

Minutes of  
Tamworth Trustees of Cemeteries  
4 PM, February 26, 2013  
At the Town Office

Present: Cemetery Trustees: John Wheeler, Mark Albee, and John Roberts

- 1) The meeting opened at 4:15 PM.
- 2) The minutes of the 2/5/13 meeting were approved.
- 3) Documents relating to the proposed RFP for cemetery maintenance were reviewed and revised. John W will update and send them out to the members and draft an invitation to the past cemetery contractors to meet with the Trustees at 4 PM on March 20 at the Town Office. After that meeting, any resulting revisions will be made and sent to the current contractors and to anybody requesting them as a result of advertising the week of March 25 in the Conway Sun. Proposals are to be opened at a meeting at 4 PM on April 9 at the Town Office.
- 4) John W reported the Pontem software was successfully installed at the library with provisions that he can access it from home. An on-line training session was held so John can now enter data and figure out some of the special considerations that must be answered to fit our data into the program. He is very impressed with it. Once he has done some more data entry and gotten resulting questions answered, we will have more training sessions with volunteers who will enter data.
- 5) After discussion of a request to bury additional ashes in a lot with an existing monument in the old section of Chocorua Cemetery, the Board voted the following policy: There can be multiple cremation remains buried in a lot, but only one monument can be installed. Additional flat stones level with the surrounding ground may be placed.
- 6) Mark had spoken with Paul King who indicated he is having discussion with the other surveyor concerning the Wonalancet cemetery plot plan and expects to have all parties concerned in agreement prior to the March Planning Board meeting.
- 7) The next meetings of Trustees of the Cemeteries will be at 4 PM, March 20 and April 9, at The Town Offices.

Respectfully submitted,  
John B. Wheeler

Cem minutes 022613