

COOK MEMORIAL LIBRARY - BOARD OF TRUSTEES MEETING
Minutes FOR August 9, 2021 – 5:30 PM at the library

Monthly meeting notice was posted on the library and town websites on June 7, 2021 and a printed notice was posted at Tamworth Post Office on June 8, 2021.

- A. Call to order – The meeting was called to order at 5:27 pm by Allie Thompson.
- B. Introductions and Attendance - Present are: Robin Gordon, Allie Thompson, Evan Henderson, Betsy Loughran, Mary Cronin-Librarian, Melissa Donaldson-Recording Secretary. Paul Priestman, Anne Chant, Sheryl Power and Kelly Goodson – Selectmen's Representative are absent.
- C. Approval of Minutes
1. July 12, 2021 regular meeting minutes – Betsy made a motion to approve, Allie seconded. APPROVED
- D. Treasurer's Report:
1. July 2021 Financial Report – Robin made a motion to accept, Betsy seconded. APPROVED
 2. Unanticipated funds received

a. Donation - Stepanauskas	20.00
b. Conscience Jar	44.00
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Total unanticipated	\$64.00

Robin made a motion to accept, Betsy seconded. APPROVED
- E. Correspondence:
1. Email received today from Connie – Trustees Association Board – the manual has been updated. A paper copy will be sent to the library, and a pdf is available as well.
- F. Old Business:
1. Capital Improvement Program: Mary Cronin sent Kathy Padgett, chair of the CIP committee, an updated figure for the Air Conditioning replacement project for 2023 after receiving a new estimate. New CIP figure for the library's Air Conditioning System is \$18,500.
 2. Bookkeeper replacement: Sheena Abbott will stay on for the library.
- G. Library Director's Report:
1. COVID-19 Pandemic: If community transmission rate for Carroll County is changed to "substantial" masks will once again be required at the library for everyone over the age of 2, based on updates at <https://www.covid19.nh.gov/dashboard/map>.
 2. Programs: Storytimes and music programs are well-attended. Both programs for school-age children, STEM Club and AdventureQuest may continue into the fall. Our library will cohost a series of programs this fall on "Wabanaki History, Ecology & Experiences," exploring Indigenous history and experiences in what is now northern New England. A grant from The Tamworth Foundation is funding these programs.

Starting next week there will be a storytelling program with the Green Mountain Conservation Group and the Chocorua Lake Conservancy.

3. Mobile Library: August 10 is the final stop at the summer camp at the Community School. Mobile Library will continue to go to Bearcamp School into the fall. A volunteer is needed to help with Remick Acres stop, which will continue indefinitely. The Tamworth Pines stop will go through the beginning of October, then start again next June.
4. Statistics: See 2021 statistics through July. Our library is returning to pre-COVID levels in circulation, and getting closer to those levels in visits inside the library.
5. Staff: There will be a staff retreat on Monday, August 30. The library will be closed on that day.

H. New Business:

1. SHARP (Sustaining the Humanities through the American Rescue Plan) Grant: Mary Cronin submitted a grant to NH Humanities to fund a paid internship for a History student from UNH to do a semester-plus project using our library's Tamworth archives and to make it available on our library's Tamworth history online site.

I. Committee Reports:

1. NH Library Trustees Association: Anne Chant – absent. Email was sent earlier noting how present the Tamworth Library is in the Trustees newsletter.
2. Nominating: nothing
3. Friends of CML: The last Saturday in September is the date for the Annual Meeting, to be held at the Town House. Mary will ask for funds for a video camera, and not the downloadable books. The bulb sale will be held again.
4. Building & Grounds – an estimate was received for the furnace. We are waiting for an estimate on the walkway.
5. Policy: Next meeting will be in September -
6. Personnel: Annual evaluations – Sheryl prepares Mary's evaluation. Mary does evaluations for the staff. These are typically done in September.
7. Technology: Mary Cronin is getting quotes to replace two computers. She will ask about software that will wipe the computers clean after each use.
8. Strategic Plan, services for older residents: Outdoor programs are very popular
9. Strategic plan, teen engagement:
10. Strategic plan, deeper community connections and understanding:
11. Strategic plan, 2022 update: Demographic information update; plan a community feedback time for the fall. A scan of the 1796 Hidden Library book was prepared for the history center.

J. Public Comment

- K. Adjournment – Evan made a motion to adjourn at 6:00 pm, Robin seconded. The meeting was adjourned.

Next Trustees' Meeting: Monday, September 13, 2021, 5:30 PM

Respectfully submitted,

Melissa Donaldson

Recording Secretary