**TAMWORTH PLANNING BOARD**

**\*\*\*\*draft MINUTES\*\*\*\*\***

**November 28, 2018 7:00 P.M**.

1). Call Meeting to Order - The meeting was called to order at 7 pm by Sheldon Perry.

Present –Sheldon Perry, Kathi Padgett, Andy Fisher, Eric Dube, Becca Boyden, Aaron Ricker – Selectmen’s Representative

Absent –Pat Farley

Alternates present –

Alternates absent – Dom Bergen, Nicole Maher-Whiteside

2). Approval of Minutes:

• 10/24/18 Meeting – add Kathi to Selectmen’s Meeting attendance, Item 7 is accomplished, mark it done. Item 8 has been done, without result. Discussion was held regarding groundwater protection. Eric made a motion to approve the minutes as amended, Kathi seconded. APPROVED Becca and Aaron abstained.

3). Officer and Committee Reports:

\* Treasurer’s Report – 64.89% of budget remaining. Very little activity.

\* Secretary’s Report – No applications. The only thing in the box is a letter addressed to the tax collectors, regarding Oak Wilt Disease, a firewood issue from New York.

\* Rep to Economic Development Commission – no report

\* Lakes Regional Planning Commission – no report

\* Selectmen’s Rep – reviews on Department Heads are being done. The contract with the transfer station is done, without recycling. The new web site is up and running.

\* Rep to Conservation Commission – not present at last meeting, no report

\* CIP Report – no report

\* Education – How to use registry of deeds is in the box. From NH Municipal, a webinar is being held on 12/12 regarding funding. There are trainings in 2019. There is information on how to run town meetings in the Town and City magazine. Healing divisions in a governing body – an interesting article to read. A meeting of the Municipal Safety Building Committee was supposed to have been held before Thanksgiving. Chris Conrod took minutes at that meeting.

4). Public Hearings

None Scheduled

5). Old/ New Business

\* Discussion with Norm Cloutier and Ken Cargill regarding the potential sale of the Tamworth Village Association community septic system to the Town of Tamworth – Norman Cloutier, Tamworth Village Association, and Ken Cargill are present. Norman gave an overview of the history of the system. There are 28 buildings connected, the largest user being the Town of Tamworth. The system is operated by the TVA under a license from the Town of Tamworth. There is also an option for the town to purchase the system at any time for a dollar. The public hearing on this issue is scheduled for January 9. Mr. Cargill feel that the town is qualified to care for the administration of the system. The system has allowed to village to grow in a positive direction. It improves the Town’s tax base. Peter Malia was hired, and feels that a Commission setup would work well for this project. It is self contained, so will not be a tax burden to the Town. The costs were initially figured by using NHDES expected gallons per day. There are no meters. Those would have provided an incentive for conservation. Currently the system is being used at approximately 20% of it’s capacity. The system can not be expanded. There would be 3 commissioners on the Commission. They are appointees. There is a question about the definition of the ownership. Andy Fisher wonders about it being “municipal” despite the ownership. The Planning Board can not waive load limiting on sites, unless the off site septic is “municipal”. Sheldon spoke about the “process” of this event. Might it be more appropriate for the Selectboard to present the hearing, rather than the Planning Board? Steve Gray feels that this is very important for the Planning Board, as this is a public health matter. Sheldon feels that the attendance is most important, and would like to have as much attendance as possible. Becca suggests that the Planning Board hold a meeting, then the Selectboard to hold another afterward. Mr. Cargill feels that a joint informational meeting would be a good idea. The Planning Board vote would be to recommend that the Selectmen place this on the Warrant. We need to check on the availability of the school cafeteria, if the Selectboard decides to participate in the hearing with us. Sheldon will follow up with Kathy Brown on the use of the cafeteria if needed. An informational fact sheet will be provided by the TVA. Steve Gray points out that the Planning Board hearings and Selectboard hearings are conducted differently. If this is going to be a joint meeting, having a moderator should be considered. The point of this is to be information gathering for the public so they are able to make an informed decision. There is discussion about possibility of liability. Becca volunteered to be a liaison from the Planning Board to help with informational handouts. Aaron suggests starting the hearing earlier in the evening. It is decided to move the hearing ro 6 pm.

\* Confirm Planning Board Meeting dates for 2019 – A motion to approve was made by Andy, seconded by Becca. APPROVED

\*Discussion of Sheldon’s letter and email to Town Council regarding the Cell Tower Ordinance – Sheldon received a response today, indicating that he would look at our current ordinance, and will be contacting Sheldon with his recommendation.

\* Discussion relating to Sheldon’s letter and email to the Select Board Chair Steve Gray regarding the Planning Board’s invitation to the BOS to attend our Feb. 13th work session to discuss the BOS implementation of the Master Plan – Steve has some questions about this topic. They have been invited to the February work session. Steve plans to attend, as well as Aaron.

6). Action Items

\* December Work Session…No. Please let Sheldon know if you will or will not be attending the December meeting.

7). Adjournment – Eric made a motion to adjourn at 9:07 pm, Kathi seconded. The meeting was adjourned.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk