

Town of Tamworth

Planning Board

*** draft PLANNING BOARD WORK SESSION MINUTES ***

October 12, 2011

Meeting was called to order at 7:06 pm at the Town Office, by David Little

Members Present: David Little, Skip Nason, Steve Gray

Members Absent: Nicole Maher-Whiteside, Dom Bergen, Becca Boyden, John Roberts. Selectmens Representative

Alternate Present: Tom Peters

Alternates Absent: Dave Cluff, Pat Farley, Peter Vanderlaa

Tom was seated for Dom.

FORMS REVIEW

Subdivision Application: recording fees were inserted on page 3.

Steve made a motion to approve the subdivision application. Skip seconded. Approved.

Boundary Line Adjustment form: a draft was presented. The headings need to be changed from Subdivision to Boundary Line Adjustment on all pages. Tom has recommended deleting many of the items. David recommends putting the references back in.

There is an RSA regarding voluntary lot mergers but David has been unable to locate RSAs regarding boundary line adjustments. We will have to ask the LRPC or Local Government Center for advice about whether we have to write a regulation.

Tom reviewed his proposed changes line by line.

The fee should read \$100.

LCHIP \$25.00 needs to stay

Add recording fee of \$28.00

Under Plat requirements: David would like to leave in streets, easements, setbacks, alleys, etc. Under driveways, add proposed and existing driveways

A discussion was held regarding concepts of requiring perc tests, etc. to ensure that the Planning Board does not allow unbuildable lots to be created.

Suggestion that on page 5- leave in all items from the top through the title/name of subdivision section.

Should we use the same form or have 2 separate applications?

Put in more than one owner line

Should we merge the Subdivision Application and the Boundary Line Adjustment Application?

There would need to be two separate lines for fees, depending on which type of application they are submitting.

David would like advice. Tom will call the LRPC. David will then update the application. David will ask Dom to check with the Local Government Center.

Steve mentioned that the Carroll County Independent is mentioned in two places in the procedures. The Planning Board has made a correction to one of them. This will need to be addressed at the next meeting.

Lot Merger Application: David took the existing application and changed the heading and the fees were corrected. Steve made a motion to approve. Tom seconded. APPROVED

Steve made a motion to adjourn at 8:56 pm. Tom seconded. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk