

Town of Tamworth

Planning Board

*** draft CIP MINUTES ***

May 31, 2011

Meeting was called to order at 6:40 pm at the Town Office

Present: Steve Gray, David Little, Jack Waldron, Willie Farnum

Absent: John Wheeler, Steve Jacobs, and Bob Seston

The CIP contact list was updated.

Minutes 4/26/11 - A suggestion was made that the initial of the last name of each Steve be used when Steve Jacobs and Steve Gray are both present at a meeting. David made a motion to accept the minutes as presented. Jack seconded. APPROVED

Steve G. distributed an up to date list of department contacts and letters to the departments.

Project expenses need to be current estimates, and will change as the economy changes.

The income line was not included on the spreadsheets that were sent to department.s.

DEPARTMENT ASSIGNMENTS:

Conservation Commission - Bob

Transfer Station - Steve J

Police - John

Town/Highway - ALL - Selectmen will meet with CIP, request for June 30

Fire - Steve G. will call

Rescue - Steve G

Parks/Rec - Steve G

Library - Willie - June 13th meeting?

Emergency Management - Steve G

ZBA -

Planning Board - David and Steve will ask for cost/time frame of a buildout

Energy -

School – Jack

Trustee - ??

Economic Development – Willie

\$5000/6 years

Discussion was held around the road management plan and whether to meet with Richard Roberts individually or together with the Selectmen.

Willie will ask Pat Farley to request information on road management plan support from Lakes Region Planning Commission.

Steve G will send a note to Richard Roberts, inviting him to attend the June 30th Selectmens meeting and offer an informational meeting prior to that date. David offered to attend that meeting.

When a meeting is scheduled with a department, please notify all CIP members in case they are interested in attending.

Willie will ask Pat F to place the CIP on the agenda for the Economic Development Committee meeting this Thursday.

Discussion was held around the following items:

Should projects be combined if life cycle will be more than 5 years, is this a capital expenditure?

Projects should be combined if they are linked.

Normal maintenance is not done every year.

Willie made a motion to adjourn. David seconded.

The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk