

Tamworth Economic Development Commission
MEETING MINUTES
September 10, 2019

MISSION STATEMENT: The Tamworth Economic Development Commission will develop a strategy for the retention, growth and attraction of businesses in Tamworth. The Commission should be charged with:

- Supporting and maintaining the existing business base of our town and promoting a climate friendly to new business.
- Identifying the specific types of businesses that match the character of Tamworth
- Making realistic recommendations to the town to enable growth of its existing business base; retain and promote existing businesses, and attract new businesses to the town.
- Coordinating town economic development activities with surrounding towns and utilize regional and state resources.

6:06 Call to Order

Commissioners present: Pat Farley, Kelly Goodson, John Ferreira, Trish Chaput

Approval of Minutes of August meeting

Motion by Pat, 2nd by John, Kelly in favor, Abstain by Trish

Financial Update:

John provided an update on expenses and revenues, which is expected to result in a \$1949.10 balance.

Pat provided John with a receipt for Tamworth town records from the paid radio spots related to the Street Fair.

2020 budget discussion in preparation for September 25th due date to town. TEDC will be asked to go in front of the budget advisory committee in late Sept or early Oct (date tbd), prior to meeting with Select Board at the end of November.

TEDC will plan to ask for encumbrance from this year's budget for reprinting of next year's business listings booklet, as we have done for the past few years. This will ensure timely reprint when needed each year. Pat to request invoice from Minuteman Press for \$1300 to facilitate the encumbrance request.

Expenses for next year's street fair will need to include rental of 2 portable toilets; these are expected to cost around \$600. John will draft 2020 budget based on expenses expected for next year's street fair, annual reprint of business listings booklet and up to 4 business forums (new events being planned to assess and support economic development needs of Tamworth).

Old and New Business, Topics and committees

- EcDev Masterplan presentation report was reportedly well received.

- Street Fair survey results have been discussed; it was agreed that 2 portable toilets would be provided to take burden off local businesses. Also, additional cones and signage at the Great Hill Road end of the road closure would be requested. Erica is taking care of Thank You's.
- Age Friendly Forum plans, Health, What Tamworth needs and TEN! – need to clarify topics, dates and approach. First forum tentatively planned for November 12 (to be confirmed). This topic was tabled for further discussion when Mary & Erica are present, since they have been working on developing the ideas related to the forums. Fourth Tuesday of the month was proposed as a potentially good night for most Commissioners as it would avoid conflict with other meetings.
- Website future and name: Town of Tamworth has some interest in bringing all town related websites under their main site. TEDC would be willing to discuss further but Commissioners have some concerns about how this would affect the type, extent and look of content on our site. Detailed discussion with Darlene would be helpful to understand the implications and limitations, benefits, etc.
- Future meeting locations. Agreed that Church is to be the primary location for meetings.

Motion to adjourn by John Ferreira, seconded by Kelly Goodson.
Next meeting, October 8 at the Church.