

TAMWORTH PLANNING BOARD

Minutes

February 28, 2018

7:00 P.M.

The meeting was called to order at 7:00 pm by Sheldon Perry.

Present: Sheldon Perry, David Little, Eric Dube, Pat Farley, Andy Fisher, Becca Boyden, Dan Poirier – Selectmen's Representative

Absent:

Alternates Present: Dom Bergen

Alternates Absent: Nicole Maher-Whiteside

Approval of Minutes:

- 01/24/18 meeting – Eric made a motion to approve, Becca seconded. APPROVED
- 02/14/18 work session – Andy mentioned concern about the mobile home park statement at the bottom of the page. Change wording to e.g. a denser development concept instead of higher end mobile home park after the hyphen. Eric made a motion to approve as amended, Pat seconded. APPROVED

Treasurer's Report – Eric – will have report after town meeting

Secretary's Report – David – One application on the agenda. DES Wetlands Permit was received regarding a driveway that goes over the wetlands. Conservation Commission is not comfortable, it becomes a planning Board issue because of a landlocked lot. The Conservation Commission wants to look at it after the snow has melted.

Rep to Economic Development Commission – Pat – The February Instagram tech forum was held. The next one is on Excel in March, April 26 is web site design. Wet Paint is May 7-13. Receptions are going to be held after the day events. One of them will be at the barn on Hackett Hill Road. The barn will hold 250 people. They have begun work on the street fair.

Lakes Region Planning Commission – Pat – The meeting was administrative, reviewed legislative bills. There was discussion about tax abatement. Sheldon sent a thank you to Susan Slack. Becca is working on the map issue, she has not been getting a response. She will contact Jeffrey Hayes.

Municipal Building Safety Committee – Becca has not been able to attend. David went, but there was no meeting.

Hazard Mitigation Planning – David attended the meeting. A consultant has been hired and she is doing a good job.

Selectmen's Rep – Dan – don't forget voting and town meeting. It will be held at the school. The mold has been removed from the Town House. The asbestos is being removed currently.

Rep to Conservation Commission – See secretary report

Spring Planning Zoning Conference is April 28th in Concord. Information is in the education box. In the Nov/Dec Town and City has information about the Right to Know Law. The September issue had an article about Strategic Governance. There is also a memo about record retention in the box also.

Public Hearings

Eversource

Maintenance Along Scenic Roads –

AMC Lane, Breakneck Hill Road, Brown Hill Road, Bryant Road, Bunker Hill Road, Cleveland Hill Road, Depot Road, Durrell Road, Ferncroft Road, Fowler's Mill Road, Gilman Valley Road, Great Hill Road, Hemingway Road, Lord's Hill Road, Mason Hill Road, Mill Road, Mountain Road, Mt. Mexico Road, Old Mail Road, Paugus Road, Pease Hill Road

Sheldon read the rules of procedure. The hearing was opened at 7:25 pm. John from Lewis Tree is here on behalf of Eversource. David gave a review of the application, which included 17 maps. David made a motion to accept the application as complete. Becca seconded. APPROVED

This is a standard maintenance trim cycle, which happens every four years. There will be a smaller amount of trucks here for a longer period of time. They will coordinate with the police to determine where the flaggers will not be enough. Jon explained the process, and that everyone will be notified. The diameter of the trees has to be under 4.77".

Sheldon closed the hearing at 7:44 pm. Becca made a motion to approve the application for Scenic Road Maintenance, David seconded. APPROVED

Contact info: 603-223-7445 Jon Lamphere – speak to him if you would like chips.

Subdivision Regulations

Sheldon opened the hearing at 7:48 pm. He gave a brief introduction about the revision process. There are balloons explaining any changes that are suggested. Sheldon notes Section VI.F.12 Plat requirements – Should state Tamworth Flood Plain Ordinance (strike Town of and the punctuation after Tamworth.)

G.6 Other Information – remove comma after number.

Based on the work session, we spoke about the 5 acre requirement. That will be addressed at a later date.

Kathy - Page 13 – A.2 – remove the second “or the Board”. She notes that there are other grammatical errors in the document and suggests that someone go back over it to find the issues. The additional corrections can be addressed at the next revision regarding the cluster development.

Sheldon closed the hearing at 7:58 pm. David made a motion to approve this version with the 4 additional edits noted tonight. Becca seconded. APPROVED

David will distribute the final document to the Board and for the town website. Notebooks will need to be updated after the election.

Rules of Administrative Procedure, amendment – Sheldon read the amendment.

“Applications for hearings before the Board shall be made on forms provided by the Board and shall be presented to the Secretary of the Board or the Town Clerk, who shall sign and record the date of receipt, or mailed to “Tamworth Planning Board, 84 Main Street, Tamworth NH 03886”. A digital copy, with all attachments, shall be emailed to tamplanboard@gmail.com.

Note that the numbering is wrong in the document.

Subdivision Applications amendments – page 5 section VI should be IV , page 10 should be IX not XI.

Page 4 F.1 – Chairperson – remove the comma.

III.A.2 – word should be applications

Page 5 -#5 - Correct “public”

Page 6 -2.b – add “and” before engineers

Under attendance – alternates could be confusing

Page 7 F.1 – remove “the”

F.3 – put apostrophe before the s

Page 9 – 1.c – change my to must

6. – “to do so” should be “to ask it”

Page 3 – 2.b – change 3 alternates to 5.

Becca made a motion to accept the Rules of Procedure as read, amended, and typos corrected. Eric seconded. APPROVED

David made corrections to all applications to include information about the digital copy submission requirement.

Becca made a motion to approve all the redone application forms. (There are two periods, this should be removed.) Andy seconded. APPROVED

Social Event discussion – A social event that invites all the departments who have interest in the Master Plan to come and discuss what has been done, and what needs to be done. Sheldon will contact all the heads of the departments. The Barn at the Farmstand? The Preserve? Runnells Hall? Union Hall? Location tba. May 20, 5:30 pm is the target date. Invite all members of these groups, not just a couple of representatives. Encourage potential alternates to attend.

Old/New Business; Public Comment Report

No work session in March. We would like to thank David Little for his nine years of service to the Tamworth Planning Board.

David made a motion to adjourn at 8:40 pm. Becca seconded. The meeting was adjourned.

Respectfully submitted,
Melissa Donaldson
Planning Board clerk