

# Town of Tamworth

## Planning Board

### \*\*\* Capital Improvement Program Committee MINUTES \*\*\*

August 29, 2017

**Meeting was called to order at 7:02 pm.**

**Members Present:** Jack Waldron, Chairperson, David Little, John Wheeler, Ruth Timchak, Dan Poirier, Andy Fisher, Sheldon Perry, Melissa Donaldson, clerk

**Members Absent:** Bob Seston

Minutes 7/25/17 –A motion to approve was made by John . Seconded by Dan. APPROVED Sheldon abstained

**Review current plan:**

Special Ed reserve is not included. Should it be? It could be put into the not included section. For consistency it should be included. There is another rescue one that is not included as well.

Table 3.3 – question understanding? Should read table 4.3

Chart 1.1 – is that meant to be under 1.3 conclusions or 1.2? The title should go above the chart.

On page 5 – 2016 – postpone firetruck – largest single largest expense – delete one largest.

Page 4 – Fire department – warrant articles – is that why FD 1 is not included? David will insert \$ amts for capital expense. It doesn't need to be voted on again. He will make a note.

School budget – water heaters. Delete the second sentence.

Page 6 project descriptions –

Police Dept – 7 year life instead of 6? 2030 needs to be fixed. Should be 2020

Description for mower is not available yet.

Trash compactor – got a recycle compactor number –

Page 10 – expense detail by department

Roof - ? does it need to have work done on it? Renovation was changed to town office roof. Description needs to be changed as well.

Property reval – Darlene said assessors are willing to entire amount into 2019. The whole amount can be moved. Software upgrade can be flexible.

Town clerk module won't come until second year. Right now they are at \$25000 and \$35000. Municipal safety was split to \$10,000 and \$10,000.

Police Department cruisers can both be moved out a year further. The years will be removed from the chart but in the text it will need to say what year they are replacing.

What do you do for bridge replacement on a dead end road?

Do we keep emergency management as a separate department? Yes

Transfer station was moved to next year. #11 and #12 are removed, #13 stays in 2018. Glen is getting numbers for a well and septic for the future.

Page 13 – making capital reserve funds – to flatten tax rate....moved bridge work # from 2021 to the years prior as capital reserves. Discussion about whether we want to try to make this appearance. The group is in favor of making the changes to level the tax rate impact.

Next steps – other? What do we want to promise in the future? Anything? Nothing

Pg 20 table 5.1 2015 CIP needs to be corrected to 2016

Pg 22 remove energy commission

6.6 current bond payment is highlighted. We need the Tamworth amount.

**Assign ratings and Priorities: (see table attached)**

**Other Business:** Should Selectboard and School Board accept this report in writing? David needs items from Sheldon, Andy and Jack in order to complete the draft for the public hearing. He needs them before the 31<sup>st</sup>, otherwise they will be added in at the public hearing.

Sheldon motioned to adjourn at 8:52 pm. John seconded. APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk

		Department	RT	PR	2018	2019	2020	2021	2022	2023	2024-27*	Totals
		Project or Equipment Description										
		<b>TOWN GOVERNMENT</b>										
TG	1	Town Office Roof	D	2		(50,000)						(50,000)
TG	2	Property Revaluation	A	2	(10,000)	(30,000)						(40,000)
TG	3	Tax Map Revisions	B	2		(15,000)						(15,000)
TG	5	Software Upgrade	C	2	(25,000)	(35,000)						(60,000)
TG	6	Municipal Safety Building planning	C	2	(10,000)	(10,000)						(20,000)
TG	7	Future Municipal Safety Building Land & Construction	D	4							(1,000,000)	(1,000,000)
		<b>FIRE DEPARTMENT</b>										
FD	1	No 1 Hose Truck	B	1	(188,000)							(188,000)
FD	2	SUV (2020)	B	3			(42,000)					(42,000)
FD	3	Next Fire Truck (2021)	B	1			(165,000)	(260,000)				(425,000)
FD	4	Station Maintenance	B	2	(18,000)							(18,000)
		<b>POLICE DEPARTMENT</b>										
PD	3	4WD Cruiser - Unit 3 (2018)	B	1	(35,000)							(35,000)
PD	4	4WD Cruiser - Unit 1 (2019)	B	1		(35,000)						(35,000)
PD	7	4WD Cruiser - Unit 3 (2025)	B	1							(35,000)	(35,000)
PD	8	4WD Cruiser - Unit 1 (2024)	B	1							(35,000)	(35,000)
		<b>HIGHWAY DEPARTMENT</b>										
HW	2	Single Axle 6 Wheeler Plow/Sand (Unit 1)	B	1	(180,000)							(180,000)
HW	4	Single Axle 6 Wheeler Plow/Sand (Unit 2)	B	1				(180,000)				(180,000)
HW	7	Articulating Loader w/ Attachment	B	1							(175,000)	(175,000)
HW	9	Accessory Building	D	3					(100,000)			(100,000)

HW	11	Road Reconstruction & Paving	B	1	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(1,000,000)	(2,500,000)
HW	18	Pickup Truck	B	1		(50,000)						(50,000)
HW	20	Mountain Road Bridge	B	1			(100,000)					(100,000)
HW	21	Scott Rd Bridge over Chocorua River	B	1				(200,000)				(200,000)
		<b>RESCUE SQUAD</b>										
RS	1	Ambulance	D	4							(240,000)	(240,000)
		<b>EMERGENCY MANAGEMENT</b>										
EM		None Planned										
		<b>PARKS &amp; RECREATION</b>										
PR	5	Riding Mower	C	3			(7,500)					(7,500)
		<b>TRANSFER STATION</b>										
TS	1	Landfill: Closure Bond	A	1	(64,360)	(62,399)	(60,438)	(58,478)	(56,517)	(54,556)		(356,748)
TS	2	Grade/Pave gravel drive	C	2	(11,000)							(11,000)
		<b>Department</b>	<b>RT</b>	<b>PR</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024-27*</b>	<b>Totals</b>
		<b>Project or Equipment Description</b>										
TS	11	Recycle/Storage containers 3 & 4 (50 yard)	B	2	(17,990)							(17,990)
TS	13	Recycle/Storage container open top (Metals-30 yard)	B	2	(5,207)							(5,207)
TS	14	Recycle Compactor #2	B	2							(10,650)	(10,650)
TS	15	Trash Compactor	D	3							(20,175)	(20,175)
		<b>CEMETERY COMMISSIONERS</b>										
CM		None Planned										
		<b>COOK MEMORIAL LIBRARY</b>										
CL	1	Carpeting Replacement	B	3		(26,000)						(26,000)
CL	3	Furnaces	B	2					(7,300)	(7,300)		(14,600)
CL	4	Air Conditioning Unit	B	2					(10,000)			(10,000)
		<b>SCHOOL DISTRICT</b>										
SD	1	School Bond	A	1	(198,068)	(190,076)	(182,084)	(174,092)	(84,049)			(828,369)
SD	4	Roof Repairs (p. 33)	B	2	(60,000)	(50,000)	(20,000)					(130,000)
SD	10	Water heater options (p. 46)	B	2	(11,000)							(11,000)
SD	15	NFPA 13 Sprinkler system (p. 46)	D	4							(200,000)	(200,000)
SD	16	Ventilation, Noise, Energy Efficiency (p. 45)	D	4		(50,000)	(50,000)		(150,000)	(150,000)	(50,000)	(450,000)
SD	17	Glass Blocks in Gym wall (p. 35)	D	4							(10,000)	(10,000)
SD	21	Seal Coat Parking area	B	2				(14,000)				(14,000)
SD	20	Flooring	B	2	(10,000)		(15,000)		(15,000)			(40,000)

SD	22	Boiler	D	4							(200,000)	(200,000)
		<b>CONSERVATION COMMISSION</b>										
CC	1	None Planned										
		<b>ENERGY COMMISSION</b>										
EC	1	None Planned										
		<b>PLANNING BOARD</b>										
PB	1	Build Out Analysis	C	2			(15,000)					(15,000)
		<b>ECONOMIC DEVELOPMENT COMMISSION</b>										
ED	1	None Planned										
		<b>ZONING BOARD OF ADJUSTMENT</b>										
ZB	1	None Planned										
		<b>Totals</b>			(1,058,624)	(853,475)	(942,022)	(1,136,570)	(672,866)	(461,856)	(2,975,825)	(8,101,239)