

Capital Improvements Program

Committee Meeting *** MINUTES*** 10.19.10

The meeting was called to order at 6:37 pm by Chairperson Steve Gray. In attendance were: members - Steve Gray, David Little, Willie Farnum, John Wheeler, Peter Vanderlaan and Steve Jacobs.

Bill Jones, Bob Seston, John Cleveland and Herb Cooper were absent.

Minutes from 9/28/10 meeting were reviewed. Corrections were noted. Peter moved to approve the minutes as corrected. Willie seconded. APPROVED

David and Peter attended the Fire meeting on 10/7/10. The Fire department stated that they did not understand the CIP process. Jim Bowles has contacted Steve and would like to discuss this further with David. Once this year's report is done, David will meet with Jim. The Fire Department Land Acquisition fund is not one of the funds recommended for closure at this time.

A section will be added to the CIP report, regarding recommendations for closing funds and returning the funds to the taxpayers.

David recommends cycling to a 10 year projection for the CIP to reflect a full rotation of replacement vehicles.

David is missing the following information:

- Selectmen for town/highway department (Willie has notes and will share them with David)
- Police department – use #s from last year. A discussion was held regarding lease vs. purchase. Lease amounts have not been presented for 2011. David will add into the 2011 police report for a tahoe replacement

Town government – revaluation is recommended. Steve would like to encourage Emergency Management to combine startup costs into one year. The school budget fiscal year does not coincide with the town's fiscal year. Figures for 2016/17 and 2017/18 are needed.

A discussion was held in regards to getting the CIP to the planning board to take to public hearing.

It is suggested that the Cleveland Hill Project be moved out another year in order to level the capital spending across the years. The school digital control of \$80000 for two years would be combined to \$160000 in one year. The highway accessory building will be moved to another year. All of these will level out spending for all projected years.

David will email the spreadsheets by email for the committee to review. They will be discussed at the next meeting, which will be held on October 26, 2010 at 6:30 pm at the town hall.

The ranking process will be outlined on David's spreadsheets. Please come to the meeting with suggested rankings and priorities.

Steve will check with Bob regarding the Conservation Commission and the Highway Department.

The CIP hopes to finalize this document on October 26th, present it to the Planning Board on 10/27/10, and propose a public hearing for 11/10/10, in order to deliver to the Selectmen on 11/11/10.

Peter made a motion to adjourn at 9:07 pm. David seconded. APPROVED