**TAMWORTH PLANNING BOARD**

 **Minutes**

**January 23, 2019 7:00 P.M.**

1). Call Meeting to Order - The meeting was called to order at 7 pm by Sheldon Perry.

Present – Sheldon Perry, Andy Fisher, Becca Boyden, Pat Farley, Kathi Padgett, Eric Dube

Absent – Aaron Ricker – Selectmen’s Representative

Alternates present –

Alternates absent – Dom Bergen, Nicole Maher-Whiteside

2). Approval of Minutes:

• 12/26/18 Meeting - Becca made a motion to approve, Andy seconded. APPROVED Kathi abstained

• 1/9/19 Public Meeting – Kathi submitted grammatical corrections. Add “Selectmen’s Rep to the Planning Board” after Aaron’s name. Becca made a motion to approve as amended, Eric seconded. APPROVED

3). Officer and Committee Reports:

• Treasurer’s Report –Eric - bills for laptop, and PWSF invoice from Drummond Woodsum. A short discussion was held about budget adjustments that were made. $1300 was removed from line items.

• Secretary’s Report – Andy – we have a voluntary lot merger tonight

• Rep to Economic Development Commission – Pat – The budget hearings reduced the budget to $2500 instead of $3900. At the last meeting, they discussed the Master Plan meeting and the forum on March 28 for Age Friendly Forum regarding health and helping citizens take advantage of services offered in town. They were given the responsibility of developing a broadband committee. MWV Economic Council – she discussed the sewer system with them. Jackson spoke about introducing articles about cluster development, increasing density, and single lot subdivision to allow 125’ of frontage instead of 250’. Median monthly gross rent by county – very high in Carroll County, $1077 for 2 bedroom, with zero availability.

 • Lakes Regional Planning Commission – does not meet in January and February.

• Selectmen’s Rep – no report

• Rep to Conservation Commission – Eric – nothing pertinent

• CIP Report – no report

• Education – Becca – City and Town is in the box.

4). Public Hearings - None Scheduled

 5). Old/ New Business

• Voluntary Lot Merger – Chris Alt – Bunker Hill Road: Map 414/Lots 58 & 59 – Andy moved to accept the application as complete, Becca seconded. Andy made a motion to accept the merger, Kathi seconded. APPROVED

• Village Sewer System Discussion – Norm Cloutier is here to answer any further questions, etc. The Selectmen are concerned about making sure there is language in the Article regarding capital reserves. A June 30 or July 1 closing is preferred. The generator issue needs to be addressed. The Selectmen wish to see the automated alarm in place prior to then, but the TVA feels that the commissioners would be best suited for the installation details. Defining the budget will need to take place.(modify the pro-forma 12 month budget to a 6 month budget). A member of the TVA will assist with the transition. Andy spoke regarding the letter that Jim Rines wrote regarding the system. He does not agree with a statement about the State’s perspective. He cautions the Planning Board about accepting this information as fact. The State has not made a definitive statement about the system being “municipal” if it is purchased by the Town. Mr. Cloutier will ask Mr. Rines to contact the State to request a statement direct from them, rather than a summary of a conversation.

Becca Boyden departed at 8:19 pm.

• February 13 Work Session with the Board of Selectmen regarding Master Plan Implementation

• Review/Discuss the updated PWSF Ordinance – Email from Steve Gray seeking information was discussed. Do we want Selectmen’s input? Final permit is Selectmen’s responsibility. Site Review and Special Use Permit are Planning Board responsibility. He would like to know what year the Planning Board is planning to present this. Should Selectmen get copies of the draft? Kathi feels the draft needs more work before they should all get copies. This was informational only, and it is premature to share it until the Planning Board reviewed in depth. How is this adopted? Town meeting or public hearing?

6). Action Items – SHELDON –

\* Contact Attorney to clarify when/how ordinances get adopted.

\* Schedule Public Safety (Fire, Rescue, Emergency Management, Police - scheduled for April 10 work session Master Plan implementation discussion.

WORK SESSION APRIL 10, 7 pm.

 7). Adjournment – Pat made a motion to adjourn at 8:37 pm, Eric seconded. The meeting was adjourned.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk