**TAMWORTH PLANNING BOARD**

**DRAFT MINUTES**

**May 27, 2020**

**6:00 P.M.**

1). Call Meeting to Order – The meeting was called to order at 6:02 pm by Sheldon Perry. Present are: Sheldon Perry, Andy Fisher, Kathi Padgett, Pat Farley, Aaron Ricker- Selectmen’s Representative, Eric Dube

Alternate present: Betsy Laughran, Randall Dearborn

Absent: Nicole Maher-Whiteside

Randall Dearborn is seated for Nicole Maher-Whiteside.

2). Approval of Minutes:

**4/29/20 Meeting** – the following corrections are noted. Betsy was present at 2.26 meeting. Clarify Tamworth/Madison - Madison will not agree to a concurrent meeting, on page 4 change they to Madison, Betsy did not call the question, Kathi did. Page 2, 1st paragraph, add in “Terrain” with permit, eliminate the word portion. Page 5 1st paragraph, change they to the. 3rd paragraph – is in regards “to” – Eric was absent. Betsy was seated for Eric Dube. Page 2 #4, add full title of public hearing, add Melody to Bergman. Correct spelling of Bergman. Pat made a motion to approve as amended, Kathi seconded.

Andy Fisher - yes

Eric Dube abstain

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - abstain

Randall Dearborn-yes

3). Officer and Committee Reports:

Treasurer’s Report: Eric- no bills have been received. We should be fine.

Secretary’s Report: Andy – Zoom bills will be coming. There is a public hearing tonight for

 General Properties LLC, a two lot subdivision proposal.

Municipal Building Committee: defunct

Rep to Economic Development Commission: Pat – met via Zoon. They spoke about all the events that are cancelled. They are trying to figure out how to help business, unemployed folks, and all general happiness of the Town since everything has been cancelled.

Lakes Regional Planning Commission: Pat – Sent plans for the transportation portion of the LRPC.

Selectmen’s Rep: Aaron – the Town is asking departments to hold off on big purchases. The School payment is difficult. There is a new cruiser in town.

Rep to Conservation Commission: Eric – they have not met for a couple of months

CIP: Kathi – May meeting was cancelled. Preliminary process of meeting with Department heads is happening. Kathi and Sheldon are working with the Transfer Station and the Selectboard. The CIP will meet again in June.

Education: Sheldon – nothing to report

4). Public Hearings (to begin no earlier than 6:15 P.M.)

**General Properties, LLC- 2 Lot Subdivision - Map 215 Lot 55, 237 Maple Rd**

The hearing was opened at 6:18 pm. Nick Golen of General Properties is here to present the application. The rules of procedure were read.

Andy reported on the application. It is complete, with one item that was not completed in the method that we would like. There is a signature that was missing, but an authorization for the agent to act on behalf of the owners was received. The intent was clear, so he recommends that the application was complete and made a motion to that effect, Pat seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

Mr. Golen is here on behalf of General Properties and Ever source. They are proposing subdividing a 5 acre lot from the 16 acre lot. No waivers are required. Sheldon noted that there was no L-chip check included. They understood that it was to be submitted with the mylar and will bring it at that such time as the mylar is delivered to the Planning Board. Sheldon is also concerned about receiving a State Building Code Review from the Fire Chief, but will include it with the application when it is received. Mr. Golen stated that no development is being proposed. Andy asked about the following plat requirements: Title block needs name of the municipality, Owners mailing address and municipality are required by the registry. Please add Town of Tamworth. Wells, radii, etc are not included. They are not required by the State on lots over 5 acres. Show the 75’ radius on the mylar. All buildings have been located on the plan. No public comment was offered. The hearing was closed at 6:34 pm.

Eric made a motion to approve the subdivision conditional on the items discussed being included on the plat, and the receipt of the mylar. Also receipt of the Building Code approval. Test pits and 4K areas are not being requested. Requirements are: well locations, well radii, septic locations or potential 4K areas for both lots, as well as the town of Tamworth NH being included. Eric seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

Sheldon made a motion to add that the mylar is to be received within 30 days. Pat seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

5). Old/ New Business

CIP Planning Board Discussion – in the past we had requested money for the Buildout Analysis. The tax map revisions need to come before the buildout analysis. Sheldon recommends leaving the $20,000 in the budget for 2022. Sheldon made a motion to retain this amount in the 2022 plan, Kathi seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

Planning Board Facebook Page Discussion – The Town has come up with a protocol regarding social media pages for Town Departments. The Planning Board page was set up for live streaming our meetings. The Zoom meeting offers public access. Aaron recommends continuing our process for the time being. Kathi made a motion to eliminate the Facebook page and continue to broadcast the meetings via Zoom. Eric seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

6). Action Items

June Work Session - The PWSF is on hold in regards to the Town budget restraints. The Attorney was approached regarding costs for review. We have been advised that we should not spend this money until August. The Master Plan Implementation Summary by Department is on hold because there is difficulty with meetings at this time. If one person was to compile a draft summary it may make a review easier for when a group meets to discuss. Pat feels that this has already been done via the minutes that were taken at the time the meetings took place. A work session in June will be difficult, and nothing seems to be pressing. Pat made a motion to not have a June work session, Eric seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

Carroll County Broadband has found that there are 100+/- students that do not have adequate internet access at this time. Families in Tamworth have been given hotspots. There are issues for others that do not have young learners as well.

7). Adjournment – Kathi made a motion to adjourn at 7:02 pm, Andy seconded.

Andy Fisher - yes

Eric Dube - yes

Pat Farley - yes

Kathi Padgett - yes

Aaron Ricker - yes

Randall Dearborn - yes

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk