

Town of Tamworth

Planning Board

*** DRAFT MINUTES ***

March 25, 2009

Meeting called to order at 7:00 pm.

Members Present: Dom Bergen Chairman, Nicole Maher-Whiteside, Scott Aspinall (7:02 pm), David Little, Dave Sargent & Willie Farnum – Selectmen's Representative.

Members Absent: Tom Cleveland

Alternates Present: Becca Boyden, Steve Gray, Pat Farley, Tom Peters

Alternates Absent: none

Tom P was appointed to sit on the Board in place of Tom Cleveland. Becca Boyden was appointed to sit for Scott Aspinall, who arrived at 7:02. Becca returned to the alternate seat.

Election of Officers:

- Tom P. nominated Dom Bergen as Chairperson. Scott seconded the motion. APPROVED.
- Dom nominated Nicole for Vice Chairperson. Tom P. seconded. APPROVED.
- Nicole nominated David L for Secretary. Becca seconded. APPROVED
- Dom nominated Nicole for Treasurer. Tom P seconded. APPROVED
- Dom nominated David L. for Conservation Commission. Steve seconded. Tom P. nominated Scott for this position. David L. seconded. The Board voted 8 (Little) -1 (Aspinall). David L was elected to the position. APPROVED
- Herb Cooper and Tom Peters will continue their terms as Representatives to the Lakes Region Planning Commission.

Previous Meeting Minutes:

- February 25, 2009 – Corrections noted on pages 2-3. Dom made a motion to accept the minutes as corrected. Nicole seconded the motion. David Little abstained from the vote. APPROVED.

Reports:

- **Treasurer:** Presented by Nicole Maher-Whiteside. The balance in the account is \$32946.90. Year to date legal fees are \$245.00, but there is another bill that will be paid this week. Tom P. questioned \$325 remaining in the budget for Master Plan. Nicole stated that it was reduced to \$250. There was a question about how to pay for the facilitator at the retreat. It is the consensus that the money remaining for the Master Plan can be spent on implementation of the Master Plan.
- **Secretary:** David Little : report is tabled. Dom spoke of the upcoming Eggs and Issues with Governor Lynch, being held on April 2nd. This event is by reservation only.
- **Lakes Region Planning Commission:** Herb Cooper. There was a meeting last Monday, at which the NH Water Resources Primer was distributed, along with an informational presentation by DES. One copy has been made available for each town. Dom will determine how it will be accessed. The information is also available online. DES will be holding a seminar at the Ossipee Town Hall on April 2 from 6-8 pm. This seminar is for Sandwich, Tamworth, Freedom and Effingham. LRPC is seeking nominations for the Kim Ayers Award, the Appreciation Award and the Award of Excellence. Herb will leave copies of the nomination forms. Nominations are due at the LRPC by May 1. Monday evening, June 2 is the Annual Meeting of the LRPC.
- **Master Plan :** Tom P. would like a plan in place for implementation of the Master Plan. Pat and Nicole have an outline for the "retreat", Pat distributed these to the Board (see attached). May 9 is being suggested as the date.
The April 8th work session will cover gravel and Master Plan Implementation.
Steve G. requests that this discussion be tabled to Old Business.
- **CIP:** Becca has names for participants. She does not wish to head the committee. John Cleveland has agreed to be the School Board Representative for the CIP. Other participants are Bill Jones, Steve Jacob, Nicole Maher-Whiteside, Becca, and a Selectmen's Rep -TBA.

COMMITTEE REPORTS to continue later in the meeting

7:57 pm – McGarity Subdivision Application – Map 410 Lot 38

The McGarity family has sent in a request for a continuance until May. The May meeting will be held on May 27, 2009. The public hearing was opened at 7:57 pm. This hearing will be continued on May 27, 2009, no earlier than 7:30 pm. The public hearing was closed at 7:58 pm. Becca requested that agendas state "public hearing" when there will be a hearing for that application.

7:58 pm – Ossipee Valley Snowmobile Club/Great Hill Reservation Trust – SUP application Map 405 Lot 15

Willie recused himself. The 30 day timer for the Conservation Commission has not been met. This hearing is continued to the April 22nd meeting of the Planning Board, no earlier than 7:30 pm. A representative from OVSC is needed at this meeting. Willie F. will not be present. Dom will contact Dave Bowles to inform him to send a representative to that meeting. Hearing closed at 8:10 pm.

Willie F. returned to the table.

- **Selectmens Representative:** Willie F. states that he has forwarded new 155E tax notifications to the Planning Board, and that he has collected all information available regarding 155E in the past. It is in a box on top of the file cabinets. Ricker's junkyard will be a topic of discussion at a May meeting of the Board of Selectmen.
- **Conservation Commission:** tabled
- **Ordinance Committee:** Dom reports that the Ordinance Committee has compiled all laws and ordinances from the last 50 years, and will be combining them into a book format. This may be available in as soon as 3 months. Tom C. and Dom are members of this committee. Willie F. has a copy of the ordinance headlines on a spreadsheet, which was copied and distributed to those who requested it.
- **School:** Pat reports that the School Board is looking forward to a good year with a lot of interaction. Dave L. requested authorization from the Board to present the Master Plan to the School Board. Permission was granted.

Old Business:

- **Master Plan** – Tom P suggests no retreat be held until a smaller group has fabricated a schedule of implementation, which would then be presented to the Planning Board for approval to take to a public session. He recommended that this group meet next week and have something ready for the April 8 work session. Willie suggests that Nicole, Tom P and Pat make a proposed timeline and bring it to that meeting.
Tom P and Nicole want the retreat to be for the public, not just the Planning Board. Becca states that she sees this as a 3 part process: a. small group (Tom p., Pat and Nicole) design an implementation timeline: b. April 8th – Full Board review: c. Take schedule public. Tom P. would like to follow this suggestion, then set a date for the facilitator. David L. pointed out that the implementation portion of the Master Plan for the Planning Board is not that lengthy. Many of the steps involve other groups in the community.

New Business:

- **Economic Development** – Pat Farley. Economic Development is part of the Master Plan . See handout (attached). Nicole feels that this should wait until the Master Plan Implementation Schedule is addressed.
- **David Little-** will go to the Selectmen Meeting on 3/26 to request that they endorse the Master Plan
- **Willie Farnum** – requests that any forms distributed at meeting have the date and the author information on them.
- **Wetlands Brochure** – needs a revision. It was Dom's belief that the 30 day statement was missing, but it was found to be there. Copies of the current brochure were made and placed in the holder at the Town Clerk's desk.
- **Finman Driveway** – The Conservation Commission recommended that Mr. Finman seek a waiver. The Planning Board received a letter from Mr. Finman's attorney stating that they will not be applying for a waiver. Dave L. feels that they will still need a waiver, even though they have DES permission and a driveway permit. Tom P. would like to see a drawing of the Finman's plan, including wetlands, etc. Discussion ensued regarding who holds the responsibility for enforcement. It is discovered that the special provisions for wetlands is the information that is missing from the Wetlands brochure. Dave L. motions that the Finman Attorney letter be forwarded to the Selectmen. Nicole seconded. Scott A. recused. Motion APPROVED.

- **Robert Abrams** – presented a request to be considered as an alternate the Planning Board. It is decided that the vacancy should be announced publicly and that interviews will be held on April 22 at the regular meeting of the Planning Board. Dom made a motion to advertise the positions of alternate planning board member, as well as members for the CIP and Master Plan Implementation Committee. Nicole seconded the motion. APPROVED

Nicole motioned to adjourn the meeting at 9:14 pm. Tom P. seconded. APPROVED.

Next meetings are: April 8, 2009 -- Work Session – Gravel and Master Plan Implementation
April 22, 2009 – Regular Meeting – OVSC, interviews