

Town of Tamworth

Planning Board

*** Capital Improvement Program Committee MINUTES ***

August 30, 2016

Meeting was called to order at 7:05 pm.

Members Present: Jack Waldron, Chairperson, Steve Gray , David Little, Ruth Timchak, John Wheeler, Sheldon Perry, Dan Poirier, Melissa Donaldson, clerk

Members Absent: Bob Seston

Approval of minutes from 7/26/16 – A motion to approve as was made by John, seconded by David.
APPROVED

The Public Hearing needs to be rescheduled. The new date will be September 15, 2017 at the Town Office, at 7 pm. This will be re-noticed in the newspaper.

Wednesday September 14, 6 pm at Albany Town Hall will be a Right To Know class.

Municipal Safety Building Committee Status – Dan reports that the first meeting was held on August 15. Chief Colcord was voted as chairperson of the committee. The secretary is Martin Frank. The Fire Department agreed to have the professional come to the next meeting on September 12. He will present options to the committee. The meeting is being held at the Fire Station.

Assessed value of property is unavailable. They are waiting for the utilities. John made a motion to use last year's assessed valuation numbers with a disclaimer that numbers were not available at press time. Ruth seconded. APPROVED

Review draft of 2017 CIP plan & Ratings and Priorities: John has a concern on page 8 – move the title closer to the graph. Page 20-21, why are there different life spans for the 6-wheelers on highway department? (to make one last longer, not have to replace both in the same year.)

Page 21 – rescue truck/ambulance #1 is still listed as 2016 – text is no longer current. This is an ambulance, remove the 2016. It is in the future bucket. Remove the years from the descriptions wherever possible.

Page 4- 0.1 should be committee(s) and commission(s)

Page 5 – eliminate and in front of prioritize

Page 6 – 1.4 next steps, item 3 – investigate “to” make them more robust and “to” avoid

Page 17 – parks and recreation donation - \$5500 was for a playground and \$7500 was an upgraded version of that number. Parker says this is all town money, nothing to do with donations. Delete the Parks and Recreation donation line, as it appears that there is no donation at this time. The description will need to be updated. (section 3.2). There is also a highway bridge capital reserve in that section.

According to the Trust Fund report, there is a balance in that capital reserve. We expect that that money is going to be spent this year on the Whittier Bridge. Insert a column for anticipated expenditure. At that point there will be no funds remaining in that fund. David added \$100,000 to bridge capital reserve in 2019 and spent it on Mountain Road Bridge in 2021.

Page 18 – bottom paragraph – assessed evaluation “is” ...

Project descriptions:

Hose truck purchase – 2017? Will likely be 2018. Take out the year. Engine 3, a pumper to replace next fire truck

Future land and building – New municipal safety building under study by committee.

Leave the years in the descriptions for the police units

Highway #11 – Road reconstruction and paving – worst roads have been identified and have been worked on first. We have a 2 year projection at this time. We would like a 6 year projection.

Rescue truck – change to ambulance and remove 2016. Remove words about primary rescue truck

Parks and Recreation – commercially made play ground - additional facilities for wider range of users, at the Durrell Road site.

Cook Memorial Library – descriptions are OK. Add “was” scheduled for 2018. Furnaces, two remaining, scheduled 2022 and 2023. Add air conditioner to 2022. \$7000 and \$10000 to 2022, \$7000 to 2023

School – Jack sent descriptions to David, they are not added in yet. Take the years off the heat and hot water.

#10 – They should be “the”

Flooring in one classroom, boiler is added to the list for the future.

Conservation Commission – LUCT – spell out what it is – Land Use Change Tax

6.1 – Highway 0037 – means added \$100,000 to the bridge reserve 2019 to be taken out of 2021. 0037 is the name of the Capital Reserve. Leave the title out.

TG.6 – Should be \$30,000 , not \$300,000. Has been corrected

7.1 – road surface management system – is this viable now? A request to Lakes Region Planning?

David has all the information on the bridges.

General comments

Town Government – renovations – voted down 4 times in the last two years. The plan now is asking for money for feasibility of the project. Push this out one year? For more information? The number proposed for revaluation is very different than past numbers. The assessor has put in a bid for less money. This will not include remeasuring or visiting every property in town. It is done from sales numbers, a statistical revaluation. The software – this price is not consistent with the letter from Avatar, dated August 2015. It comes to \$24,300 – now at \$60000. Does Avatar number include accounting? Move municipal building

into town government. It should be in line TG7. Future Land and Building will be changed to include Future Municipal Safety Building.

Emergency Management Boat – this should be under Fire or Rescue Department, as the Emergency Management Director will not be getting in the boat to go on a rescue. It will be moved under the Fire line.

Capital Reserve – do we want to make one for the municipal building?

A sense of the meeting - Take \$100,000 out of 2021 and raise it in 2019, to use for the Mountain Road Bridge in 2021. AGREED. This is a 30 cent impact to the tax impact for both years.

Sense of the meeting – we are moving the Town Government town office renovation from 2017/18 to 2018/19. Steve abstained. AGREED

Rate and Rank

Town office renovation – D3

Property Reval – A2

Software Upgrades – C2

Municipal Safety Building Planning – C2

Building – D4

Fire Department -

SUV – B3

Engine 3 – B1

Station Maintenance – B2

Rescue – Water Craft – C2

Police – leave all as B1

Highway - Leave all as B1

Ambulance -D3

Rec Playground – C3

Transfer Station – Gravel drive C3, Boxes B2, Compactor B2

Library – Carpet B3, Furnaces B2, Air conditioner B2, Roof B1

School – Roof D2, Water Heater B2, Grease Traps B2, Sprinkler D3 ,HVAC D4, glass blocks B3, bathroom floors B3 , parking lot B2 Flooring B2, Boiler D2.

Buildout Analysis – B2

John - Move to present this plan forward to the Public Hearing as amended. Ruth seconded. APPROVED

Other Business: Thank you David! Thank you, Jack, for straightening out the school bond.

John comments that he received the police department budget, and they have 49% remaining. They have the money to do the painting and repairs that they would like to do. The Selectmen should push to see that it happens.

What is the status of 3rd officer, full time? This may affect our rating on third cruiser.

The next meeting (public hearing) will be held on September 15, 2017 at 7 pm at the Town Office. Jack will email the department heads to encourage them to attend. He will put it in the boxes of those that he does not have an email address for.

This will be presented to the Selectmen on October 6, 2016. Jack will take it to their meeting.

The CIP should have a meeting between the budget being available and the budget hearing.

A motion to adjourn was made by Sheldon , seconded by Dan, at 10:14 pm - APPROVED

Respectfully submitted,

Melissa Donaldson

Planning Board Clerk