

Town of Tamworth

Planning Board

*** draft PLANNING BOARD WORK SESSION MINUTES ***

June 29, 2011

Meeting was called to order at 7:00 pm at the Town Office

Members Present: Dom Bergen Chairman, David Little, Skip Nason, Steve Gray, Nicole Maher-Whiteside (7:03), John Roberts, Selectmens Representative

Members Absent: Becca Boyden

Alternate Present:

Alternates Absent: Dave Cluff, Tom Peters, Peter Vanderlaan, Pat Farley

Map 406 Lot 18 Myers Special Use Permit

This application was accepted as complete in May.

Dom opened the hearing at 7 pm and explained the procedure.

Dick Fortin from Tin Mountain Conservation Center and Chris Powers were present to explain the application and answer questions.

This is year 2 of the brook trout wood addition project. This year will include an additional 1000' of Sanborn Brook. This application is for the addition of woody materials to the brook, the same as last year.

The Joint Brook Trout Venture has also expressed interest in this project.

The Planning Board had no questions.

David reported that the Conservation Commission reviewed this application at their June meeting and endorses this project unanimously.

There are no questions or testimony from the public.

The next shocking date is unknown. Results of last years work are available via John McGee at NH Fish and Game. Skip requested a copy of these results on behalf of the Conservation Commission.

David then asks if the wood material work will depend on the shocking. Dick said that it should, however, it will be done regardless of whether the shocking is done.

The public hearing was closed at 7:09 pm.

Steve made a motion to grant the SUP as requested. Skip seconded. APPROVED

FORM REVIEWS:

Boundary Line Adjustment Form:

A discussion was held about the line on page 2 that talks about meeting the vision of the Master Plan.

Change "reason for" to "description of". Strike the paragraph following. Find out where the quote came from. David will check with Ned about this, and will work on wording to include a description of before and after.

Mailing labels – change "party" to "parties"

Plat – after registry of deeds, add "and presented following approval"

Check description of abutter regarding abutters diagonal across street. David will check the RSA for proper language

Page 3 – extracted from Subdivision regulations. Remove duplicate lines. Remove any subdivision lines. Remove abutting subdivision line.

Write a description into subdivision regulation regarding Boundary Line Adjustment before more work is done to the new application.

A discussion was held regarding whether to include a N/A column or not.

David proposed that the procedures committee address the changes to the Subdivision Regulations. Steve will check with Tom Peters to see if he is willing to review for accuracy, and bring an outline to a meeting. Procedures and Subdivision Regulations are separate projects but do have overlaps.

SUBDIVISION APPLICATION:

Remove duplicate line from checklist.

Changes from November revisions have not been done yet. LChip and mailing labels are not in procedures yet.

A discussion was held about design review.

The Design review Form – application should be changed to \$100 per design review

Back to the Subdivision Application-

Strike page 3 – application fee – section regarding waived if design review fee is paid

Page 1 fix spacing in processing box – change “Map and page” to “book and page”

Page 2 – remove Tax Map requirement

Move definitions from page 3 to page 2 under notification list

Need to amend subdivision regs regarding 3 mailing labels.

Change “party” to “parties”

Plate – strike “of the mylar”

Move “payment” and “LChip” to page 3 under fees

Professional support – insert information for agent

Strike “Conway Daily Sun”

Remove “\$” from additional fee line

Reviews will be continued at the July 13th meeting.

David recommends the following – Accepts applications until 12:00 on the first of each month, give until the 5th of each month for corrections on incomplete applications. No changes after applications are submitted.

Build Out Analysis – ask Selectboard for digital taxmaps and Vision data to convert to GIS.

David drafted a letter to the Selectmen. Nicole made a motion to approve the letter and send it.

Skip seconded. APPROVED

Nicole made a motion to adjourn at 9:05 pm. Steve seconded. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk