

**CIP Committee  
Draft Minutes  
6/25/19 at 6PM in Town Offices**

Call to order: The meeting was called to order at 6 pm by Jack Waldron. Present are: Jack Waldron, Nicole Maher-Whiteside, Sheldon Perry, Kathi Padgett, Rebecca Mason, Steve Gray and John Wheeler.

Set meeting times – The Board approves a 6 pm meeting time, with the hope that the meetings will be held at an hour.

Approval of April 30, 2019 Minutes –John made a motion to approve, Sheldon seconded. APPROVED Nicole and Steve abstained.

Discussion of Each Department's Status – changes have been submitted to Jack, and are shown on the most recent spreadsheet.

Town Government - There are an amount of changed on Town Government. Why is it entered as a minus? That is the way the spreadsheet is set up. Willie said that they need another \$25000 for the geo-referencing/reval. They also would like \$4 million bond in 2023.

Fire Department – raised SUV price. They juggled payments for the next fire truck. They bumped up the price of the rescue/ambulance. Next truck will be, not 2021 as listed. Also remove the year from the SUV.

Remove all the years from the Police descriptions.

In 2020 and 2021, we assume that the Police will be at \$50,000.

Roads – the estimate for the articulating loader went up to \$200,000. Bunker Hill bridge is being rebid in January. Funds will be carried over. Richard has increased the estimates for Mountain Road and Scott Road, and has pushed them out further. He feels that we will need \$700K to do them, and would like to start putting \$100K in the capital reserve. Need to add another \$100,000 because Richard was hoping to have extra money left over from Bunker Hill project, but that is not likely to happen. Check with Richard to see if he needs to change some estimates. There was discussion about how to record the expenses for the reserves as well as the estimates for the costs of the bridges. This needs further thought, and a decision will be made in July.

Emergency management went smoothly.

Parks and rec – leave the tractor as is. We got the description from him.

Transfer station – recycle compactor was in the old plan. It can be removed. Some of the projects slated for 2019 are not going to happen in 2019.

DES is requiring engineer information because of a change in the footprint.

Drilled well and septic – Sheldon has a total of \$33000, but Kathi was told \$36,000. They will double check. Added bathroom and plumbing, at a rough number of \$10,000. Change to \$20,000 because it will require construction. Steel and cement repair in 2020 should be \$12,000.

If the Selectmen are not in favor of using the 2 year funding for the next fire truck, we need to consider starting a capital reserve for that.

Cemeteries remain the same.

Will verify with Cook at their meeting in July. Nicole will be there.

School – will do a study in 2020 that will help with the numbers out past then. The side slab and the bollards are a new addition, brought to attention by an accident.

Buildout analysis - ? Is this still in? Will discuss at tomorrow night's meeting.

Short Term changes or issues

Long Term issues

Any possible problems in finalizing department plans by mid July

We are relatively close to last year's numbers overall.

Other Business

Adjournment – Kathi made a motion to adjourn at 7:10 pm, Rebecca seconded.

Respectfully submitted,  
Melissa Donaldson  
Planning Board Clerk