

## **TAMWORTH PLANNING BOARD**

Draft Minutes

April 25, 2018

7:00 P.M.

The meeting was called to order at 7:00 pm by Sheldon Perry.

Present: Sheldon Perry, Eric Dube, Becca Boyden, Andy Fisher, Pat Farley (7:04)

Absent: Kathi Padgett, Aaron Ricker – Selectmen's Representative

Alternates Present: Nicole Maher-Whiteside, Dom Bergen (7:12)

Alternates Absent:

Approval of Minutes: Andy made a motion to approve the minutes from the 3/28/18 meeting, Eric seconded. APPROVED, Becca abstained

Officer and Committee Reports:

Treasurer's Report – Eric – 92.91% of budget remaining.

Secretary's Report – Andy – we have two applications to have hearings on tonight. We received a wetlands permit application notification. Pine Tree Power notified us about a chemical use/hazardous waste, it is just an FYI item. March/April Town and City is in the box if anyone would like to read it. Spring Planning and Zoning Conference is April 28. We received an email from LRPC regarding road surface management, culvert/stream assessment and traffic counting. Sheldon referred it to the Road Agent, who has already been contacted about this.

Rep to Economic Development Commission – Pat – tomorrow night is the final tech forum. It is on web design. It is at 6 pm at the Cook Library. Wet Paint starts on May 7. There are 26 artists signed up, Chronicle will be coming on the 8<sup>th</sup>. A forum is being held on Friday the 11<sup>th</sup>, for artists – The Tricks of the Trade. August 4<sup>th</sup> is the Street Fair.

Lakes Regional Planning Commission - The Annual Meeting is going to be held at the Chase House in Meredith on the 25<sup>th</sup> of June. We will talk later about a nominee that we may put in. LRPC has implemented a regionalization for electricity for towns. This has saved Tamworth \$3000. They are now checking out propane and heating oil.

Selectmen's Rep – absent

Rep to Conservation Commission – no report

Local Officials Workshops – Newington on May 8<sup>th</sup>, Moultonboro on the 15<sup>th</sup>, Sugar Hill on the 22<sup>nd</sup> and 2<sup>nd</sup> of June in Concord. These sessions are free, focused on newly elected officials.

**Maintenance Along Scenic Roads  
Fowlers Mill Road by the Tamworth Highway Dept.**

This application is for maintenance along Fowlers Mill Road. Pat made a motion to accept the application as complete, Becca seconded. The application is complete. APPROVED

Sheldon opened the hearing at 7:17 pm and read the rules of conduct. There is a map of the intended trees to be cut along Fowlers Mill Road.

Richard Roberts, Road Agent, is here to present the application. He explained that many of the hardwoods are dead from the ice storm, and there are a couple of pines that are dangerous. David Little presented a map (by GPS) to show the intended trees more easily for the Board. After the trees are cut, the ground will be sloped and bark chips spread. Becca is concerned about widening the road to the point where people will drive faster. Nicole feels that this is a good idea, and that it will make the road safer.

The hearing was closed at 7:25 pm.

Pat made a motion to approve the application as presented. Nicole seconded.  
APPROVED

**Norman Cloutier Subdivision  
Tax Map 202/Lot 35 – 274  
Tamworth Road**

Andy believes that the application is complete, now that the last items have been received and the abutters have been noticed properly. Becca made a motion to accept the application as complete, Pat seconded. APPROVED

Sheldon opened the hearing at 7:27 pm.

Kevin Ashe is here to present the application for Norman Cloutier. This property was formerly known as the Forst World Headquarters. Revisions to the plan have been completed at this time. The existing property is 17 acres with a lot of frontage on the Swift River. He would like to

create a 4 ½ acre lot around the existing house, leaving 12 ½ acres for the other lot. State Approval has not been received as of yet, so he is asking for a conditional approval. There is a driveway approval in the packet. The Swift River is protected by the Shoreland Protection Act. The Wetlands Certification – allows a designer to stamp that the wetlands were delineated by a scientist. There are garages and sheds on the remaining lot. No building is being proposed at this time. All boundaries and monuments have been set. Sheldon asked about the 100 year flood plain. It is shown on the plan. Dom Bergen – an observation regarding Wetland Delineation – it seems that the State is not able to do their job. Tamworth's Wetland Ordinance was voted away and people seemed to think that the State would take care of it. He observes that this is not the case. Andy respectfully disagreed.

The hearing was closed at 7:43 pm.

There are no waivers with this application.

Andy made a motion to approve the subdivision conditional upon State Subdivision Approval and receipt of the Mylar, within 30 days. Becca seconded. The approval from the Fire Chief has been received. APPROVED

Ossipee Aquifer Advisory Committee- A workshop (Kit Morgan and GMCG) – Karen Diegan is the Education Coordinator and is here to speak to us. They are trying to form a 7 town committee to plan for protecting the aquifer. On May 5<sup>th</sup> at the Ossipee Town Hall, there will be a free pancake breakfast. The focus is protecting the water. RSVPs are not required.

Completion of Land Use and Constraints Map – Pat spoke to Jeff Hayes after the last meeting. Becca has not made her contact with David Jeffers, she is waiting until after this meeting. The proposal was distributed. Sheldon responded via email. Sheldon discussed his response. David urges a separate Mylar sheet if you want to see the lot numbers. He does not feel that lot lines should be on the map, as they are changeable. Pat asks if it would be reasonable to ask him for a mylar overlay at this point. Sheldon will propose that. We would also like it as a separate digital layer. The E911 data has a hurdle in order to obtain it. The Town will need to request that if we decide it is necessary, but the Board is not inclined to include that data on this map. David is concerned about three sources of building locations that conflict. The Board feels that the buildings should not be included as of this time.

Becca summarized - We have reviewed the scope of services. The steps he has listed include revising town owned properties layer, cemeteries layer, converting map/lot id labelling to system used by the town, putting the labels and lot lines on separate mylar, skip the building layer completely, and Becca will be part of the review process. David Little and Andy will also review when it is received. Pat would like us to call or email Dave Jeffers tomorrow, as he has a deadline he would like to meet for completion. Include that we are willing to pay whatever is appropriate for the additional items we have requested.

Fire Chief Application Review Form- A discussion was held. Sheldon feels that it needs to include the reason why he needs to approve these plans, in order to be in compliance with State Building Code. It needs to be on the Planning Board letterhead, and we need to include the appropriate language from our Subdivision Regulations. Becca will transfer this document to the letterhead and make the changes.

Sheldon has a CIP appointment that he would like to make. Suzanne Morgan has offered to participate. A motion to appoint Suzanne Morgan to the committee was made by Andy, seconded by Nicole. APPROVED

Becca made a motion to appoint John Wheeler to the CIP, Nicole seconded. APPROVED

## Old/ New Business

Social Event – Sheldon recapped what was discussed last month. The initial draft was sent out. A change has been recommended. Economic Development is a Commission. The History Center should be listed under organizations/clubs. Our issue is how many people to invite from each organization. Nicole would like to know what the purpose of this event is. Change the who – to representatives of - said group, organization, etc.

### Options:

- Have a meeting with the people who are responsible for implementation of the Master Plan, get information, and prepare them to speak at the Social Event in the Fall.
- Send a blanket letter to the Department heads asking for their feedback. Once that is received, have a small meeting with those people. Have some type of social event in the fall.

The Planning Board Assessment will be done in a work session, now scheduled for May 9<sup>th</sup> at 7pm.

Pat would like to get the input, then have each group revise their own portion of the Master Plan. Also ask each group for their mission statement.

David recommends reviewing our portion at the May 9<sup>th</sup> work session, then ask each Department Head if we can be on the agenda for their next meeting.

A discussion was held about noticing public hearings and accepting applications as complete. We do the hearing on the same date as accepting it as complete. Some other places do them on separate dates.

We need to do nominations for LRPC. There are three categories. Applications need to be in by May 4<sup>th</sup>.

- Kim Ayres Award
- Award of Excellence to an Organization – Village Septic? Tamworth Village Association – Becca will work on this one.
- Community Service Award for an Individual – Pat suggests Mary Phelps. She introduced Wet Paint last year. Pat will write this nomination.

Georeferencing – no discussion tonight

Cell Tower Ordinance – no discussion tonight

#### Action Items

May Work Session will be held on May 9, 7 pm, at the Town Office.

Eric made a motion to adjourn at 9:17 pm, Andy seconded. APPROVED

Respectfully submitted,  
Melissa Donaldson  
Planning Board Clerk