

# TAMWORTH FIRE DEPARTMENT

## Board of Firewards Meeting

October 7, 2010

**Firewards present:** David A. Bowles, John Hartley, Milton Norcross, Harry Remick, Dana Littlefield.

**Firefighters present:** Asst. Chief Jim Bowles, Capt. Dan Teryek, Capt. Diane K. Bowles, FF Eric St. Jean, FF Jeff Tavares, FF Phil Rich, FF Steve Knapp, FF Chris Robinson, FF. Shawn Bross, FF Eric LaPete, FF Matt Baumann, Prob. FF Michaela Tetreault.

**Public Present:** David Little (CIP), Peter Vanderlaan (CIP)

**Meeting Opened at 19:34**

**Minutes:** Minutes of the September 10, 2010 meeting were accepted as amended by John Hartley, 2<sup>nd</sup> by Harry Remick. All in favor.

### Old Business:

Great Hill Fire Tower Repeater: David A. Bowles gave the Board an update. He mentioned that PSNH rate has gone up \$1,200. Bids have gone out for the equipment and installation and Dennis Quinn is applying for the special use permit.

### New Business:

Bids were opened for the sale of old Engine 4. Two bids were opened.

Tim Dow - \$1,201

Chris Vernon - \$1,500

Bid was awarded to Chris Vernon for the sale of old Engine 4 in the amount of \$1,500.

Asst. Chief J. Bowles mentioned that Lakes Region Water Co. service rates are going up 7.89% annually.

Asst. Chief J. Bowles read a letter from Attorneys Cooper, Cargill, Chant referencing a Class Action Lawsuit against Lakes Region Water Co. The letter was requesting whether or not the Tamworth Fire Dept. wanted to join in the lawsuit at no cost. J. Hartley recommended we speak with the Town to see if they are joining in on the lawsuit and allow the Town to handle the dispute. The Board decided not to have the Tamworth Fire Dept. take part in the Class Action Lawsuit.

Asst. Chief J. Bowles gave an update on inspections;

**Emerson Community Living** - 2 clients housed at the residence

**Brass Heart Inn** - Furnace inspection, Life Safety inspection, 2 Place of Assembly permits

**Chocorua Community Church** – Place of Assembly permit, a few updates are needed to bring the recently renovated 2<sup>nd</sup> floor up to code.

**Community School** – Life Safety inspection, still have about 15 items to finish to meet code.

**1561 Washington Hill Rd** – Fireplace inspection, Life Safety inspection.

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The Capital Improvement Plan Committee (CIP) was on hand to discuss the departments' future capitol improvement expenses. Peter Vanderlann explained that David Little is collating the expense data in order to spread out the Capitol Improvements costs in the Town. The cost breakdown sheet, the department provided, was discussed. Asst. J. Bowles explained that the department would not be asking for Capitol Reserve funds this year for new apparatus due to the fact we purchased a new truck ahead of time for less than estimated costs. There was discussion over the need to have a Capitol Reserve Fund versus buying out right or lease purchasing.

Capt. D.K. Bowles said Capt. D. Teryek had 4 drive tires and 2 steer tires put on Engine 2. It was mentioned that all Fire apparatus was inspected.

## **Budget:**

Asst. J. Bowles presented the Board with a draft budget for 2011. Current and future budget was discussed. Some requests for current year expenses are;

- 600' - 4" Hose -priority
- Helmet Lights and batteries
- DOT Vests
- Spanner wrenches

D. Littlefield discussed the situation with three of the entry doors at Central Station and would like to see them fixed or replaced. It was decided to buy a diamond blade for the cut-off saw and try to repair the casings, otherwise purchase new casings if need be. We will check to hire FF D. Baril to do the work. It was decided to buy at least one new casing.

D. Littlefield discussed the upcoming RIT class to be held at Central Station on October 16-17. FF M. Baumann and FF P. Rich are attending the class. It was asked if there was anyone else who wanted to attend. He also discussed purchasing a set of tools for a RIT kit to be able to use for RIT only. D. Littlefield advised he will put together a list and costs and bring it back to the next meeting.

D. Littlefield inquired about budgeting for Salary and how that worked. Asst. J. Bowles advised that we would not come close to over expending the salary line.

D. Littlefield spoke with Craig Belcher at OME about replacing the inoperative speaker intercom for Hose 1. Belcher was unable to find anything. D. Littlefield will call Lakes Region Fire Apparatus to see if they have one.

D. Littlefield discussed training for next week. He mentioned it could possibly be a Forestry training or Chimney Fire training. He requested the use of a chimney for the training or brush pile to burn.

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Asst. Chief J. Bowles informed that the Town Office has informed him that the VIP checks would be issued through the payroll system as in previous years. This should not change anything, however it was noted in the 9/16/10 Selectmen meeting minutes that; “Ms. Pearce will work on putting information together regarding how the drug and alcohol policy will affect these employees”. Asst. Chief J. Bowles noted that calling the volunteers employees for the purpose of the personnel rules has been explored several times in the past and found that the VIP program does not meet the criteria necessary to establish an employer/employee relationship.

Asst. Chief J. Bowles mentioned that Hose 1 needed some rust repair work. It was noted there are several areas that need sandblasting, primer and painting. D. Littlefield said he would look into getting a quote from Timberline Auto and Lakes Region Fire Apparatus.

Capt. D.K. Bowles asked about the whereabouts of the second Radiological Meter and mentioned it would be nice to have training on them.

Capt. D.K. Bowles advised everyone to mind where they park around the station.

Capt. D.K. Bowles mentioned that she and FF M. Baumann did five Fire Prevention presentations at the K.A. Brett School.

FF J. Tavares asked about the snow-plowing bid. He advised that the cost would be the same as prior years. The Board decided to hire FF J. Tavares to plow the four stations as in prior years.

**Non-Public:**

None

**Action of Non-Public:**

**Adjournment:** Motion for adjournment at 22:10 PM made by Milton Norcross.  
Seconded by John Hartley. All in favor.

Submitted Respectfully by Dana Littlefield  
10/07/10