**TAMWORTH PLANNING BOARD**

**Work Session Minutes**

**February 13, 2019 7:00 P.M.**

1). Call Meeting to Order The work session was called to order at 7 pm by Sheldon Perry.

Present – Sheldon Perry, Andy Fisher, Becca Boyden, Kathi Padgett, Eric Dube

Absent – Aaron Ricker – Selectmen’s Representative, Pat Farley

Alternates present – none

Alternates absent – Dom Bergen, Nicole Maher-Whiteside

Also present are Steve Gray, Rebecca Mason and Willie Farnum

2). Master Plan Implementation Discussion with Selectboard –

How often does your organization review? When requested by Planning Board

Of the parts of the plan that are pertinent, which parts do you believe have been implemented?

Not been implemented?

Part not implemented – should they be implemented?

Suggestions to make this a better, more relevant document?

 (review document provided)

Chapter III, Section 5 Transportation –

1. Complete. Becca would like to know if it is laid out in a long term plan. It is general, he does this with the CIP, taken the worst roads and done them in order. We do need to have a written plan.
2. Road agent is charged with that job. There is a Class VI Road Committee.
3. Public road acceptance standards apply. The Planning Board has standards for new roads. Include maintaining existing roads? What does Richard use for a reference? Best practices/judgement.
4. Complete – effort has been made, in the future more may be needed. Limitations recognized.
5. Continue to try to develop. The State will not allow. Leave in for future consideration.
6. Sidewalks – change to “consider constructing”
7. Consider
8. Committee is in progress – a policy does need to be made by Selectmen
9. Has been looked at

Chapter III Section 6

E. Meeting March 4, need a Planning Board representative for the Municipal Safety

Building Committee

F. Ongoing, add to E if revised

G. Seek additional source.

H. was not mandatory.

I. Ask Pat Farley to ask Lakes Region to spread the weekends a bit further apart. Change wording to “should consider providing more”

J. State RSA is followed as the local health ordinance.

Chapter III Section 7

1. Done

Chapter III Section 8

1. Is the Town still interested in this?

G. Done, ongoing

Chapter III Section 9

1. Fire Chief has to approve applications. Clean up language about building inspector. Discrepancy about Fire Chief vs. Building Inspector

-- New Hazardous Mitigation Plan is complete. Adopted 2-7-19

Chapter III Section 11

1. In regards to protecting water resources. Next Committee should explore where it should appear in the Master Plan. Selectmen should form a policy for protecting and monitoring water sources.
2. Remove – can not be done right now.

E – no action

F. Ongoing project – preliminary meeting for County to take on this project rather than individual towns. Regional Selectboard is working on this through LRPC.

Chapter III Section 14

 G. done

3.) Other Items – Thanks to the Selectmen for their work on this project.

 4). Adjournment – Becca made a motion to adjourn at 9:05 pm, Eric seconded. The meeting was adjourned.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk

~~Date: November 11, 2018~~

~~To: Steve Gray, Chair of the Tamworth Board of Selectman~~

~~From: The Tamworth Planning Board~~

~~Re: Update/revision of the Tamworth Master Plan~~

~~Dear Steve,~~

 Pursuant to the Master Plan which was promulgated and adopted by Tamworth’s citizens in 2009, the Planning Board is tasked with periodically reviewing, revising and updating the document to reflect the changing needs of the town and its various departments, and to keep the town on the path toward implementing the tasks outlined in that original document.

 In furtherance of that goal, the Board is now asking each of the town departments to review the portions of the Master Plan that pertain to that department, and to report to the Board the department’s status vis-à-vis the Plan. In the interest of uniformity the Board would like your organization to consider and provide a response to the following questions:

(1) How often does your organization review the Master Plan?

 *When requested by the Planning Board*

(2) Of the parts of the Plan which are pertinent to your organization, which parts do you believe have been implemented?  *See ff*

(3) Of the parts of the Plan which are pertinent to your organization, which parts do you believe have not been implemented?  *See ff*

(4) Is it the consensus of your organization that the parts which have not been implemented should be implemented? If not, why not? *See ff Some parts have been or are under consideration by the BOS and/or individual selectmen and/or volunteer committees, commissions/individuals; e.g. Broadband availability (EDC with LRPC, individual Selectmen with Regional Selectboards, etc.).*

(5) What suggestion might your organization have to make the Master Plan a better and more relevant document? *The Board has not discussed.*

 The Planning Board is arranging a series of work session meetings over the course of the coming months with a representative from each of the departments, boards and commissions addressed in the Master Plan, of which your board is one, for the purpose of receiving each of the organizations’ responses to the above questions. We have scheduled a meeting with a BOS representative (other members welcomed) as follows:

**Time and place: 7 PM at the Town Office Building**

**Date: Wednesday, February 13, 2019**

In the meantime, if you have questions, please feel free to contact me for additional information. Thank you for your service to our community, and I look forward to receiving your organization’s input.

Sheldon Perry, Chair

The Tamworth Planning Board

***In re: Questions (1) (2) (3) above***

**MP Chapter III, 5. Transportation**

A. The  **Board of Selectmen** should develop a comprehensive, long term road maintenance and

management program to address existing road conditions.

 *✓Current Road Agent has developed, updated, budgeted, and continues to execute road inspection, maintenance, management of roads, culverts, drainage, etc.*

B. The  **Board of Selectmen** should establish a Road Committee to identify and evaluate roads and make

recommendations to the Selectmen.

 ✓*See A above*

C. The  **Board of Selectmen** and the Planning Boardshould adopt road construction design standards for

public roads.

 *✓Public road acceptance standards apply.*

D. The  **Board of Selectmen** and the **Planning Board** should work with property owners and existing and

future businesses in the village districts to provide adequate off street parking areas and parking for the

handicapped.

 *✓Handicapped parking in villages where necessary. Parking added as part of Chocorua Safety Improvement project. Parking limited in South Tamworth, off-street area not available.*

E. The  **Board of Selectmen**  and the Planning Board should continue development of a bicycle path/walkway along Route 113 between Tamworth Village and Whittier in order to improve the link between the villages and provide safe access for children to the elementary school and its recreational facilities.

 **∅** *Recent**NH DOT maintenance did not allow for addition of walk/bikeway, nor for striping in the ROW.*

F. The  **Board of Selectmen** should construct sidewalks in the villages, where appropriate.

 **∅** *Board**voted against**additional sidewalks in Tamworth Village****.*** *(2017? 16? 15?)*

G. The Planning Board and the **Board of Selectmen** should plan and create additional bike paths/walkways for increased safety and accessibility.

 **∅***See E above*

H. The  **Board of Selectmen** should complete the Class VI Road study, initiated by the 2006 town meeting, and establish development policies for the use of Class VI roads.

 **∅***Committee has reported need for research in State Capital archives and return of all committee working materials to Tamworth*

I. The town should participate in regional efforts to assess the need for public transportation, especially transportation for the elderly and infirm.

 **∅***Selectmen**have not supported local bus service. Town Meeting has voted to support same and more recently voted against. Selectmen voted to recommend 2019 warrant article to Town Meeting.*

 **6. Community Facilities**

E. The Planning Board and  **Board of Selectmen**  should review the need to upgrade municipal facilities to accommodate anticipated growth and evaluate the suitability of various properties for those needs.

 *✓Municipal Building Committee proceeds. Town Insurance carrier has reviewed buildings and reported.*

F. The **Board of Selectmen**  should acquire property for the purpose of housing municipal services and equipment.

 ✓**∅** *Municipal Building Committee proceeds, possible site under consideration.*

G. The  **Board of Selectmen**  and the Planning Board should explore acquiring a municipally owned source

for sand and gravel.

 **∅***Current yard in operation. Will need new source in future.*

H. The  **Board of Selectmen**  should require all residents using the Town Transfer Station to separate refuse

for recycling (RSA 31:39 and RSA 149-M).

 *∅BOS has considered but has not supported required recycling. Current volatility of recycling markets and increased MSW services has reduced options.*

I. The  **Board of Selectmen**  should provide for more frequent disposal of hazardous materials.

 **∅***currently funded: participation in two dates (in Summer) at regional transfer stations. Wolfeboro seasonal disposal is available at individual’s expense and transport.*

J. The Health Officer and the  **Board of Selectmen** should adopt a Local Health Ordinance (RSA 147-1

and 128-3).

 **∅** *Not considered. See below, Section 11 A.*

**7. Economic Development**

A. The  **Board of Selectmen**  should establish an Economic Development Committee with defined objectives

regarding the sustainability of the existing businesses in Tamworth and the attraction of new businesses

which will not conflict with the overall rural character of the Town.

 ✓

 **8. Natural Resources**

B. The  **Board of Selectmen**  should explore acquiring a town forest to be managed by the Conservation

Commission.

 **∅.** *Has not, has shown little to no interest.*

G. The Conservation Commission, the Planning Board and the  **Board of Selectmen**  should establish

Wildlife Corridors by means of conservation easements and managed development in order to foster the

migration and enhance the habitat of area wildlife.

 *✓Easements added to Ossipees to The Whites corridor and others.*

**9. Natural Hazards**

C. The Planning Board, Fire Chief and the  **Board of Selectmen**  should require that developments and general construction of buildings and infrastructure conform to all safety codes

 ✓**∅** *Fire chief is certified in building and fire codes, inspects existing (where required), proposed**and new.*

F. The  **Board of Selectmen**  with the Emergency Management Director should provide for the frequent inspection of roads, dams, culverts and bridges to verify that they are safe and take the appropriate action if they are not.

 ✓ *See Hazard Mitigation Plan, Road Agent and State regularly inspect.*

**11. Utility and Public Service**

A. The  **Board of Selectmen**  and Health Officer should adopt a Local Health Ordinance to protect water quality for reasons of public health and safety. (RSA 147:1) (see also Community Facilities)

 **∅***Not considered. See above: 6- J*

B. The  **Board of Selectmen**  should work with Lakes Region Water Company to see that meters are installed for customers of the Tamworth Water Company and the Tamworth Village Association.

 **∅***TVA has attempted without Water Company compliance. Court action would probably be necessary.*

E. The  **Board of Selectmen** and the Planning Board should study the possibility of purchasing or acquiring a protected water source for the use of the town.

 **∅***no action taken.*

F. The  **Board of Selectmen** should use all methods at their disposal to see that high speed/broadband internet service is available to all residences and businesses.

 ✓*On-going, limited methods, availability, substantial expense if/when permitted for Municipalities to develop. Currently participating in LRPC, North Country Planning, Cable contract negotiations with area Towns, Regional Selectmen’s efforts, have discussed with Legislators, EDC has participated in LRPC availability testing.*

**14. Housing**

G. The **Board of Selectmen** should explore funding and appointing a Town Building Inspector.

 ✓done