

**Regional Ambulance Meeting
Monday, January 6, 2020**

Chairman Dick Fortin called the meeting to order at 6:00 PM. This meeting was held at the Freedom Town Hall. These minutes were recorded by Ellen White, Freedom Town Administrator.

Attendance:

Town of Freedom – Selectmen Leslie Babb, Ernest Day, Jr., and Alan Fall, Ellen White, Town Administrator, and Rob Cunio, Fire Chief

Town of Madison – Selectmen Bill Lord and Michael Brooks, Asst. Fire Chief

Town of Eaton – Selectmen Dick Fortin, David Sorenson, and Edward Reilly

Town of Ossipee – Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson, Richard Morgan, Selectmen’s Representative, Adam Riley, Ossipee Corner Fire Chief, and Dana Cullen, Jr., Ctr. Ossipee Fire Chief

Town of Effingham – Selectmen Chuck Fuller, Mike Cahalane, and John Meisner

Town of Tamworth – Selectmen William Farnum and Rebecca Mason

Action Ambulance – John Hatch, Chris Hogan, Brian Gleason

Audience – Bill Elliott, Daymond Steer, Conway Daily Sun

The minutes of the Regional Ambulance Meeting held on 12/16/2019 were reviewed. Fall made a motion to accept the minutes as printed. Mason seconded. A unanimous vote was taken.

The minutes from the non-public session held on 12/16/2019 were distributed and reviewed. Martin noted a correction in the second sentence to be made; “elude” should be “allude”. Fall made a motion to accept the minutes as amended. Mason seconded. A unanimous vote was taken. All copies were collected.

Fortin stated that there was a delay in making any correction to paragraph 23 of the contract referencing a 60-day notice of non-funding to allow discussion as a group. Discussion ensued. Morgan stated the towns fund the contract for 3-months prior to Town Meeting approval currently and no town is prepared to abandon their ambulance service. Babb stated that if any one town leaves the contract, the remaining towns will need 60-days to discuss and prepare. Farnum voiced his non-appropriation concern stating if the contract could commence on 7/1 it would be a non-issue. Morgan stated it is important how the warrant article is worded; it should include the ratification of the contact and the cost to fund year one. Brooks stated that if the presentation is made at Town Meeting there should be no issue with funding. This group has negotiated the best contract available to them. Morgan commented that Ossipee’s cost for one year of ambulance service alone was \$500,000.

Fortin confirmed all other corrections made to the contract were acceptable. Fortin stated that the umbrella insurance language is still missing. Hogan stated that he can edit and resend the contract. Fortin reviewed #14 as requested in the RFP. Fuller stated that Hogan offered the language to be updated in a prior meeting. Morgan suggested an addendum be added to include the language that can then be initialed by all towns. Fuller made a motion to create an addendum to add each town as additional insured under the commercial umbrella policy for \$5 million in coverage and to forward 6 certificates of insurance. Cahalane seconded. Fuller stated that he just wants to make sure the language is in the contract. A unanimous vote was taken.

Farnum stated that the legal review referenced exhibit G as one of 2 documents within the contract that differ. Brooks clarified that it was corrected and added in as #31.

Brooks stated that the appendices for each town have a prefilled payment schedule for subsequent years but the intent was to revisit the response #s and percentages annually after 9/30. He suggested a sentence be added such as “subject to annual modification based on statistics and response”. Fuller suggested a second addendum for this language from the minutes as voted.

Fortin announced he will request a non-public session before adjournment but they will now continue with the signing of the contract and compilation of all towns signatures pages, with the exception of Tamworth which will be signing during their next meeting on 1/9/2020. All towns present other than Tamworth prepared their signature pages.

Fortin thanked Action Ambulance and all towns for their cooperation. Morgan thanked Fortin for chairing the committee and further commented that they have negotiated a good contract and guide which is a step-up from the service they have had.

Fortin made a motion to enter into a non-public session pursuant to RSA 91-A, 3, II (c) – reputation at 6:37 PM. Martin seconded. Roll call was taken: Babb-yes, Fall-yes, Reilly-yes, Sorenson-yes, Mason-yes, Farnum-yes, Fuller- yes, Cahalane-yes, Simpson-yes, Eldridge-yes, Martin-yes, Shackford-yes, Lord-yes, Day-yes, Fortin-yes. All were in favor. The motion carried. Cahalane made a motion to come out of non-public session and reconvene public session at 7:25 PM. Reilly seconded. All were in favor. The motion carried.

Mason made a motion to seal the minutes of the non-public session. Meisner seconded. Roll call vote was taken: Babb-yes, Fall-yes, Reilly-yes, Sorenson-yes, Mason-yes, Farnum-yes, Meisner-yes, Fuller- yes, Cahalane-abstained, Simpson-yes, Eldridge-yes, Martin-yes, Lord-yes, Day-yes, Fortin-yes. A majority was in favor. The motion carried.

Being no further discussion, Fortin made a motion to adjourn. Cahalane seconded. The motion carried.

Adjourned at 6:48 PM.

Respectfully submitted,

Ellen N. White
Freedom Town Administrator