

# Town of Tamworth

## Planning Board

### \*\*\*DRAFT MINUTES \*\*\*

December 16, 2009

**Meeting called to order at 7:00 pm.**

**Members Present:** Dom Bergen Chairman, David Little, Nicole Maher-Whiteside, Tom Cleveland; Willie Farnum

**Members Absent:** David Sargent, Scott Aspinall, Selectmen's Rep.

**Alternates Present:** Pat Farley, Becca Boyden, Tom Peters, Steve Gray

**Alternates Absent:** David Cluff

Tom P. was seated for Dave S. Pat was seated Scott.

#### **Previous Meeting Minutes:**

- 11/18/09 Willie moved to approve the minutes as written. Dave L. seconded. APPROVED.
- 12/02/09 Work Session – 1 spelling correction noted on Willie's name. Dave L. moved to accept. Nicole seconded. APPROVED.

#### **Reports:**

- **Treasurer:** Nicole states that we are solvent. There is a balance of about \$26000 budget left over, but legal fees were not spent at the amounts expected. Dom notes that all payroll and payables need to be submitted by 12/22.
- **Secretary:** David Little: One new conceptual review.
- **Master Plan Implementation** – Tom Peters has nothing to report this evening.
- **CIP:** Steve G - The CIP Committee has held a meeting. The majority of department responses have been received. Selectmen will be approached for the town government, transfer station and highway department figures.
- **Earth Excavation Regulation Subcommittee:** Dave S. is absent. No report was given.
- **Ordinance Committee:** Dom – The ORC is considering the new format for all applications, etc. Dave L. had agreed to draft a wetlands application form. This form has been presented and edited. It is noted that the Planning Board and Conservation Commission currently have separate files for individual lots. A person must review both sets of files when considering any applications, etc.
- **School Board/ Economic Development:** Pat Farley. The School Board is having a budget meeting this evening. They are looking at the budget with great scrutiny and are looking to cut the budget this year.

- **Selectmen's Representative** – Willie is pleased with the progress of the CIP. The Selectmen are meeting with the CIP tomorrow evening. A list of ordinances to be repealed will be added to the Town Warrant for repeal. The personnel policy now allows you to carry a gun.
- **Conservation Commission** – Dave L. reports that there have been some personnel changes. Crystal Ferris resigned, Nelson O'Brien, current alternate, is being nominated to fill the position. Sandra Flanagan was appointed as an Associate Member.
- **Land Use Regulation Committee:** Willie and Tom met, and have chosen the following members for the LURC: Bob Abraham, Lianne Prentice, Peg Huddleston, and Nat Scrimshaw. Nicole moved to accept this list of members. Pat seconded the motion. APPROVED. Dave L. expresses that he is pleased by the number of interested parties. Tom P. feels that this is a terrific cross section of the community, but he would like to nominate all interested parties to serve on the committee. Willie notes that all were encouraged to attend committee meetings, as they are public meetings. Dave L. would like to establish a task and a timeline for the committee. Willie is in agreement. He recommends that the LURC be responsible for presenting a draft copy of a land use ordinance for the Town of Tamworth to the Planning Board at their October 2010 meeting. Nicole feels that the committee will be meeting twice monthly. The first meeting date will be announced shortly, once all committee members have been contacted and a date can be arranged. Nicole will make these contacts, hopefully establishing a meeting during the first week of January. The meeting will require 24 hours notice, at 2 public places.

**7:28 pm – Alice Bemis Thompson Trust – Conceptual Review:** Map/Lot 422-22 – Presented to the Planning Board by Joan Gilmour and Hunt Stehli. The family is considering selling portions of the trust land to two of the beneficiaries. They would like to know how to approach subdividing the lot, and ask if the Planning Board would consider a waiver for the frontage requirement, and a waiver for the perc test requirements. It is noted that any lot must be over 10 acres to be in current use. The Board consensus is that the waivers are reasonable requests. The existing houses have individual septic systems and a shared well. There are no wetland impacts. Ms. Gilmore and Mr. Stehli are informed that if they wish to have their application considered at the next meeting, it will have to be submitted by January 8, 2010, for the January 27, 2010 meeting.

- **Old/New Business:**

**Capital Improvements Program Committee:** The CIP would like to appoint Steve Jacobs, Bill Jones, Herb Cooper, and David Little, with Steve Gray as Chair. Willie made the motion, Nicole seconded. APPROVED. It is the intention of the CIP to have a comprehensive report for the Selectmen by next fall. This is an ongoing process, and is part of the Selectmen's budgeting process. By November 1, the Planning Board should submit this report to the Selectmen. Planning Board capital expenditures are expected to be \$0.

Nicole will ask Becca to write an article for the Civic News, which has a Dec. 30 deadline for the January 15, 2010 issue. This press release should include information about the new LURC and CIP Committees.

An Annual Report for the Town Report will be worked on by Tom C. and Dom. This needs to be submitted to Ann Abear prior to January 22, 2010.

Pat Farley would like to see all forms, applications, etc. on the Town website. Once the ORC has finished reviewing, having them all on the website is planned.

- **Meeting Schedule –**  
**January 2010** meeting will be held on Wednesday, January 27 at 7 pm. Application deadline for this meeting will be January 8<sup>th</sup>, 2010.

Tom made a motion to adjourn at 8:10 pm. Nicole seconded. APPROVED The meeting was adjourned.

Submitted by  
Melissa Donaldson  
Planning Board Clerk