

TAMWORTH PLANNING BOARD

******draft MINUTES******

October 24, 2018 7:00 P.M.

1). Call Meeting to Order - The meeting was called to order at 7:04 pm by Sheldon Perry.

Present –Sheldon Perry, Kathi Padgett, Andy Fisher, Eric Dube

Absent – Becca Boyden, Aaron Ricker – Selectmen’s Representative, Pat Farley

Alternates present –

Alternates absent – Dom Bergen, Nicole Maher-Whiteside

2). Approval of Minutes:

- 09/26/18 Meeting – Correction – under secretary’s report, a grammatical correction to .a – make it a capital A. Kathi made a motion to approve, Eric seconded. APPROVED Sheldon abstained

- * 10/10/18 Work Session – Kathi made a motion to approve, Eric seconded. APPROVED

3). Officer and Committee Reports:

- Treasurer’s Report -Eric – 66.49% of budget remaining. \$10.13 over on office supplies. Budget advisory committee meeting – they do not like the miscellaneous category. We have one for \$100. Eric recommends leaving it for the time being. Kathi made a motion to follow Eric’s recommendation, Andy seconded. APPROVED

- Secretary’s Report – Andy – two items in the box. One is a cover letter from a lawyer to Ms. Bente. She attended a recent meeting and this appears to be the letter from her lawyer that she did not have with her. She delivered a copy of this letter. This was an informational letter that did not contain any associated documents in regards to a Planning Board action of years ago. The letter will be filed in the appropriate folder for the original action. The other item received was a letter from Gilford Well Company regarding protecting drinking water. Eric explained that this is in regards to the sampling at the Bearcamp Valley School. There is a waiver to abstain from testing for SOC and VOC samples as long as an informational letter is sent to the abutters. There is no action required on our part.

- Rep to Economic Development Commission – Pat is absent

- Lakes Region Planning Commission – Pat is absent

- Selectmen’s Rep – Aaron is absent

- Rep to Conservation Commission – Eric – the plan to accept a donation of a conservation easement from Chris Alt is moving forward. The property is on Bunker Hill Road.
- CIP Report – no report, finished for this season. The report has been delivered to the Selectmen.
- Education – Becca is absent. Sheldon has been sending out opportunities.

Andy and Sheldon are both on the Chocorua Lake Conservation board. There is a potential of any action coming to the Planning Board in regard to CLC properties requiring recusal. This would be on a case by case basis.

4). Old/ New Business

* Report on Select Board meeting discussion of Tax Map Revisions/Geo-referencing – Pat, Andy, Sheldon attended. David Little was also in attendance. The Selectboard is facing the fact that they need to make decisions soon. The Planning Board expressed its wish to have tax revisions done prior to any layering being done. They also expressed that they would like to have multiple vendor quotes for doing that. The Board seemed very receptive.

* Continued discussion of Planning Board's implementation of the Master Plan – we have received an implementation summary from Becca, to be reviewed at a later date.

Items that need to be addressed or removed:

1. develop CIP and update annually – DONE
2. allow agricultural activities throughout the community – DONE
3. development must meet hazard mitigation goals – ?
4. general construction conforms to all safety codes - DONE
5. present a Building Code and Fire Safety Code to voters - NOT ACCOMPLISHED
6. Prohibit development in floodplain/wildfire – we have floodplain ordinance.
ACCOMPLISHED (Remove Wildfire)
7. Provisions to require developments in the Village districts to provide community water and septic or sewage disposal systems -
8. Study possibility of acquiring a protected water source -
9. Future use ordinances with incentives for building green - REDLINE
10. Historic district - REDLINE
11. Reasonable design standards - REDLINE
12. 2 of the three parts redlined.– Keep only the portion regarding allowing subdivisions to accommodate cluster housing
13. Establish criteria for the laying out and approval of manufactured home subdivision – NOT DONE
14. Maximum southern facing exposure – REDLINE
15. Building codes and ordinances to improve fire protection and safety – DONE

We had 15 items, of which 5 were not achievable. We have accomplished seven items. Further action is required on two. One of the items is partially completed, one part of it can not be done.

The Planning Board has approved Kathi's letter to the Departments. We need to make a group decision about when to ask the Departments to attend.

* Scheduling of Work Sessions and invitations to departments for their respective Master Plan review discussions – Sheldon will put notes on the department letters with meeting info.

- Planning Board – done
- Selectmen – February work session – 2/13/19
- Fire, Rescue, Police
- Library, Cemetery
- Parks/Rec & Cons.Comm
- Transfer station/Highway
- School

Cell tower – timelines have been shortened. The Town Attorney needs to be consulted. His name is Matthew Serge. Sheldon gave the contact information to Kathi. The request needs to be made by Sheldon. The Department of Energy was supposed to draft a document for Towns to follow. Kathi requested this, but they do not have a model ordinance. Kathi recommends asking other towns if they would share their ordinance. Kathi will send a draft letter for the Attorney to Sheldon. She wonders if we should look at other towns before contacting him. Likely towns to look at are likely to be the bigger towns – Manchester, Nashua, Meredith, Conway, Lancaster.

ACTION ITEMS

Each board member will research 3 towns.

Sheldon draft an addendum to Kathi's letter and send to Board of Selectmen

Later discussion - Potential item for Planning Board to purchase – a laptop for use with the projector

5.) Action Items

* November work session - NO

6). Adjournment – Eric made a motion to adjourn at 8:40 pm, Andy seconded. The meeting was adjourned.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk

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