

Town of Tamworth

Planning Board

*** draft PLANNING BOARD MINUTES ***

June 22, 2011

Meeting was called to order at 7:02 pm at the Town Office

Members Present: Dom Bergen Chairman, David Little, Skip Nason, Steve Gray, Nicole Maher-Whiteside, Becca Boyden

Members Absent: John Roberts, Selectmens Representative

Alternate Present: Pat Farley

Alternates Absent: Dave Cluff, Tom Peters, Peter Vanderlaan

Minutes:

5/25/11 – spelling and punctuation corrections noted, Pat F. seconded a motion in the Homeyer review. Motion to approve as corrected by Skip. David seconded. **APPROVED** Becca and Nicole abstained

Treasurers Report: Steve reports that the Planning Board is solvent. Legal expenditures are the only substantial expenses. 84% of the annual budget is remaining.

Secretary's Report: David reports that the Planning Board has received correspondence from the Selectmen regarding Rhodes/Special Use Permit is required. The site inspection for the Motorsports project was accepted by the Selectmen and forwarded to the Planning Board. Recent correspondence indicates that a cell tower application may be forthcoming.

Capital Improvements Program: Steve reports that the CIP is making progress in scheduling meetings with the departments. They will be meeting with the Selectmen on Thursday.

Ordinance Committee: – Dom reported that the ORC is wrapping up, and still has some work to do from the last Planning Board meeting.

School Board: Nicole reported that the Brett School won an award for their composting project. An additional expenditure of \$12000.00 was approved for the purchase of the generator for the Emergency Management project.

Economic Development: Pat reports that the Economic Development Committee discussed Tamworth Wireless and the lightning pitch at their last meeting.

Lakes Region Planning Commission: Pat reports that she, John R. and Karen McNiff are planning to attend the Annual meeting. Dom would like to attend as well.

Selectmen's Report: none

Conservation Commission – Skip reported that the Chocorua Valley Lumber has been issued a Special Use Permit to allow them to sell the aggregate materials on the property to fund the reclamation efforts. The Sanborn Brook project is in it's second phase, to expand the habitat area an additional 250' on each end. This was unanimously approved by the Conservation Commission.

Homeyer Design Review Map 407 lot 81 and 80

The Planning Board was unable to notice the additional abutter with sufficient notice, so this hearing will need to be continued.

David made a motion to continue this hearing to the July 27th meeting, no earlier than 7:15 pm. Steve seconded. APPROVED

Paul King objects to the decision that was made regarding the noticing. He would have appreciated a phone call letting him know that the hearing would need to be continued.

David amended his motion to state that the hearing be continued to a work session to be held on July 13, no earlier than 7:30 pm. Skip seconded. APPROVED

Review of Application Forms:

A list of suggested phrases for public notices was distributed and discussed. It is decided that all notices will be listed in one ad for the newspaper, but that the mailings will list only the property that the abutter is involved in.

Add an opening line "You are receiving this notice because you are an abutter to the property listed below."

Perhaps in the future we will add a link to a "glossary" on the town web site.

Subdivision – Conceptual Review Consultation form – correct page number, change revision date. Becca would like to move the agent box down and give it more white space to make it stand out.

Design Review Phase Form- Steve has a question about the fee schedule getting outdated, should it be on a separate page?

On page 2, strike the payment check box, it is already on Page 3.

Page 3 – add "to Town of Tamworth" to the Total Payment Due line. Separate lines 1,2 and 3 under the fees to have more white space.

Paul King suggest that the Return Receipt for Certified Letters be dropped, to save on expenses. He says that it is not required by the State.

No fee for design review?

This application will be revisited at the upcoming work session.

Old/New Business – Skip asks if anyone knows what type of bond Chocorua Meadows had. David has found some information but needs to research further on this matter. Steve asked a question about

homeowners associations and if there is any enforcement assistance from the town. It is recommended that the Health Officer can get involved if there is an issue with health and safety.

The CIP requests that the Planning Board consider doing a buildout for the town, as required by the Master Plan. It is suggested that it be considered for the capital expenditure request for the next year. A consultant would be hired to look at properties, conservation easements, existing lots, etc. to produce this document. Nicole will work with David on researching this idea.

Nicole read a card of appreciation that was received from Tom Peters.

Becca made a motion to adjourn at 9:17 pm. Skip seconded. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk