

**COOK MEMORIAL LIBRARY - BOARD OF TRUSTEES MEETING**  
**Minutes FOR March 13, 2023 – 5:30 PM at the library**

- A. Call to order – The meeting was called to order at 5:30 pm by Allie Thompson.
- B. Introductions and Attendance – Present are: Allie Thompson, Evan Henderson, Paul Priestman, Kris Rines, Betsy Loughran, Karl Behr-Select Board Representative, Mary Cronin-Librarian. Lew Prilliman is absent.
- C. Approval of Minutes
1. February 13, 2023 regular meeting minutes – Evan made a motion to approve, Anne seconded. APPROVED
- D. Treasurer's Report:
1. February 2023 Financial Report – Betsy made a motion to accept, Kris seconded. ACCEPTED
  2. Unanticipated funds received

Unrestricted income over budgeted	
Conscience jar donations	10.00
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Total unanticipated	\$10.00

Betsy made a motion to accept, Allie seconded. ACCEPTED
- E. Correspondence:
1. Email from Robert Seston, Trustee of the Trust Funds about adding consideration to Warrant Article #39 ("other business") to "discontinue the Cook Library Building Capital Reserve dating from 2002, with zero balance" as approved by Library Trustees at the May 10, 2021 meeting. Mary spoke about this. A question about being allowed has been asked. If it is, the trustees will present this at the Town Meeting.
- F. Old Business:
1. Car accident: Insurance appraisal came in at \$27,847. Primex has paid \$20,204.25 to town. Once work is done they will pay difference less deductible. Bills for work will be submitted to town for payment. The project needs to go out to bid. Mary has information about the Town's policy, requiring three bids if possible. DES has not contacted Mary about anything that may need to be done before the repairs are completed.
  2. NNHLC Annual Meeting, April 11 at 6:00 PM at the Jackson Public Library. Drafts with Bylaws changes and Cooperative Agreement changes will be distributed to all Trustees

by April 4, 2023. There will be a Zoom option for this meeting. Allie will attend the meeting if there is not another trustee that wants to go.

G. Library Director's Report:

1. COVID-19 Pandemic: Still providing masks, but not requiring.
2. Programs: We received a \$1,500 grant/donation for climate programming from 12 Muses Giving Fund via the Friends. This program is in cooperation with the Chocorua Lake Conservancy.
3. Staff: A staff meeting was held on February 27 to plan upcoming projects and programs, and to go over strategic plan priorities. A draft list of goals and related activities to meet the priorities is in the works.
4. Mary attended a meeting at the Town Office regarding grants that are coming up. We will be receiving an estimate for solar project, in the event that a grant opportunity presents itself.
5. Mary shared articles about libraries and banning books.
6. There was a First Amendment Audit in the Town of Tamworth.

H. New Business:

1. Letter of Agreement for Donated Materials: Donation from Sheila Woodward of two Willey Fromm prints. One is a woodcut and one is a reproduction. Kris made a motion to accept the donations, seconded by Evan. APPROVED
2. Town Meeting, March 15 – Postponed to March 29. Trustee attendance will be helpful.

I. Committee Reports:

1. NH Library Trustees Association – Anne – Glen Cordelli is pushing House Bill 515 that requires School Boards to develop a policy to deal with parents and concerns about obscene materials. She wrote an article for the NHLTA newsletter about Amy's Face to Face Conversations with Neighbors. The Conference is coming up on May 9. Attendance is encouraged, scholarships are available.
2. Nominating: Officers and committees; recognize outgoing board member Anne Chant. Paul has been at work talking with potential trustees. The Vice Chair position needs to be filled. Anne was thanked for her many years of service.
3. Friends of CML: Book sale was held on March 11. Plant Sale and Calendar Raffle will be June 3. Next board meeting is May 9, 2023. It is believed that the Book Sale made more than \$600. Raffle tickets will be sold at the Farmer's Market in May. 5 Baby Book Bags have gone out since January.

4. Building & Grounds: The newly formed Tamworth Energy Committee would like to meet with B&G committee to discuss upcoming energy projects at the library.
5. Policy: Staff would like to take turns attending committee meetings rather than have a single designated representative.
6. Personnel: Staff would like to take turns attending committee meetings rather than have a single designated representative.
7. Technology: NHCF Library Technology Fund grant ideas. TV, laptop, projector, assistive devices, books with audio built in for children.
8. Bookmobile Committee: Met on March 6. Discussion about policies and commitment to project.
9. Strategic plan, 2023-24 update:
  - a. Address learning loss through literacy building activities: March 22 meeting with Brett school teacher and Recreation Director to talk about middle school programs/social time at the library. Planning Baby Time program.
  - b. Continue exploring format and accessibility of programs: In-person program offered and presented by Andy Davis and White Mountain Ceili Band was held March 4 for an audience of 35.
  - c. Engage community through the library's historical resources: Plans to inventory archives and improve/update catalog records to make searching easier.
  - d. Enhance outdoor spaces as an extension of the library: FoCML will purchase a bench in honor of Cathy Mersfelder. Walkway project will start this spring.
  - e. Work with Northern New Hampshire Library Cooperative libraries to get a regional bookmobile on the road: Bookmobile Committee meets monthly; will be looking for public input and ideas.
- J. Public Comment – Karl spoke about the NH Chronicle Program that aired last week, with a story about the Library of Things. There is also a cake pan library. This library will be organizing a Library of Things this year.
- K. Adjournment – Evan made a motion to adjourn at 6:28 pm, Betsy seconded. The meeting was adjourned.

Respectfully submitted,  
Melissa Donaldson  
Recording Secretary

Next Trustees' Meeting: Monday, April 10, 2023, 5:30 PM