Rec Department. Determining who might be responsible for affordable housing – what Board should be responsible for this? The Planning Board's only role in this is to be supportive. The Planning Board does not have the tools to do this. Sheldon will send the answers on this to Mary Cronin.
  - 6) Social Event Planning – tabled to a later meeting
  - 7) Tiny Home/Village "District" Discussion – tabled to another meeting
  - 8) Geo-referencing – We need to let the Selectboard know that the Planning Board is very supportive of this. Becca made a motion to ask the Selectboard to explore the cost and pursue geo-referencing. Andy seconded. Aaron will take this idea to the meeting tomorrow night APPROVED
  - 9) Cell Tower Ordinance – Kathi gave a synopsis on her take on the cell tower ordinance. We are very out of date. The issue is that we have to come up with an ordinance that can work with the tight time restrictions, but gives room to speak about our wishes for new tower construction. Everything will need to be in writing. There are five restrictions under the federal code that need to be included. Sheldon feels that we should ask for help with a template for a small town with no zoning. There are model ordinances available, we are not

sure where they are located. Becca feels that the Municipal Association will have the model ordinances. Kathi will contact them. Becca will also ask a personal contact that she has. Sheldon is supportive of paying for assistance if we need to.

Pat has been approached by someone who would like to know if we can get internet throughout the town. She spoke to LRPC today, and their advice was that we request Carol Miller (State internet) about a state law that says that a town can have a bond to work with a company or individual to build an internet for a town. Carol Miller will know how to deal with a couple of places that have grants to provide the money for the infrastructure, and to talk to a group that is not too far away to include Tamworth in their group. Aaron feels that this will be discussed at the Selectboard meeting tomorrow. Becca made a motion that we ask the Board of Selectmen to put providing high speed internet for all residents and business in the town as one of their top priorities on the implementation of the Master Plan. Andy seconded. APPROVED

- 10) Pat made a motion to adjourn at 9:01 pm, Andy seconded.  
APPROVED

Respectfully submitted,  
Melissa Donaldson  
Planning Board Clerk